

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, April 25, 2022

7:30 p.m.

Minutes of April 25, 2022

Call to order by President

Time: 7:32p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed, February 13, 2022, to the Express Times and to the Clerk of Washington Township.

Members in attendance: Kristopher Eisner, Edward Kemp, Vice-President, Jennifer Knittel, Kimberley Morris, Nick Riess and Karen Graf, President. In addition, Keith Neuhs, Jean Flynn, Business Administrator and Jessica Garcia and Jesica McDonagh, Principals.

Members absent: Patrick Rock

Flag Salute

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the minutes of March 21, 2022, as presented. MV: all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the executive minutes of March 21, 2022, as presented. MV: all voting yes, motion carried.

B. PUBLIC HEARING

As per Public Law 6A:23-8-1 each school district shall present a proposed budget for the upcoming school year.

Motion by Jennifer Knittel, seconded by Kimberley Morris, to adopt the proposed budget of the Washington Township Board of Education for the 2022-2023 school year, as follows: RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

The base budget includes the use of \$50,702 of Bank Cap and \$66,952 of Unrestricted Fund Balance due to loss of State Aid and \$662,345 of capital reserve funds for a HVAC renovation at Port Colden School. The budget also includes a withdrawal of \$100,000 of maintenance reserve funds for paving project Brass Castle School [per N.J.A.C 6A:23A-14.2(d)].

General Fund	\$8,939,902
Special Revenue Fund	\$ 810,347
Total Base Budget	\$9,750,249
General Fund Tax Levy	\$6,832,361

Motion by Edward Kemp, seconded by Jennifer Knittel, to requisition the 2022-2023 Tax Levy according to the following schedule: RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

2022-2023 Tax Levy	General Fund
July 1, 2022	\$569,364
August 1, 2022	\$569,364
September 1, 2022	\$569,364
October 1, 2022	\$569,364
November 1, 2022	\$569,364
December 1, 2022	\$569,364
January 1, 2023	\$569,364
February 1, 2023	\$569,364
March 1, 2023	\$569,364
April 1, 2023	\$569,364
May 1, 2023	\$569,364
June 1, 2023	\$569,357
Total	\$6,832,361

C. PUBLIC QUESTIONS AND DISCUSSION (agenda items) - None

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending February 28, 2022, as presented. MV: all voting yes, motion carried.

Motion by Nick Riess, seconded by Kimberley Morris, to approve the line item transfers, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the Bills List for April 2022, MV: all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the Board Secretary's and Cash Reports for the month ending February 28, 2022, as presented. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT

Motion by Edward Kemp, seconded by Kimberley Morris, to accept, with regret, the resignation of Noreen McGeary, School Nurse, effective May 31, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to accept, with regret, the resignation of Rozina Smith, Part-Time Transportation Clerk, effective, April 5, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by _____, seconded by _____, to approve an extension of intermittent federal medical leave of absence (FMLA) for employee #4317, effective until April 22, 2022, as recommended by the Superintendent. RCV: **TABLED**

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the out-of-district experiences, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Michael Angeloni Jean Flynn	BioShine General Educational Seminar & Mini Expo – CFM Credits	0	5/18/2022	89.2	-	-	-	-

Motion by Edward Kemp, seconded by Jennifer Knittel, authorizing the Business Administrator/Board Secretary to solicit bids for Special Education transportation for the 2022-2023, school year, as necessary, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the submission of the Child Assault Prevention (CAP) grant application for 2022-2023 school year, in the amount of \$948.00 (WTSD share of program is \$284.40), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Edward Kemp, to approve the following class trips, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Grade	Trip	Destination
2	Lokata Wolf Preserve	Columbia, NJ
3	Nurture Nature	Easton, PA
5	VonThun Farms	Washington, NJ

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the 2022-2023 Washington Township school district calendar, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Kimberley Morris, to approve the revised 2021-2022 WTSD calendar (noting early dismissal days June 14 & 15, 2022), as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Edward Kemp, to approve an extension on intermittent federal medical leave of absence (FMLA), for employee #4317, effective until May 2, 2022, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Kimberley Morris to approve the Memorandum of Agreement to form an ARP CY II Consortium with Lead LEA being Bergen County Special Services and Washington Township School, as a Participant, as recommended by the Superintendent. RCV: Eisner, Kemp, Knittel, Morris, Riess and Graf, all voting yes, motion carried.

F. PRINCIPALS' REPORT

G. CORRESPONDENCE

- Letter from Noreen McGeary
- Letter from Rozina Smith

H. COMMITTEE REPORTS

Education:

Facilities:

Finance & Policy:

Personnel:

I. PUBLIC QUESTIONS AND DISCUSSION – old/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Jamie De Moere asked: Are we still using 3R's in our curriculum next year? Superintendent responded.

Prodigy Math has inappropriate wording. Can we remove? Superintendent responded.

Has 1st grade teacher been instructed to refer to students as they? Superintendent responded.

Katherine Esposito asked: Will we be communicating specifics to public by meetings rather than just memos? Superintendent responded.

J. EXECUTIVE SESSION - if required as indicated in items i below.

Motion by Nick Riess, seconded by Kimberley Morris, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel-employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: unanimous, motion carried Time: 8:26 p.m.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to return to open session.

MV: unanimous, motion carried Time: 9:10 p.m.

K. ADJOURNMENT

Motion by Edward Kemp, seconded by Nick Riess, to adjourn.

MV: unanimous, motion carried Time: 9:18 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary