

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, August 29, 2022

7:30 p.m.

Minutes of August 29, 2022

Call to order by President

Time: 7:30 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be posted on district website, in school buildings and emailed on July 18, 2022 to the Clerk of Washington Township.

Members in attendance: Edward Kemp, Vice-President, Kristopher Eisner, Jennifer Knittel, Nick Riess, Patrick Rock and Karen Graf, President. In addition, Keith Neuhs, Jean Flynn, Business Administrator and Jessica Garcia and Jessica McDonagh, Principals.

Members absent: Kimberley Morris

Flag Salute:

Motion by Patrick Rock, seconded by Jennifer Knittel, to approve the minutes of July 11, 2022, as presented. MV: all voting yes, Eisner abstained, motion carried.

Motion by Nick Riess, seconded by Patrick Rock, to approve the executive minutes of July 11, 2022, as presented. MV: all voting yes, Eisner abstained, motion carried.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the special board minutes of August 4, 2022, as presented. MV: **TABLED**

**B. PUBLIC QUESTIONS AND DISCUSSION:** (agenda items) NONE  
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**C. SECRETARY'S REPORT:**

Motion by Nick Riess, seconded by Patrick Rock, to approve the final Student Activity and Cafeteria Account Reports, for the month ending June 30, 2022, as presented. MV: all voting yes, motion carried.

Motion by Patrick Rock, seconded by Kristopher Eisner, to approve the attached transfers, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Nick Riess, to approve the Bills List for August 2022, as recommended by the Superintendent. MV: all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the final Board Secretary's and Cash Reports for the month ending June 30, 2022, as presented. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

#### **D. SUPERINTENDENT'S REPORT**

Motion by Edward Kemp, seconded by Patrick Rock, to accept, with regret, the resignation of Kathryn Penner, Science Teacher, effective October 14, 2022, recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Nick Riess, seconded by Kristopher Eisner, to accept, with regret, the resignation of Nicholas Rizzo, Instrumental Music Teacher and waive the 60-day notice clause in contract, without setting precedence, effective, August 3, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Patrick Rock, seconded by Edward Kemp, to accept, with regret, the resignation of Christine Hamas, part-time Secretary, effective, August 31, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to accept, with regret, the resignation of Amanda Bastos, part-time Paraprofessional, effective August 29, 2022, and waive the 14-day notice clause in contract, without setting precedence, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Kristopher Eisner, to approve Thomas Schepis, Instrumental Music Teacher, BA Step 11, salary to be \$66,345 (prorated), (upon completion of employment requirements), effective on or about October 28, 2022, for the 2022-2023 school year, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Patrick Rock, seconded by Nick Riess, to approve Jeanne Hepp, part-time Paraprofessional, rate of \$14.00/Step 1 (upon completion of employment requirements), effective September 1, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Patrick Rock, to approve Charles Amon, as a part-time Custodian, rate to be \$14.50/hr., effective September 1, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

18.Motion by Jennifer Knittel, seconded by Edward Kemp, to approve Rachael Rhinehart, as a Transportation Clerk/Brass Castle Secretary and approve a monthly stipend of \$650.00, for additional time and work

responsibilities retroactive to August 1, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Nick Riess, seconded by Patrick Rock to approve the following substitutes for the 2022-2023 school year, (upon completion of employment requirements), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

- David Gross
- Christine Hamas
- Claudia Izeppi
- Ann Marie Lee

Motion by Patrick Rock, seconded by Edward Kemp, to approve a change in preparation classification, for Kaleigh Soles, from BA+30 to MA , salary to be \$60,710, effective September 1, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve Kathryn Penner for 6<sup>th</sup> Grade Science curriculum writing for 10 hrs. at contracted rate \$35/hr., as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Patrick Rock, seconded by Jennifer Knittel, to approve the New Jersey Commission for the Blind contract, to provide CBVI Level 1 services, for student # 14204977, for the 2022-2023 school year, in the amount of \$2,200, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve a contract with Michele DeSanto dba/Avalon Therapy, LLC to provide Physical Therapy Services for the 2022-2023 school year, at a rate of \$95.00/hr., as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Kristopher Eisner, seconded by Edward Kemp, to approve the WTSD Mentor Plan, Statement of Assurance (SOA), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Washington Township School District Mentor Plan – State regulations require the CSA to share the Mentor Plan with the BOE for related fiscal impacts. The fiscal impact of the mentor plan is minimal as the Mentor and the Resident will meet outside school district contracted time. As in the past, the Resident is required to pay the Mentor fee and the BOE Business Office will continue to handle mentor payments.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the WTSD Professional Development Plan, Statement of Assurance (SOA), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Washington Township School District Professional Development Plan – State regulations require the CSA to share the District's Professional Development Plan with the BOE for related fiscal impacts. The District will allocate approximately \$7,000 to cover the costs associated with the district and school Professional Development Plans. Funding will be allocated for consultants, workshop registrations, supplies and substitute teachers. ESEA Title IIa funds, in the amount of \$5,687 will also be utilized to support these professional development plans.

Motion by Nick Riess, seconded by Patrick Rock, to approve enrollment of the following staff member's children

for the 2022-2023 school year (policy #5111) , as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

STAFF ID	STUDENT ID
13144398	15361952

Motion by Patrick Rock, seconded by Edward Kemp, to approve the PTA events at Meadow Breeze Park, in Washington Township, on September 9, 2022 and October 28, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Patrick Rock, seconded by Nick Riess, to approve the following field trip for the 2022-2023 school year, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

Grade	Destination
5	Watershed Institute, Pennington, NJ

Motion by Jennifer Knittel, seconded by Kristopher Eisner, to approve the revised 2022-2023 WTSD calendar (noting early dismissal days for in-service programs, February 17, 2023 and March 17, 2023), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Nick Riess, seconded by Jennifer Knittel, to approve the following clubs for the 2022-23 school year, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

Club	Sponsor	Grade	# Stu	Sessions
Senior Program	Delicato & Pierson	6	20-24	4-6
Dance Club	Delicato	4-6	15-20	4
Crafts & Games	Wilhelm	K	30	8
Girls Running Club	Peterson/Hawk	4-6	25	8
Blue & White Band	TBD	5-6	25	64
Panther Band	TBD	4-5	25	28
BC Jazz Band	TBD	6	20	31
Robotics	Drevitch	6	10-12	12
Debate	Drevitch/Mahon	5-6	25-30	16
Chess	Drevitch	4-6	20-25	12
Board Games & More	Hawk/Mikitiuk	4-6	30	6-8
BC Homework Club	TBD	4-6	10-12	80-100
4th Grade Enrichment Math	TBD	4	5-7	35
4th Grade Enrichment ELA	TBD	4	5-7	35
5th Grade Enrichment Math	TBD	5	5-7	35
5th Grade Enrichment ELA	TBD	5	5-7	35

6th Grade Enrichment Math	TBD	6	5-7	35
6th Grade Enrichment ELA	TBD	6	5-7	35
Golf Club	TBD	4-6	20	16
Sports Club - Grade 4	Scism	4-6	20-24	8
Boys Running Club	Scism	5-6	20-24	16
Archery Club	Scism	5-6	20-24	32
Crazy 8's Math Club	Carney	2	12-16	8
PC Homework Club	A. Smith	1st -3rd	10-12	35
Garden Club	Freitas	1st - 2nd	12	8
1st Grade Enrichment Math	TBD	1	5-7	35
1st Grade Enrichment ELA	TBD	1	5-7	35
2nd Grade Enrichment Math	TBD	1	5-7	35
2nd Grade Enrichment ELA	TBD	1	5-7	35
3rd Grade Enrichment Math	TBD	1	5-7	35
3rd Grade Enrichment ELA	TBD	1	5-7	35
Science Club	DeFeo	1st -2nd	15	8
Dance Club	Delicato	2nd - 3rd	20	4

**E. PRINCIPALS' REPORT**

**F. CORRESPONDENCE:**

- Email from Amanda Bastos
- Letter from Christine Hamas
- Letter from Kathryn Penner
- Letter from Nicolas Rizzo

**G. COMMITTEE MEETINGS:**

**Education Committee:**

Motion by Jennifer Knittel, seconded by Nick Riess, to approve the Book and Media List for the 2022-2023 school year, (attachment # 11), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

**Facilities Committee:**

Motion by Kristopher Eisner, seconded by Edward Kemp, to rescind the following motion (7/11/2022 board of education meeting), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Riess, Rock and Graf, all voting yes, motion carried.

Motion by Nick Riess, seconded by Patrick Rock, to approve the Joint Transportation Agreement with

the Warren Hills Regional Board of Education, as listed, for the 2022-2023 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Riess, Rock and Graf, all voting yes, motion carried.

2022-2023	
Routes	Cost
01/F	\$20,185.71
02/KL	\$17,277.77
03/A	\$18,026.07
04/C	\$23,523.05
12/D	\$21,094.96
14AB/IM	\$23,110.74
15AB/G	\$16,616.35
16AB/E	\$25,529.90
21/H	\$23,370.28
22/VAN 1	\$19,174.09
Total	\$207,908.92

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the Joint Transportation Agreement with the Warren Hills Regional Board of Education, as listed, for the 2022-2023 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Riess, Rock and Graf, all voting yes, motion carried.

2022-2023	
Route	Cost
01/F	\$22,068.19*
02/KL	\$22,901.03*
03/A	\$21,562.76*
04/C	\$25,790.78*
12/D	\$25,050.17*
14AB/IM	\$25,586.56*
15AB/G	\$22,471.40*
16AB/E	\$24,446.59*
21/H	\$26,706.03*
22/VAN 1	\$23,573.41*
3 SP AM	\$26,100.00**
3 SP MD	\$27,000.00**
3 SP PM	\$26,100.00**
Total	\$319,356.92

**\*mileage adjustment**

**\*\*re-bid**

Motion by Nick Riess, seconded by Patrick Rock, to approve Delivery Service Agreement with Maschio's Trucking, LLC to provide pickup and delivery of USDA Commodities, at a rate of \$175.95 per delivery, and a flat rate of \$3.50 will be charged for each delivered case exceeding 49 cases, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

**Finance & Policy Committee:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 1<sup>st</sup> reading of the following policies and regulations, as

recommended by the Superintendent. RCV: **TABLED**

P2624 Grading System  
P2460 Special Education (M)  
P5111 Eligibility of Resident/Nonresident Students  
R5420 Reporting Pupil Progress

**Policy Alert 225**

P 2425 Emergency Virtual or Remote Instruction Program (M) (New)  
P & R 5751 Sexual Harassment of Students (M) (Revised)

**Policy Alert 226**

P 2415.05 Student Surveys, Analysis, Evaluations, Examinations,  
Testing, or Treatment (M) (Revised)  
P & R 2431.4 Prevention and Treatment of Sports-Related Concussions  
and Head Injuries (M) (Revised)  
P 2622 Student Assessment (M) (Revised)  
R 2622 Student Assessment (M) (New)  
P 3233 Political Activities (Revised)  
P 5541 Anti-Hazing (M) (New)  
P & R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)  
P 9560 Administration of School Surveys (M) (Revised)

**Policy Alert 227**

P1648.14 Safety Plan for Healthcare Settings in School Buildings-COVID 19 (M) Abolished  
P 1648.15 Recordkeeping for Healthcare Settings in School Buildings –  
COVID-19 (M) (New)  
P 2415.04 Title I – District – Wide Parent and Family Engagement (M)  
(Revised)  
P 2415.50 Title I – School Parent and Family Engagement (M) (New)  
P 2417 Student Intervention and Referral Services (M) (Revised)  
P 3161 Examination for Cause (Revised)  
P 4161 Examination for Cause (Revised)  
P 5512 Harassment, Intimidation, and Bullying (M) (Revised)  
P& R 7410 Maintenance and Repair (M) (Revised)  
R 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting  
(M) (Revised)  
P 8420 Emergency and Crisis Situations (M) (Revised)  
P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)  
  
P 2461 Special Education/Receiving Schools (M) (Revised)  
R 2461.06 Special Education/Receiving Schools – Appropriately Certified and  
Licensed Staff (M) (Revised)  
R 2461.09 Special Education/Receiving Schools – Statewide and District-Wide  
Assessment Programs (M) (Revised)  
R 2461.10 Special Education/Receiving Schools – Full Educational Opportunity (M) (Revised)  
R 2461.12 Special Education/Receiving Schools – Length of School Day and  
Academic Year (M) (Revised)

- R 2461.14 Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M) (Revised)
- R 2461.15 Special Education/Receiving Schools – Operation of an Extended Academic Year Program (M) (Revised)
- R 2461.19 Special Education/Receiving Schools – Behavior Modification Program (M) (Revised)

**Policy Alert 228**

- P 0163 Quorum (Revised)
- P 1511 Board of Education Website Accessibility (M) (Revised)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P 3216 Dress and Grooming (Revised)
- P&R 2432 School Sponsored Publications (Abolished)
- P 3270 Professional Responsibilities (Revised)
- R 3270 Lesson Plans and Plan Books (Revised)
- P 4216 Dress and Grooming (New)
- P & R 5513 Care of School Property (M) (Revised)
- P 5722 Student Journalism (M) (New)

**Personnel Committee:**

**H. PUBLIC QUESTIONS AND DISCUSSION:** (old and/or new business) NONE  
 (The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**I. EXECUTIVE SESSION** - if required as indicated in items i below.

Motion by Jennifer Knittel, seconded by Edward Kemp, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific, prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Personnel-employment matters affecting a specific, prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.



MV: unanimous, motion carried                      Time: 9:08 p.m.

Motion by Kristopher Eisner, seconded by Nick Riess, to return to open session.

MV: unanimous, motion carried                      Time: 9:11 p.m.

Motion by Nick Riess, seconded by Jennifer Knittel, to approve teacher's salaries, as per the 2022-2025, Negotiated Agreement between the Washington Township Board of Education and the Washington Township Education Association, effective July 1, 2022, as recommended by the Negotiation's Committee and the Superintendent. RCV: Eisner, Kemp, Knittel, Riess, Rock and Graf, all voting yes, motion carried.

**J. ADJOURNMENT:**

Motion by Edward Kemp, seconded by Jennifer Knittel, to adjourn.

MV: unanimous, motion carried                      Time: 9:13 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary