

WASHINGTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING

Monday, July 13, 2026

7:00 p.m.

A. AGENDA:

1. Call to order by President.

Time: _____

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 6, 2026, to the Clerk of Washington Township, posted on the district website and in both Brass Castle and Port Colden Schools.

2. Roll Call:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Present							

3. Flag Salute

4. Motion by _____, seconded by _____, to approve the minutes and executive session minutes of June 8, 2026, as presented. **(Attachment #1 & #1a)**

MV:

B. PUBLIC QUESTIONS AND DISCUSSION: (Agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

C. SECRETARY'S REPORT:

5. Motion by _____, seconded by _____, to approve the Student Activity and Cafeteria Reports, as presented. **(Attachment #2)**

MV:

6. Motion by _____, seconded by _____, to approve the attached transfers, as recommended by the Superintendent. **(Attachment #3)**

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

7. Motion by _____, seconded by _____, to approve the Bills List for June 2026.

(Attachment #4)

MV:

8. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Reports for the month ending May 31, 2026, as presented. **(Attachment #5)**

RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

D. SUPERINTENDENT'S REPORT: (Attachment #6)

9. Motion by _____, seconded by _____, to approve the Emergency Virtual/Remote Plan for the 2026-2027 School Year, as recommended by the Superintendent **(Attachment #7)**.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

10. Motion by _____, seconded by _____, to accept with regret, the resignation of Toni Ann Smith, Teacher at Port Colden School, effective August 1, 2026, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

11. Motion by _____, seconded by _____, to approve the unpaid Child Care leave of absence, for employee #4316, effective September 14, 2026, through the end of the 2026-27 school year and with an anticipated return date for the 2027-28 school year, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

12. Motion by _____, seconded by _____, to place classified student #17275976 in the Washington Township Extended School Year Program, at Port Colden School, July 6, 2026, through July 31, 2026, 8:30am - 12:30pm, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

13. Motion by _____, seconded by _____, to approve the following personnel for the 2026 Extended School Year Program, at Port Colden School, July 6, 2026, through July 31, 2026, 8:30am - 12:30pm, as recommended by the Superintendent.

RCV:

STAFF MEMBER	POSITION	RATE
Christopher Galoppo	Paraprofessional	\$16.75

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to approve Carissa Plut, Teacher at Brass Castle School, BA Step 2, salary to be \$57,815 for the 2026-27 school year, pending completion of employment requirements, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to appoint Stacie Paruta, as the co-advisor of the Senior Program for the 2026-27 school year, stipend to be \$2,000 as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

16. Motion by _____, seconded by _____, to appoint Stacie Paruta, as the chairperson of the Washington Township School District SEPAG Committee for the 2026-27 school year, stipend to be \$1,500 as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

17. Motion by _____, seconded by _____, to appoint Dawn Nisivoccia as Teacher-in-Charge for Brass Castle School for the 2026-27 school year, stipend to be \$1,000 as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to appoint Jennifer Kruger as Teacher-in-Charge for Port Colden School for the 2026-27 school year, stipend to be \$1,000 as recommended by the Superintendent.

RVC:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

19. Motion by _____, seconded by _____, to approve summer hours for Laura Hawk to service students in the district from July 1, 2026 - August 24, 2026, up to 5 days, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

20. Motion by _____, seconded by _____, to approve the following Substitutes for the 2026-2027 school year, as recommended by the Superintendent.

RCV:

Substitutes 2026-2027
Brattole, Amanda
Casserly, Pamela
Crilly, Allison
Daniel, Meghan
Dicksen, Sarah
Erbe, Jennifer
Galoppo, Christopher
Kaiven, Edward
Margolin, Molly
Musso, Nicole
Nisivoccia, Mia
Padilla, Alana
Padilla, Marissa
Pease, Heidi
Petri-Harvey, Kathleen
Phelps, Tami
Polhemus, Deborah
Randolph, John
Rella, Denise
Rhinehart, Ava
Rhinehart, Rylee
Rice, Allison
Samela, Susan
Smith, Emma
Stasse, Patricia - Nurse

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

21. Motion by _____, seconded by _____, to approve the enrollment of the following staff member's children for the 2026-2027 school year (policy #5111), as recommended by the Superintendent.

RCV:

STAFF ID	STUDENT ID
70512900	17277748
43348135	17278274
86628955	17278416
86628955	17278419
96909718	16067409
96909718	16881666

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

22. Motion by _____, seconded by _____, to approve the purchase of 3 new copiers from Atlantic Tomorrow's Office in the amount of \$25,365, to be paid out of capital funds, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

23. Motion by _____, seconded by _____, to adopt the following Resolution to Withdraw Capital Reserve, as follows, as recommended by the Superintendent.

RCV:

WHEREAS, NJSA 6A:23A-14.1(h) permits a Board of Education to withdraw such funds from the Capital Reserve account and appropriate into the required capital account lines at budget time or any time during the year for use on required capital activities for a school facility as reported in the Long-Range Facility Plan, pursuant to N.J.A.C. 6A:206A.1.

WHEREAS, the Washington Township Board of Education authorizes procedures, under the authority of the Commission of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account and appropriate said funds into the required capital account line for the following:

\$25,365 to fund the new copiers at Brass Castle, Port Colden and Old Schoolhouse

WHEREAS, according to 6A:23A-14.1 (k), the Washington Township Board of Education shall restore any unexpended capital outlay appropriations, up to the amount of capital reserve account funds withdrawn, to the capital reserve account.

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

24. Motion by _____, seconded by _____, to approve the purchase of classroom furniture for (3) fourth grade classrooms from School Specialty in the amount of \$35,725.92 (capital reserve funds are being used as approved in 2026-27 budget adoption), as recommended by the superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

25. Motion by _____, seconded by _____, to accept the quotes for the 2026-2027 Special Education Transportation (Bid # E-1392 AM/PM), as recommended by the Superintendent.

RCV:

GST TRANSPORT	
Route Cost	\$199.00/per diem
Aide Cost	\$ 79.00/per diem
Total Cost	\$278.00/per diem
Per mileage Adjustment Cost	\$1.00/per mile
SNYDER BUS SERVICE, INC.	
Route Cost	\$352.00/per diem
Aide Cost	\$ 25.00/per diem
Total Cost	\$377.00/per diem
Per mileage Adjustment Cost	\$1.31/per mile

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

26. Motion by _____, seconded by _____, to award the contract for the 2026-2027 Special Education Transportation (Bid # E-1392 AM/PM), as follows, as recommended by the Superintendent.

RCV:

GST TRANSPORT	
Route Cost	\$199.00/per diem
Aide Cost	\$ 79.00/per diem
Total Cost	\$278.00/per diem

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

27. Motion by _____, seconded by _____, to approve the submission for Anticipated Facility Requests for the 2026-2027 school year at Brass Castle School, Room 98/100 for Dual Use BSI/Reading Intervention/Enrichment/G&T and Room 102 for Kindergarten Toilet Room Facilities, to the County Executive Superintendent for approval.

RCV:

	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Patrick Rock	Robert Yench	Karen Graf
Yes							
No							
Abstain							

28. Motion by _____, seconded by _____, to approve the submission for Anticipated Facility Requests for the 2026-2027 school year at Port Colden School, Room 205 for Dual Use BSI/Reading Intervention, to the County Executive Superintendent for approval.

RCV:

	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Patrick Rock	Robert Yench	Karen Graf
Yes							
No							
Abstain							

29. Motion by _____, seconded by _____, to apply for the FY2027 IDEA Grant and accept the grant award funds, upon approval of the FY2027 IDEA application, as recommended by the Superintendent.

RCV:

Basic	\$158,617
Preschool	\$ 11,417

	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Patrick Rock	Robert Yench	Karen Graf
Yes							
No							
Abstain							

E. PRINCIPALS' REPORT (Attachment #8)

F. CORRESPONDENCE: (Attachment #9)

- Letter from Toni Ann Smith
- Letter from Mikaela Meier

G. COMMITTEE REPORTS:

Education:

30. Motion by _____, seconded by _____, to approve the purchase of new ELA K-5 series, Magnetic Literacy at a cost of \$37,909.44 to include 1 year student consumables, teacher/classroom materials and professional development, as recommended by the Superintendent.

RCV:

	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Patrick Rock	Robert Yench	Karen Graf
Yes							
No							
Abstain							

Facilities:

Finance & Policy: *Finance Meeting held on July 7, 2026, at 7pm at the Old School House*

31. Motion by _____, seconded by _____, to approve the first reading of Policy Alert 235 as recommended by the Superintendent. **(Attachment #10)**

RCV:

Policy Alert 235

- P 0173 Duties of Public School Accountant (Revised)
- P 0174 Legal Services (M) (Revised)
- P 0177 Professional Services (M) (Revised)
- P & R 1570 Internal Controls (M) (Revised)
- P 1620 Administrative Employment Contracts (M) (Revised)
- P & R 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
- P 6220 Budget Preparation (M) (Revised)
- R 6220 Budget Preparation (Revised)
- P 0143 Board Member Election and Appointment (Revised)
- P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities (New)
- ~~P 1648.15~~ ~~Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M)~~
- P 2422 Statutory Curricular Requirements (M) (Revised)
- P 5339.01 Student Sun Protection (M) (New)

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

32. Motion by _____, seconded by _____, to approve the first reading of Policy Alert 236 as recommended by the Superintendent. **(Attachment #11)**

RCV:

Policy Alert 236

- P 0142.1 Nepotism (M) (Revised)
- P 0142.1C Nepotism – Charter School (M) (Revised)
- P 0174C Legal Services – Charter School (M) (Revised)
- P 0177C Professional Services – Charter School (M) (Revised)
- P 1220 Employment of Chief School Administrator (M) (Revised)
- P & R 1570 Internal Controls – Charter School (M) (Revised)
- P & R 1552 Sexual Harassment – Staff (M) (New)
- P & R 2530 Resource Materials (Revised)
- P & R 2535 Library Material (M) (New)
- ~~P 3362 Sexual Harassment (M) (Abolished)~~
- ~~R 3362 Sexual Harassment of Teaching Staff Complaint Procedure (Abolished)~~
- ~~P 4352 Sexual Harassment (M) (Abolished)~~
- ~~R 4352 Sexual Harassment of Support Staff Complaint Procedure (Abolished)~~
- P & R 9130 Public Complaints (Revised)

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

33. Motion by _____, seconded by _____, to approve the first reading of Policy Alert 237 as recommended by the Superintendent. **(Attachment #12)**

RCV:

Policy Alert 237

- P 1230 Superintendent's Duties (M) (Revised)
- P 2200 Curriculum (M) (Revised)
- ~~R 2200 Curriculum Content (M) (Abolished)~~
- P 2411 Career Education and Academic Counseling (M) (Revised)
- ~~R 2411 Guidance Counseling (M) (Abolished)~~
- P 0162 Notice of Board Meetings (Revised)
- P 0162.01 Legal Notices (M) (New)
- P 1643 Family Leave (M) (Revised)
- P 2260 Equity in School and Classroom Practices (M) (Revised)
- ~~R 2460.30 Additional/Compensatory Special Ed. and Related (M) (Abolished)~~

- P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- R 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (Rev)
- P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (Rev)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

Personnel:

H. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

I. EXECUTIVE SESSION - if required as indicated in items i below:

34. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren, will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule.
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____

Time: _____

35. Motion by _____, seconded by _____, to return to open session.

MV: _____

Time: _____

J. ADJOURNMENT

36. Motion by _____, seconded by _____, to adjourn.

MV: _____

Time: _____