

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

BOARD RE-ORGANIZATION AND REGULAR MEETING

Monday, January 3, 2022

7:30 p.m.

**A. AGENDA**

1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Jean Flynn, Board Secretary, as temporary chair to conduct election, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

Call to order by Board Secretary

Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 14, 2021, to The Express Times and the Clerk of Washington Township.

1A. Results of the Election held on November 2, 2021 were as follows:

Jennifer Knittel (3-year term) - 1723  
Patrick Rock (3-year term) – 1,540  
Kristopher Eisner (3-year term) 10-write in  
Write-In Totals - 93

1B. Administering the Oath of Office to the newly elected Board Members. (Newly elected Board Members sign the Oath of Office).

3 - Year Term  
Kristopher Eisner  
Jennifer Knittel  
Patrick Rock

Roll Call:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Present							

Flag Salute:

**B. RE-ORGANIZATION MOTIONS**

2. Board Secretary requests nominations for President.

\_\_\_\_\_ nominated \_\_\_\_\_ for President. Are there any other nominations?  
(Following the close of nominations.) RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

**C. NEWLY ELECTED PRESIDENT ASSUMES CHAIR**

3. President requests nominations for Vice-President.

\_\_\_\_\_ nominated \_\_\_\_\_ for Vice-President. Are there any other nominations?  
 (Following the close of nominations.) RCV:

**D. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS: Review**

Board will review New Jersey School Board Member Code of Ethics (board members sign acknowledgement of receipt of File Code 9271). (Please sign and return to Board Secretary).

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following 2022-2023 calendar of board meetings for the Washington Township Board of Education: RCV:

**REGULAR MEETINGS FOR 2022-2023**

January 3, 2022	(Monday) Board Reorganization/Public Hearing on School Safety Report
February 14, 2022	
March 14, 2022	
April 25, 2022	Public Hearing on Budget
May 9, 2022	2021-2022 Annual School Appointments and Adoptions
June 13, 2022	
July 11, 2022	Public Hearing on School Safety Report
August 22, 2022	
September 12, 2022	
October 3, 2022	Public Hearing on Nursing Services Plan
November 7, 2022	Public Hearing on Audit
December 12, 2022	
January 2, 2023	(Monday) Board Reorganization/Regular/Public Hearing on School Safety Report

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

Board President appointed \_\_\_\_\_ and \_\_\_\_\_, alternate, as Delegate to the New Jersey School Boards Association.

Board President appointed \_\_\_\_\_ and \_\_\_\_\_, alternate, to the Warren County School Boards Association.

Board President appointed \_\_\_\_\_ as Legislative delegate.

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of December 13, 2021, as presented.  
 MV:

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the executive session minutes of December 13, 2021, as presented. MV:

#### E. PUBLIC HEARING

##### **SCHOOL SAFETY REPORT**

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism, weapons, substance abuse and HIB two times per year. Those incidents shall also be reported between September 1, 2021 to December 31, 2021, to the NJ Department of Education via the department's Student Safety Data System.

- 0 - Violence, vandalism, substance abuse or weapons reports
- 2 - Confirmed HIBs
- 3 – HIB Investigations

*As reported to the Department of Education, there was zero incidents of violence, vandalism, weapons, substance abuse, during the 2021-2022 school year for the period ending December 31, 2021.*

*There was two confirmed HIBs during the 2021-2022 school year for the period ending December 31, 2021.*

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Bi-Annual Student Safety Data Report, dated December 31, 2021, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

#### F. PUBLIC QUESTIONS & DISCUSSIONS (agenda Items)

The public may speak for three (3) minutes, on agenda items, unless they have requested to be on the agenda.

#### G. SECRETARY'S REPORT

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports, as presented. MV:

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the line item transfers, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary's and Cash Reports for the month ending November 30, 2021, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

## H. SUPERINTENDENT'S REPORT

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following substitutes for the 2021-2022 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

- Grace Kohansby – Paraprofessional
- Brian McLaughlin - Paraprofessional

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Luke Kiley, as a part-time Custodian, rate to be \$14.50/hr., effective on or about January 3, 2022, upon completion of employment requirements, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district in-service experiences, as recommended by the Superintendent. RCV:

Staff/Board Member	Type of Travel/Workshop	Registration Fee	Date	Mileage RT	Parking	Tolls	Meals	Lodging
Jordan Delicato	Discover Sign-Language II - On-Line Workshop Northampton Community College	\$115.00	Self-Paced Tutorial	N/A	N/A	N/A	N/A	N/A

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Krystiana Sellers, a student at East Stroudsburg University, as a student teacher from March 15, 2022 to May 6, 2022, with teacher Steven Scism, Brass Castle School, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Nathanya G. Simon, as Board Counsel, for the 2022-2023, with the firm of Scarinci Hollenbeck, at the hourly rate of \$170.00 (one-hundred seventy dollars) for General, special education, construction, and litigation matters, handled by partners and counsel; and at the hourly rate of \$160.00 (one hundred sixty dollars) for matters handled by Associates. Paralegals and law clerks shall be billed at the hourly rate of \$116.73 (one hundred sixteen and 73/100 dollars), as of recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

#### I. PRINCIPALS' REPORT

#### J. CORRESPONDENCE

#### K. COMMITTEE REPORTS

##### Education:

##### Facilities:

##### Finance:

##### Personnel:

#### L. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

#### M. EXECUTIVE SESSION - if required as indicated in items a, b, g, h & i below:

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

1. Matters rendered confidential by Federal Law, State Law, or Court Rule.
2. Individual privacy
3. Collective bargaining agreements
4. Purchase or lease of real property if public interest could be adversely affected
5. Investment of public funds if public interest could be adversely affected
6. Tactics or techniques utilized in protecting public safety and property
7. Pending or anticipated litigation
8. Attorney-client privilege
9. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss Matters rendered confidential by Federal Law, State Law, or Court Rule and Individual privacy, Pending or anticipated litigation, Attorney-client privilege, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: \_\_\_\_\_

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to open session.

MV: Time: \_\_\_\_\_

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept HIB incident #BC120921, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacant
Yes							
No							
Abstain							

**N. ADJOURNMENT**

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.

MV: Time: \_\_\_\_\_