

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, April 25, 2022

7:30 p.m.

A. AGENDA

1. Call to order by President.

Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed, January 13, 2022, to the Express Times and to the Clerk of Washington Township.

2. Roll Call:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Present							

3. Flag Salute

4. Motion by _____, seconded by _____, to approve the minutes of March 21, 2022, as presented. MV:

5. Motion by _____, seconded by _____, to approve the executive minutes of March 21, 2022, as presented. MV:

B. PUBLIC HEARING

As per Public Law 6A:23-8-1 each school district shall present a proposed budget for the upcoming school year.

6. Motion by _____, seconded by _____, to adopt the proposed budget of the Washington Township Board of Education for the 2022-2023 school year, as follows: RCV:

The base budget includes the use of \$50,702 of Bank Cap and \$66,952 of Unrestricted Fund Balance due to loss of State Aid and \$662,345 of capital reserve funds for a HVAC renovation at Port Colden School. The budget also includes a withdrawal of \$100,000 of maintenance reserve funds for paving project Brass Castle School [per N.J.A.C 6A:23A-14.2(d)].

General Fund	\$8,939,902
Special Revenue Fund	\$ 810,347
Total Base Budget	\$9,750,249
General Fund Tax Levy	\$6,832,361

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

7. Motion by _____, seconded by _____, to requisition the 2022-2023 Tax Levy according to the following schedule: RCV:

2022-2023 Tax Levy	General Fund
July 1, 2022	\$569,364
August 1, 2022	\$569,364
September 1, 2022	\$569,364
October 1, 2022	\$569,364
November 1, 2022	\$569,364
December 1, 2022	\$569,364
January 1, 2023	\$569,364
February 1, 2023	\$569,364
March 1, 2023	\$569,364
April 1, 2023	\$569,364
May 1, 2023	\$569,364
June 1, 2023	\$569,357
Total	\$6,832,361

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

C. PUBLIC QUESTIONS AND DISCUSSION (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT

8. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending February 28, 2022, as presented. MV:

9. Motion by _____, seconded by _____, to approve the line item transfers, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

10. Motion by _____, seconded by _____, to approve the Bills List for April 2022, MV:

11. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Reports for the month ending February 28, 2022, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

E. SUPERINTENDENT'S REPORT

12. Motion by _____, seconded by _____, to accept, with regret, the resignation of Noreen McGeary, School Nurse, effective May 31, 2022, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

13. Motion by _____, seconded by _____, to accept, with regret, the resignation of Rozina Smith, Part-Time Transportation Clerk, effective, April 5, 2022, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to approve an extension of intermittent federal medical leave of absence (FMLA) for employee #4317, effective until April 22, 2022, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to approve the out-of-district experiences, as recommended by the Superintendent. RCV:

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Michael Angeloni Jean Flynn	BioShine General Educational Seminar & Mini Expo – CFM Credits	0	5/18/2022	89.2	-	-	-	-

16. Motion by _____, seconded by _____, authorizing the Business Administrator/Board Secretary to solicit bids for Special Education transportation for the 2022-2023, school year, as necessary, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

17. Motion by _____, seconded by _____, to approve the submission of the Child Assault Prevention (CAP) grant application for 2022-2023 school year, in the amount of \$948.00 (WTSD share of program is \$284.40), as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to approve the following class trips, as recommended by the Superintendent. RCV:

Grade	Trip	Destination
2	Lokata Wolf Preserve	Columbia, NJ
3	Nurture Nature	Easton, PA
5	VonThun Farms	Washington, NJ

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

19. Motion by _____, seconded by _____, to approve the 2022-2023 Washington Township school district calendar, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Edward Kemp	Jennifer Knittel	Kimberley Morris	Nick Riess	Patrick Rock	Karen Graf
Yes							
No							
Abstain							

F. PRINCIPALS’ REPORT

G. CORRESPONDENCE

- Letter from Noreen McGeary
- Letter from Rozina Smith

H. COMMITTEE REPORTS

Education:

Facilities:

Finance & Policy:

Personnel:

I. PUBLIC QUESTIONS AND DISCUSSION – old/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

J. EXECUTIVE SESSION - if required as indicated in items i below.

20. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy

- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel-employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

21. Motion by _____, seconded by _____, to return to open session.

MV: Time: _____

K. ADJOURNMENT

22. Motion by _____, seconded by _____, to adjourn.

MV: Time: _____