

**WASHINGTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING**

Monday, June 8, 2026

7:00 p.m.

A. AGENDA:

1. Call to order by President.

Time: _____

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 6, 2026, to the Clerk of Washington Township, posted on the district website and in both Brass Castle and Port Colden Schools.

2. Roll Call:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Present							

3. Flag Salute

4. Motion by _____, seconded by _____, to approve the minutes and executive session minutes of May 11, 2026, as presented. **(Attachment #1 & #1a)**

MV:

B. PUBLIC QUESTIONS AND DISCUSSION: (Agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

C. SECRETARY'S REPORT:

5. Motion by _____, seconded by _____, to approve the Student Activity and Cafeteria Reports, as presented. **(Attachment #2)**

MV:

6. Motion by _____, seconded by _____, to approve the attached transfers, as recommended by the Superintendent. **(Attachment #3)**

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

7. Motion by _____, seconded by _____, to approve the Bills List for May 2026.
(Attachment #4)

MV:

8. Motion by _____, seconded by _____, to approve the Board Secretary’s and Cash Reports for the month ending April 30, 2026, as presented. **(Attachment #5)**

RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

D. SUPERINTENDENT’S REPORT: (Attachment #6)

9. Motion by _____, seconded by _____, to adopt the following resolution to transfer current year surplus to reserves, as recommended by the Superintendent.

RCV:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and

WHEREAS, the statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Washington Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve and Maintenance Reserve accounts at year end, and

WHEREAS, the Washington Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$500,000 into the Capital Reserve Account.

WHEREAS, the Washington Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$100,000 into the Maintenance Reserve Account.

NOW THEREFORE BE IT RESOLVED by the Washington Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

10. Motion by _____, seconded by _____, to authorize the Superintendent to make line item and fund balance transfers through June 30, 2026, transfers to be approved by the Board at the next board meeting.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

11. Motion by _____, seconded by _____, to authorize the Business Administrator to establish an accounts payable for all 2025-2026 purchase orders which have been received but have not been paid by June 30, 2026 and establish a reserve account for encumbrances for all the 2025-2026 purchase orders which have been encumbered but not received by June 30, 2026, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

12. Motion by _____, seconded by _____, to adopt the following Resolution to Withdraw Capital Reserve, as follows, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

WHEREAS, NJA 6A:23A-14.1(h) permits a Board of Education to withdraw such funds from the Capital Reserve account and appropriate into the required capital account lines at budget time or any time during the year for use on required capital activities for a school facility as reported in the Long-Range Facility Plan, pursuant to N.J.A.C. 6A:26A.1.

WHEREAS, the Washington Township Board of Education authorizes procedures, under the authority of the commission of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account and appropriate said funds into the required capital account line for the following:

\$27,066.68 - 2 Servers (including MS Windows Server)

WHEREAS, according to 6A:23A-14.1 (k), the Washington Township Board of Education shall restore any unexpended capital outlay appropriations, up to the amount of capital reserve account funds withdrawn, to the capital reserve account

13. Motion by _____, seconded by _____, to approve the submission of the 2026-2027 Comprehensive Equity Plan and Statement of Assurance, to the Executive County Superintendent, as recommended by the Superintendent. **(Attachment #7)**

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to accept the following New Jersey Quality Single Accountability Continuum (NJ-QSAC) interim review results pursuant to the requirements of N.J.A.C 6A:30. **(Attachment #8)**

RCV:

NJ-QSAC AREA	INITIAL PLACEMENT MAY 2025	INTERIM PLACEMENT MAY 2026
Instructional and Program	78%	80%
Fiscal Management	100%	100%
Governance	100%	100%
Operations	97%	97%
Personnel	100%	100%

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to approve the following 2026 summer custodians pending completion of employment requirements, at the summer hourly rate below, as recommended by the Superintendent.

RCV:

NAME	RATE
Joshua Dunlap	\$16.50
Jeanette Nolan	\$16.50
Brady McKenna	\$16.50

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

16. Motion by _____, seconded by _____, to approve voiding outstanding Cafeteria Account checks, older than 6 months, as recommended by the Superintendent.

RCV:

Check #	Amount
1192	\$15.80
1196	\$14.00

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

17. Motion by _____, seconded by _____, to approve the following personnel for the 2025-2026 school year, pending completion of employment requirements, as recommended by the Superintendent.

RCV:

Employee	Position	Salary/Rate/Per Diem
Alana Padilla	Substitute	Daily Rate
Marissa Padilla	Substitute	Daily Rate

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to approve the agreement between the Washington Township Board of Education and Innovative Therapy Group to provide Paraprofessionals for the 2026-2027 school year, as needed, at the following rate, as recommended by the Superintendent.

RCV:

- \$33.00 per hour (inclusive paid personal/sick days, payroll taxes, worker's compensation, unemployment and administrative fees)

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

E. PRINCIPALS' REPORT (Attachment #9)

F. CORRESPONDENCE: (Attachment #10)

- Letter from Deanna Concato

G. COMMITTEE REPORTS:

Education:

Facilities:

19. Motion by _____, seconded by _____, to approve the Lead Testing Program Statement of Assurance (SOA) for the 2025-2026 school year, (N.J.A.C. 6A:26-12.4 regulations) as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

20. Motion by _____, seconded by _____, to approve the Joint Transportation Agreement with the Warren Hills Regional Board of Education, as listed, for the 2026-2027 school year, as recommended by the Superintendent.

RCV:

2026/2027	
Route	Cost
01/F	\$26,517.66
02/KL	\$27,518.42
03/A	\$25,910.33
04/C	\$30,990.81
12/D	\$30,100.87
14AB/IM	\$30,745.42
15AB/G	\$27,002.17
16AB/E	\$29,375.60
21/H	\$32,090.60
22/VAN 1	\$28,326.37
3SP AM	\$30,092.15
3SP PM	\$30,092.15
Total	\$348,762.55

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

21. Motion by _____, seconded by _____, to accept the quotes for the 2026 ESY Special Education Transportation, as recommended by the Superintendent.

RCV:

GST TRANSPORT	ESY2026 – Van 1	ESY2026 – Van 2
Route Cost	\$268.00/per diem	\$268.00/per diem
Aide Cost	\$ 78.00/per diem	\$ 78.00/per diem
Total Cost	\$346.00/per diem	\$346.00/per diem
Per mileage Adjustment Cost	\$1.00/per mile	\$1.00/per mile
KRAPF SCHOOL BUS		
Route Cost	\$345.00/per diem	\$345.00/per diem
Aide Cost	\$ 95.00/per diem	\$ 95.00/per diem
Total Cost	\$440.00/per diem	\$440.00/per diem
Per mileage Adjustment Cost	\$1.89/per mile	\$1.89/per mile
SNYDER BUS SERVICE, INC.		
Route Cost	\$187.00/per diem	\$187.00/per diem
Aide Cost	\$ 70.00/per diem	\$ 70.00/per diem
Total Cost	\$257.00/per diem	\$257.00/per diem
Per mileage Adjustment Cost	\$1.70/per mile	\$1.70/per mile

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

22. Motion by _____, seconded by _____, to award the contract for the 2026 ESY Special Education Transportation, as follows, as recommended by the Superintendent.

RCV:

SNYDER BUS SERVICE, INC.	ESY2026 – Van 1	ESY2026 – Van 2
Route Cost	\$187.00/per diem	\$187.00/per diem
Aide Cost	\$ 70.00/per diem	\$ 70.00/per diem
Total Cost	\$257.00/per diem	\$257.00/per diem
Per mileage Adjustment Cost	\$1.70/per mile	\$1.70/per mile

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

23. Motion by _____, seconded by _____, to renew the school related activities transportation contract with Snyder Bus Services, Inc. for the 2026-2027 school year, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

24. Motion by _____, seconded by _____, to approve the 2026-2027 Delivery Service Agreement with Maschio’s Trucking, LLC to provide pickup and delivery of USDA Commodities, at a rate of \$194.95 per delivery, and a flat rate of \$3.95 will be charged for each delivered case exceeding 49 cases, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

25. Motion by _____, seconded by _____, to approve a tuition contract between the Washington Township Board of Education and Summit Speech School for student #17211578 for the following amounts, as recommended by the Superintendent.

RCV:

Program	Tuition
Extended School Year 2026 (30 days)	\$13,602
FY 2026/2027 School Year (180 days)	\$81,612
Total	\$95,214

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

26. Motion by _____, seconded by _____, to approve the professional services agreement between the Washington Township Board of Education and Raymond Ayers to provide preschool-age music class services for the 2026-2027 school year at the rate of \$100.00 per two 40 minute classes, not to exceed \$2,000, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

Finance & Policy:

Personnel: *Personnel meeting held on May 22, 2026 at the Old School House at 9am*

H. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

I. EXECUTIVE SESSION - if required as indicated in items **b, i** below:

27. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren, will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule.
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

28. Motion by _____, seconded by _____, to return to open session.

MV: _____ Time: _____

29. Motion by _____, seconded by _____, to approve the employment contract for Zaida Amon, as the Facilities Coordinator, effective July 1, 2026, through June 30, 2027, as recommended by the Superintendent. **(Attachment #11)**

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

30. Motion by _____ seconded by _____, to approve the paid administrative leave of absence for Employee #4355, effective May 18, 2026, through June 12, 2026, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

31. Motion by _____, seconded by _____, to approve the unpaid Child Care leave of absence, for employee #4403, effective August 31, 2026, and with an anticipated return date of January 4, 2027, as recommended by the Superintendent.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

32. Motion by _____, seconded by _____, to acknowledge completion of Keith T. Neuhs' Superintendent Evaluation, on June 8, 2026, as recommended by the Board.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

33. Motion by _____, seconded by _____, to approve the Paraprofessional contract between, the Washington Township Board of Education and the Washington Township Education Association, effective July 1, 2027, through June 30, 2030, **(Attachment #12)**, pending ratification by the WTEA.

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

34. Motion by _____, seconded by _____, to approve paraprofessional appointments and hourly rates for the 2026-2027 school year, as recommended by the Superintendent. **(Attachment #12)**

RCV:

	Amie Beyrent	Jasmine Francisco	Edward Kemp	Jennifer Knittel	Nicholas Riess	Robert Yench	Karen Graf
Yes							
No							
Abstain							

J. ADJOURNMENT

35. Motion by _____, seconded by _____, to adjourn.

MV: _____

Time: _____