

# WASHINGTON TOWNSHIP BOARD OF EDUCATION

## District Re-Organization & Regular Meeting

**Monday, May 13, 2024**

**7:00 p.m.**

### A. AGENDA:

1. Call to order by President.

Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 11, 2024, to Express Times and the Clerk of Washington Township.

2. Roll Call:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Present							

3. Flag Salute

### B. PRESENTATIONS:

#### TEACHER OF THE YEAR

- ❖ Christopher Dimitriou – Brass Castle School
- ❖ Susan Graham – Port Colden School

#### EDUCATIONAL SERVICES PROFESSIONAL OF THE YEAR

- ❖ Ann Marie Schulte – Brass Castle School
- ❖ Rebecca Whalen – Port Colden School

### Re-Organization Motions:

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to move the following motions for approval as recommended by the Superintendent. (a-kk):

RCV:

- a. To adopt the following Mission Statement:  
It is the mission of the Washington Township School District Our mission is to provide a high-quality, comprehensive education that nurtures the whole child and prepares them for a lifetime of learning and success. We are committed to creating a safe, caring, and inclusive environment where every student is valued and respected. Through a rigorous, standards-based curriculum and innovative instructional practices, we strive to foster a love of learning and inspire our students to achieve their full potential. We believe in the importance of strong partnerships with families, community organizations and other stakeholders to promote student success and well-being.
- b. To approve the adoption of the 2024-2025 curricula, services, programs, textbooks, novels, series, and all supplemental materials that support these curricula and programs and to re-adopt the curriculum revision cycle.
- c. To adopt the most current edition of Roberts Rules of Order as the official guide of parliamentary procedure governing all actions of this Board, except in those instances where those provisions may conflict with any of the established rules under NJ State Law, administrative code, or Board policy.
- d. To establish the agenda for the 2024-2025 school year as follows: Call meeting to order, Presentations, Public Input (agenda items), Minutes, Secretary's/Cash Report, Superintendent Report, Principal's Report, Correspondence, Committee Reports Facilities, Education, Personnel, Finance and Policy, Public Input (old and/or new business), Executive Session (when necessary), Open Session, Adjournment.
- e. To adopt the Washington Township School District Policy and Regulations manuals. *(In the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.)*
- f. To approve the Washington Township School District Job Description Manual.
- g. To approve the following finance appointments/re-appointments for the 2024-2025 school year.

Board Secretary	Jean Flynn
Custodian of Public Records	Jean Flynn
Title 9 Compliance Officer for Contracts	Jean Flynn
Flexible Spending Account Administrator	Jean Flynn
Public Agency Compliance Officer	Jean Flynn
Purchasing Agent	Jean Flynn

- h. To approve the following Education and Personnel appointments/re-appointments for the 2024-2025 school year.

504 Case Manager	Deborah Tierney
504 Coordinator Manager	Jessica Garcia
Accountability Officer/IDEA	Jessica Garcia
Accountability Officer/ESSA	Keith Neuhs
Affirmative Action Officer	Jessica McDonagh
AHERA Coordinator	Michael Angeloni

Anti-Bullying Coordinator	Deborah Tierney
Anti-Bullying Specialist	Jennifer Borusovic
Attendance Officer	Jessica McDonagh
Asbestos Management Officer	Michael Angeloni
Chemical Hygiene Officer	Michael Angeloni
Civil Rights Officer	Keith Neuhs
Curriculum Coordinator	Jessica McDonagh
District Testing Coordinator	Jessica McDonagh
Emergent Services	St. Luke's New Beginnings Pediatrics
ESSA Coordinator	Keith Neuhs
HCS/Right to Know Contact	Michael Angeloni
Health and Safety Designee	Michael Angeloni
Indoor Air Quality Officer	Michael Angeloni
Liaison for Homeless Children	Jessica Garcia
School Safety Coordinator	Keith Neuhs
Substance Awareness Coordinator	Jennifer Borusovic
Title 9 Compliance Office	Keith Neuhs

- i. To appoint Jennifer Hikade, as acting Board Secretary in the absence of the Board Secretary for the 2024-2025 school year.
- j. To approve Jennifer Hikade, as New Jersey Division of Pensions and Benefits Certifying Officer, and Jean Flynn, as New Jersey Division of Pensions and Benefits Supervisor of the Certifying Officer.
- k. To approve the bid threshold at \$44,000 and quote threshold at \$6,600 as per 18A:18A-3.
- l. That First Hope Bank be used as depository of school funds and PNC Bank for Cafeteria funds.
- m. To authorize the President and Vice-President as two officers authorized to sign checks and other corporate obligations of the Board. Board President signature stamp to be used in accordance with Board Policy.
- n. That the Superintendent and Board Secretary or the Acting Board Secretary in the absence of the Board Secretary, be the authorized signatures for the following accounts: Student Activity, Port Colden Schoolhouse and SUI. Interest earned on Student Activity Account to be distributed proportionately to individual accounts.
- o. That checks for the operating account be signed by the President or alternate and the Board Secretary. Board President signature stamp to be used in accordance with Board Policy.
- p. The checks for payroll and agency be signed by the Board President or Vice-President in the absence of the President. Board President's signature stamp to be used in accordance with Board Policy.
- q. That the Board Secretary be authorized to invest school funds at the best interest rates available in any bank approved as a depository for public funds.
- r. To appoint Brown & Brown, Public Risk Advisors of NJ, as the School Insurance Broker.
- s. To appoint Brown & Brown Benefit Advisors, Inc., as the School Health Insurance Broker.
- t. To appoint Ameriflex, as the Flexible Spending Broker of record.
- u. To designate The Express Times (primary) The Star Ledger (secondary), as official newspapers for notices pertaining to Board meetings and legal advertising.
- v. To appoint PlanConnect as our third-party administrator for our 403(b) Plan.

w. To approve the following 403b Plan Investor Providers for the 2024-2025 school year.

FTJ Fund Source	Security Benefit
Lincoln Investments	The Legend Group
Oppenheimer	

x. To approve the following 403b Plan Financial Advisors for the 2024-2025 school year.

Jeffrey Febbo	Patrick O’Keefe
Stephen Frazer	Jonathan H. Peck

y. To approve the following Disability Insurance Plans.

Prudential Insurance – Teachers, Administrators, Support Staff
The Hartford – Administrators, Support Staff

z. To authorize the Superintendent to dispose of equipment.

aa. To authorize the Board Secretary to pay bills prior to Board approval in the event of a board meeting held after the 15<sup>th</sup> of the month or to secure a discount if paid within a certain time period and to adopt the 25<sup>th</sup> of the month to be the cutoff date for receiving bills for the payment of the next months’ bills.

bb. To designate the Superintendent to approve budget line-item transfers between Board Meetings to be ratified by the Board at their regular meeting regular meeting as per N.J.S.A.18A:22-8.1.

cc. To approve procurement of Goods and Services through State Agencies using the State Purchasing Contracts and Cooperative Purchasing Programs, for the 2024-2025 school year.

dd. To approve the Washington Township Pest Management Plan.

ee. To approve the Washington Township Board of Education Emergency/Crisis Management Plan.

ff. To set the substitute rates for the 2024-2025 school year as listed.

POSITION	RATE
Clerical	\$16.00 an hour
Custodian	\$16.00 an hour
Paraprofessional	\$100.00 per diem
Nurse	\$200.00 per diem
Teacher	\$110.00 per diem

gg. To approve and adopt The Uniform Minimum Chart of Accounts for NJ Public Schools issued by the State of NJ Department of Education, Division of Finance.

hh. To approve the following tuition rates for the 2024-2025 school year.

Pre-School/Kindergarten	\$24,718
Grades 1-5	\$19,258
Grade 6	\$21,733
LLD	\$55,501
MD	\$31,017

- ii. To approve the following resolution; WHEREAS, the Board approves a direct deposit program, compliance by an employee shall be mandatory. The Board shall make available for those employees required to have their net pay direct deposited in accordance with the provisions of N.J.S.A. 52:14 all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable Federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information. The Board will continue to complete the payroll check distribution verification process as required on N.J.A.C 6A:23A-5.7 and Policy 6510. NOW THEREFORE, BE IT RESOLVED, that the mandatory direct deposit program will be continued for the 2024-2025 school year.
- jj. To approve the Marzano Teacher Evaluation Model, for teacher evaluations, for the 2024-2025 school year.
- kk. To approve the AchieveNJ Principal and Asst./Vice Principal Evaluation Model, for principal evaluations, for the 2024-2025 school year.

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes and executive session minutes of April 29, 2024, as presented. **(Attachment #1 & #1a)**

MV:

**C. PUBLIC QUESTIONS AND DISCUSSION:** (Agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**D. SECRETARY’S REPORT:**

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Activity and Cafeteria Report for the month ending March 31, 2024, as presented. **(Attachment #2)**

MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the attached transfers, as recommended by the Superintendent. **(Attachment #3)**

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary’s and Cash Reports for the month ending March 31, 2024, as presented. **(Attachment #4)**

RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

**E. SUPERINTENDENT'S REPORT:**

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to place the following classified students in the Washington Township Extended School Year Program, at Port Colden School, July 1, 2, and July 8-31, 2024, 8:30-12:30 p.m., as recommended by the Superintendent.

RCV:

**2024 ESY STUDENTS**

15718447	15136813	14741325	14883796	16147103	14563723	16031654	15010219
15010781	15269503	14205452	14204977	14530928	13607965	13380320	13202173
14536439	14056691	13175068	15853901	15904486	15745168	15686945	15959616
16031667	16247941						

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel for the 2024 Extended School Year Program, at Port Colden School, July 1 and 2 and July 8-31, 2024, 8:30-12:30 p.m., pending completion of employment requirements, as recommended by the Superintendent.

RCV:

STAFF MEMBER	POSITION	RATE
Elizabeth Anema	Nurse	\$38.13
Jacqueline Henderson	Nurse	\$38.13
Allison Maiz	Substitute Nurse	\$38.13
Sue Graham	Reading Intervention/Teacher Sub.	\$38.13
Elizabeth Vespucci	Teacher	\$38.13
Zaairah Lamothe	Teacher	\$38.13
Andrew Rusnak	Teacher	\$38.13
Megan Krukowski	Teacher	\$38.13
Joan Pare	Teacher	\$38.13

Toni Ann Smith	Teacher	\$38.13
Mikaela Meier	Teacher - Sub.	\$38.13
Timothy Reber	Teacher - Sub.	\$38.13
Katie Faitoute	Paraprofessional	\$16.50
Ava Rhinehart	Paraprofessional	\$16.25
Emma Smith	Paraprofessional	\$16.25
Mia Nisivoccia	Paraprofessional	\$16.25
Isabella Soto	Paraprofessional	\$16.25
Colleen Morea	Paraprofessional ABA	\$25.00
Sherri Mecca	Paraprofessional ABA	\$21.00
Michele Ganova	Paraprofessional ABA	\$18.50
Sydney Quackenbush	Paraprofessional ABA	\$18.50
Rekha Joneja	Paraprofessional	\$16.75
Amanda Brattole	Paraprofessional	\$16.50

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve summer hours for the following staff to service students in the district from July 1, 2024 - August 23, 2024, up to 5 days, as recommended by the Superintendent.

RCV:

Jennifer Borusovic	School Psychologist
Katherine Ferrara	Occupational Therapist
Erin Karl	School Social Worker
TBD	Speech Specialist
Deborah Tierney	School Counselor
Crystal Pelley	LDTC
Genevieve Williams	BCBA
Michele DeSanto	Physical Therapist

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following 2024 summer custodians pending completion of employment requirements, at the summer hourly rate below, as recommended by the Superintendent.

RCV:

NAME	RATE
Joshua Dunlap	\$15.25
Stephanie Dunlap	\$15.25
Emma Smith	\$15.25
Jacob Smith	\$15.25
Mia Nisivoccia	\$15.25
Ava Rhinehart	\$15.25
Louis Yawger	\$15.25

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Independent Therapists for the 2024-25 school year, as recommended by the Superintendent.

RCV:

Bonnie Adamski	Home ABA Therapist/Teacher	\$55.00 hr.
Michele DeSanto	Avalon Therapy, LLC	\$98.00 hr.

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the healthcare staffing agreement between the Washington Township Board of Education and Best Choice Home Care, LLC to provide substitute school nursing, for the 2024-25 school year, at the following rates as recommended by the Superintendent.

RCV:

\$71.00 per hour for services rendered by an <b>LPN</b>
\$72.00 per hour for services rendered by an <b>RN</b>

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter into a Coordinated Transportation Agreement with Warren County Special Services School District for the 2024-2025 school year with an administrative cost of 4.5%, as recommended by the Superintendent.

RCV:



	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2024-2025 services and rates agreement between the Washington Township Board of Education and the Hunterdon County Educational Services Commission (HCESC) to provide as needed services, as per attached rate sheet for the 2024-2025 school year, as recommended by the Superintendent. **(Attachment #6)**

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agreement between the Washington Township Board of Education and the Hunterdon County Educational Services Commission (HCESC) to provide paraprofessionals for the 2024-2025 school year, as needed, at the following rate, as recommended by the Superintendent.

RCV:

- \$30.10 per hour *(inclusive of pension contribution, paid personal/sick days, payroll taxes, worker's compensation, unemployment and administrative fees)*

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter into a Joint Transportation Agreement with Sussex County Regional Cooperative for the 2024-2025 school year, with an administrative cost of 4%, as recommended by the Superintendent.

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2024-2025 Independent Evaluators and Reasonable Rates, as recommended by the Superintendent. **(Attachment #7)**

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve PL2015, as recommended by the Superintendent. **(Attachment #8)**

RCV:

Pursuant to PL2015, Chapter 47 the Washington Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to board action.

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the following contracts without competitive bidding as professional services, for the 2024-2025 school year, pursuant to N.J.S.A. 18A:18A-5a(1), as recommended by the Superintendent.

RCV:

SERVICE	AWARDED TO
Applied Behavioral Analysis (ABA) Home Services	Bonnie Adamski
Architect	Gianforcaro, Architects/Engineers
Auditor	Anthony Ardito & Co., LLP
Board Attorney	Scarinci & Hollenbeck
Data Warehousing/Assessment Analytics	Curriculum Associates
Historical Grant Writer	Eclectic Architecture, LLC
Physical Therapy	Michele DeSanto – Avalon Therapy, LLC
School Physician	St. Luke’s New Beginnings Pediatrics - Dr. Charles Evans III, MD
Student Information System	Oncourse Systems

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve R&L Data Centers, Inc., 2024-2025 payroll and related services agreement, as recommended by the Superintendent.

RCV:

Per Payroll Charge	\$408.00
Additional Payroll Charge	\$408.00 (fixed cost)
W-2 Preparation & Filing Costs	\$150.00 plus \$8.00 per W-2 prepared

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district experiences, as recommended by the Superintendent.

RCV:

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging	Meals
Jean Flynn	New Jersey Association of School Business Officials (NJASBO) AC Conference	\$500.00	June 4-7, 2024	297.6	receipts	receipts	-	receipts
Board of Education Members: (KG, EK,JK,KN,JF)	NJSBA Workshop- Atlantic City NJ	\$2,100.00 group rate	Oct. 21-24, 2024	300 RT	receipts	receipts	\$1665 (4 rooms)	receipts
Rebecca Rader	Equitable Literacy Instruction for all Learners	\$95.00	June 7, 2024	14	-	-	-	-
Susan Graham	Equitable Literacy Instruction for all Learners	\$95.00	June 7, 2024	20	-	-	-	-

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following field trips for the 2023-2024 school year, as recommended by the Superintendent.

RCV:

Grade	Destination
6 <sup>th</sup> Gr.	Warren Hills High School

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a Summer Robotics Enrichment program for select 4<sup>th</sup>- 6<sup>th</sup> grade students (July 15 – 17, 4 hours per day), as recommended by the Superintendent. (ESSER Summer Learning Grant Funds to be used to fund the program.)

RCV:

Advisors	Rate
Michelle Mahon Lisa Galoppo Christine Drevitch	\$30 per hour

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

**F. PRINCIPALS’ REPORT**

**G. COMMITTEE REPORTS**

**Education:**

**Facilities:** Meeting held on May 8, 2024 @ 8:30pm (virtual)

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the following quotes to install an Elkay Water Bottle Refilling Stations at Brass Castle and Port Colden School to be funded by FY24 Emergent Capital Maintenance Needs Grant (\$8,726.00), as recommended by the Superintendent.

RCV:

Contractor	Refill Station Install	Electrical Cost	Total
JMTK LLC/Rand Plumbing	\$6,210.00	\$3,080.00	\$ 9,290.00
Magic Touch Construction			\$11,698.08
Iron Mountain Mechanical			\$19,775.00

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract to JMTK LLC/Rand Plumbing to install an Elkay Water Bottle Refilling Stations at Brass Castle and Port Colden School, in the amount of \$9,290.00, to be funded by FY24 Emergent Capital Maintenance Needs Grant (\$8,726.00), as recommended by the Superintendent.

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the following quotes to provide Automated Temperature Control Service Contract for Brass Castle and Port Colden Schools providing two site visits per year for the 2024/2025 School Year, as recommended by the Superintendent.

RCV:

Contractor	Brass Castle	Port Colden	Total
PDM Group	\$11,220.00	\$13,500.00	\$24,720.00
Armistead Mechanical, Inc.	\$ 4,410.00	\$ 4,410.00	\$ 8,820.00

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

29. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract to Armistead Mechanical, Inc for \$8,820.00 to provide Automated Temperature Control Service Contract for Brass Castle and Port Colden Schools providing two site visits per year for the 2024/2025 School Year, as recommended by the Superintendent.

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

**Finance & Policy:**

30. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Monarch Management Corporation, to provide voluntary Student Accident Insurance for the 2024-2025 school year as follows, as recommended by the Superintendent.

RCV:

COVERAGE OPTIONS	PREMIER PLAN	ECONOMY PLAN
At School Grades PK-12	\$ 93.00	\$ 64.00
At School Grades PK-12 (without sports)	\$ 20.00	\$ 13.00
24 Hour Grade PK-12	\$195.00	\$127.00
24 Hour Grade PK-12 (without sports)	\$ 95.00	\$ 62.00

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

**Personnel:**

**H. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

**I. EXECUTIVE SESSION** - if required as indicated in items   i   below:

31. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Washington Township School District in the County of Warren, will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule.
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: \_\_\_\_\_

Time: \_\_\_\_\_

32. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return to open session.

MV: \_\_\_\_\_

Time: \_\_\_\_\_

33. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve certified staff appointments for the 2024-2025 school year, as recommended by the Superintendent. **(Attachment #10)**

RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

34. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve paraprofessional appointments and hourly rates for the 2024-2025 school year, as recommended by the Superintendent. **(Attachment #10)**  
RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

35. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the administrative and support staff salaries, for the 2024-2025 school year, as recommended by the Superintendent. **(Attachment #10)**  
RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

36. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Jean Flynn, Business Administrator/Board Secretary/Facilities & Transportation Supervisor’s contract for the 2024-2025 school year, as approved by the Warren County Executive Superintendent, as recommended by the Superintendent. **(Attachment #10)**  
RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nicholas Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

**J. ADJOURNMENT**

37. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn.

MV: \_\_\_\_\_

Time: \_\_\_\_\_