



**WASHINGTON  
TOWNSHIP  
SCHOOL DISTRICT**

**BRASS CASTLE SCHOOL**  
16 Castle Street  
Washington, NJ 07882  
908.689.1188  
Jessica L. Garcia, PRINCIPAL

**DISTRICT CENTRAL OFFICE  
OLD SCHOOLHOUSE**  
One East Front Street  
Washington, NJ 07882  
908.689.1119  
Keith T. Neuhs, SUPERINTENDENT

**PORT COLDEN SCHOOL**  
30 Port Colden Road  
Washington, NJ 07882  
908.689.0681  
Jessica K. McDonagh, PRINCIPAL

December 16, 2021

Dear Parents/Guardians,

This letter is to inform you that two individuals at Brass Castle School have been identified as confirmed COVID-19 cases. **Any persons considered close contacts have been notified by the District and may receive additional communication from the Warren County Department of Health.**

Cleaning and disinfecting of all exposed areas has been completed. The District continues to follow all approved, established, and recommended cleaning and sanitizing protocols. Our established protocols exceed stated requirements for cleaning and sanitizing per recommendations from the CDC, state of New Jersey and the Health Department.

We understand the level of concern regarding COVID-19. We encourage everyone to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Wearing a face mask while in school; and
- Continuing to monitor your health for symptoms.

As always, we appreciate your support and cooperation.

Sincerely,

Keith Neuhs,  
Superintendent

**COVID-19 Regional Report <https://www.nj.gov/health/cd/statistics/covid/>**

**COVID-19 Vaccination Scheduling System <https://covidvaccine.nj.gov/>**

**COVID-19 Testing Sites <https://covid19.nj.gov/pages/testing#test-sites>**