

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD RE-ORGANIZATION AND REGULAR MEETING

Monday, January 3, 2022

7:30 p.m.

Minutes of January 3, 2022

Motion by Karen Graf, seconded by Edward Kemp, to appoint Jean Flynn, Board Secretary, as temporary chair to conduct election, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

Call to order by Board Secretary

Time: 7:31 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 14, 2021, to The Express Times and the Clerk of Washington Township.

1A. Results of the Election held on November 2, 2021 were as follows:

Jennifer Knittel (3-year term) - 1723
Patrick Rock (3-year term) – 1,540
Kristopher Eisner (3-year term) 10-write in
Write-In Totals - 93

1B. Administering the Oath of Office to the newly elected Board Members. (Newly elected Board Members sign the Oath of Office).

3 - Year Term

Kristopher Eisner
Jennifer Knittel
Patrick Rock

Roll Call:

Members in attendance: Karen Graf, Kristopher Eisner, Edward Kemp, Jr., Jennifer Knittel, Kimberley Morris. In addition, Keith T. Neuhs, Jean Flynn, Business Administrator and Jessica McDonagh, Principal.

Members absent: Patrick Rock

Flag Salute:

B. RE-ORGANIZATION MOTIONS

Board Secretary requests nominations for President.

Edward Kemp, nominated Karen Graf, for President. Kimberley Morris, seconded. Are there any other nominations?

(Following the close of nominations.) RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

C. NEWLY ELECTED PRESIDENT ASSUMES CHAIR

President requests nominations for Vice-President.

Kimberley Morris nominated Edward Kemp, Jr. for Vice-President. Jennifer Knittel, seconded. Are there any other nominations? (Following the close of nominations.) RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

D. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS: Review

Board will review New Jersey School Board Member Code of Ethics (board members sign acknowledgement of receipt of File Code 9271). (Please sign and return to Board Secretary).

Motion by Edward Kemp, seconded by Kimberley Morris, to adopt the following 2022-2023 calendar of board meetings for the Washington Township Board of Education: RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

REGULAR MEETINGS FOR 2022-2023

January 3, 2022	(Monday) Board Reorganization/Public Hearing on School Safety Report
February 14, 2022	
March 14, 2022	
April 25, 2022	Public Hearing on Budget
May 9, 2022	2022-2023 Annual School Appointments and Adoptions
June 13, 2022	
July 11, 2022	Public Hearing on School Safety Report
August 22, 2022	
September 12, 2022	
October 3, 2022	Public Hearing on Nursing Services Plan
November 7, 2022	Public Hearing on Audit
December 12, 2022	
January 2, 2023	(Monday) Board Reorganization/Regular/Public Hearing on School Safety Report

Board President appointed Jennifer Knittel and Karen Graf, alternate, as Delegate to the New Jersey School Boards Association.

Board President appointed Kimberley Morris and Jennifer Knittel, alternate, to the Warren County School Boards Association.

Board President appointed Karen Graf as Legislative delegate.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the minutes of December 13, 2021, as presented. MV: all voting yes, Knittel abstained, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the executive session minutes of December 13, 2021, as presented. MV: all voting yes, Knittel abstained, motion carried.

E. PUBLIC HEARING

a. SCHOOL SAFETY REPORT

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism, weapons, substance abuse and HIB two times per year. Those incidents shall also be reported between September 1, 2021 to December 31, 2021, to the NJ Department of Education via the department's Student Safety Data System.

- 0 - Violence, vandalism, substance abuse or weapons reports
- 2 - Confirmed HIBs
- 3 – HIB Investigations

As reported to the Department of Education, there was zero incidents of violence, vandalism, weapons, substance abuse, during the 2021-2022 school year for the period ending December 31, 2021.

There was two confirmed HIBs during the 2021-2022 school year for the period ending December 31, 2021.

Motion by Edward Kemp, seconded by Kimberley Morris, to accept the Bi-Annual Student Safety Data Report, dated December 31, 2021, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

F. PUBLIC QUESTIONS & DISCUSSIONS (agenda Items) - None

The public may speak for three (3) minutes, on agenda items, unless they have requested to be on the agenda.

G. SECRETARY'S REPORT

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports, as presented. MV: all voting yes, motion carried.

Motion by Edward Kemp, seconded by Kimberley Morris, to approve the line item transfers, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the Board Secretary's and Cash Reports for the month ending November 30, 2021, as presented. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the following substitutes for the 2021-2022 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

- Grace Kohansby – Paraprofessional
- Brian McLaughlin - Paraprofessional

Motion by Edward Kemp, seconded by Kimberley Morris, to approve Luke Kiley, as a part-time Custodian, rate to be \$14.50/hr., effective on or about January 3, 2022, upon completion of employment requirements, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the out-of-district in-service experiences, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

Staff/Board Member	Type of Travel/Workshop	Registration Fee	Date	Mileage RT	Parking	Tolls	Meals	Lodging
Jordan Delicato	Discover Sign-Language II - On-Line Workshop Northampton Community College	\$115.00	Self-Paced Tutorial	N/A	N/A	N/A	N/A	N/A

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve Krystiana Sellers, a student at East Stroudsburg University, as a student teacher from March 15, 2022 to May 6, 2022, with teacher Steven Scism, Brass Castle School, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve Nathanya G. Simon, as Board Counsel, for the 2022-2023, with the firm of Scarinci Hollenbeck, at the hourly rate of \$170.00 (one-hundred seventy dollars) for General, special education, construction, and litigation matters, handled by partners and counsel; and at the hourly rate of \$160.00 (one hundred sixty dollars) for matters handled by Associates. Paralegals and law clerks shall be billed at the hourly rate of \$116.73 (one hundred sixteen and 73/100 dollars), as of recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

I. PRINCIPALS' REPORT

J. CORRESPONDENCE

K. COMMITTEE REPORTS

Education:

Facilities:

Finance:

Personnel:

L. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business – None

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.) - None

M. EXECUTIVE SESSION - if required as indicated in items a, b, f, g & h, below:

Motion by Edward Kemp, seconded by Kimberley Morris, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule.
Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss Matters rendered confidential by Federal Law, State Law, or Court Rule and Individual privacy, Pending or anticipated litigation, Attorney-client privilege, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: unanimous, motion carried Time: 8:17 p.m.

Motion by Edward Kemp, seconded by Jennifer Knittel, to return to open session.

MV: unanimous, motion carried Time: 8:28 p.m.

Motion by Jennifer Knittel, seconded by Kimberley Morris to adjust the WTSD 2021-2022 school calendar to reflect the following days as early dismissal days for professional development as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

January 14, 2022, January 28, 2022, February 18, 2022 and March 18, 2022.

Motion by Jennifer Knittel, seconded by Edward Kemp, to accept HIB incident #BC120921, as recommended by the Superintendent. RCV: Graf, Eisner, Kemp, Knittel, and Morris all voting yes, motion carried.

N. ADJOURNMENT

Motion by Jennifer Knittel, seconded by Edward Kemp, to adjourn.

MV: unanimous, motion carried.

Time: 8:29 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary