

**REVISED**  
**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING**

**Monday, December 13, 2021**

**7:30 P.M.**

**A. AGENDA**

1. Call to order by President.

Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting on January 14, 2021, to The Express Times and the Clerk of Washington Township.

Roll Call:

Karen Graf - President  
 Edward Kemp, Jr. - Vice President  
 Jennifer Knittel  
 Kimberley Morris  
 Patrick Rock  
 Lauren Schlaffer  
 Anita Smith

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Present							

Flag Salute:

2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of November 8, 2021, as presented. MV:

3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the executive minutes of November 8, 2021, as presented. MV:

**B. PRESENTATIONS**

- School Climate Committee Self-Assessment – Deborah Tierney
- Start Strong Assessment – Keith T. Neuhs

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the school climate self-assessment and submission, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

**C. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)**

The public may speak for three (3) minutes on agenda items unless they have requested to be on the agenda.

#### D. SECRETARY'S REPORT

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports, as presented. MV:

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the line item transfers, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Bills List for December 2021. MV:

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary's and Cash Reports for the month ending October 31, 2021, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

#### E. SUPERINTENDENT'S REPORT

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the submission of the New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review (DPR), self-assessment document to the State of New Jersey, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Jacqueline Henderson, School Nurse, Step 14, BA, salary to be \$72,610, upon completion of employment requirements, effective January 24, 2022, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following substitutes for the 2021-2022 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

- Charles Amon - Custodian
- Seohyun Lee – Nurse
- Edward Kaiven - Paraprofessional
- Alexandra Pierson – Teacher/Paraprofessional
- Krystina Sellers – Paraprofessional
- Crystin Wojcicki - Paraprofessional

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following teachers to provide after school academic support at a rate of \$30.00/hr. (schedules to be determined). Program to be funded through ESSER and ARP grants, as recommended by the Superintendent. RCV:

Amie DeFeo	Jennifer Kruger	Amanda Smith
Jordan Delicato	Ruth O’Cone	
Christine Drevitch	Stacie Paruta	
Melissa Freitas	Susan Peterson	

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, the resignation of Peyton Sutton, Custodian, and to waive the 21-day notice clause in contract, without setting precedence, effective November 30, 2021, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Melanie Ward, a student at Centenary University, for a Spring 2022 clinical experience (practicum), 2 full days or 4 half days, from on or about January 10, 2022 to April 29, 2022 and a Fall 2022 clinical internship (student teaching), from on or about August 29, 2022 to December 16, 2022, with teacher Nicole Campagna, Port Colden School, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a tuition contract for the 2021-2022 school year, with Sussex County Educational Services Commission (Northern Hills Academy), for student #15603195, in the amount of \$59,180, (pro-rated tuition), \$14,280 (pro-rated shared paraprofessional fee) and \$4,150 (pro-rated additional therapies fee), effective November 22, 2021 through June 30, 2022, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the FY22 Emergent and Capital Maintenance Needs Grant Program District Allocation, in the amount of \$9,231, (to be utilized to support a HVAC replacement project at Port Colden School), as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

## F. PRINCIPALS' REPORT

## G. CORRESPONDENCE

## H. COMMITTEE REPORTS

### Education:

**Facilities:** Meeting held 12/7/2021 @ 7:30 p.m.

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to acknowledge receipt of the following bids for the HVAC Project at Port Colden School, as recommended by the Superintendent. RCV:

	DUMONT MECHANICAL, INC.	KAPPA CONSTRUCTION CORP.	IRON MOUNTAIN MECHANICAL	TM BRENNAN SERVICES	EACM CORP.	TEO TECHNOLOGIES, INC.
BASE BID	\$395,500	\$509,000	\$455,555	\$390,000	\$474,000	\$547,000
#1	\$269,400	\$207,805	\$291,985	\$289,000	\$293,000	\$236,000
#2	\$74,600	\$36,265	\$134,995	\$65,000	\$74,500	\$114,000
#3	\$269,450	\$241,543	\$377,885	\$210,000	\$255,500	\$223,000
TOTAL	\$1,008,950	\$994,613	\$1,260,420	\$954,000	\$1,097,000	\$1,120,000

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following resolution, as recommended by the Superintendent. RCV:

BE IT RESOLVED that the Board hereby rejects the bid of T.M. Brennan based upon T.M. Brennan's a) failure to included a certification from its electrical subcontractor required by N.J.A.C.17:19-2.13 and the bid specifications that the electrical subcontractor's bid for the subject contract would not cause

it to exceed its aggregate rating limits, and/or b) failure to include contractor certifications of credentials from all of its prime trade subcontractors as required by N.J.S.A 18A:7G-37 and the bid specifications.

BE IT FURTHER RESOLVED that pursuant to the provisions of the Public School Contracts Law, the Board hereby awards the contract for Base Bid, Alternate #1, #2 and #3, to Kappa Construction Corporation, in the amount of \$994,613.00, as the lowest responsive and responsible bidder, as recommended by the school board attorney.

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

**Finance:**

**Personnel:** Meeting held on 11/15/2021 @ 7:00 p.m.

**I. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business (The public may speak for three (3) minutes on non-agenda items, unless they have requested to be on the agenda.)

**J. EXECUTIVE SESSION** - if required as indicated in items a, b, c, g, h & i below.

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Collective bargaining agreements, Pending or anticipated litigation, Attorney-client privilege, and Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return to open session.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept HIB incident #BC110821, as recommended by the Superintendent. RCV:

	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Lauren Schlafter	Anita Smith	Karen Graf
Yes							
No							
Abstain							

**K. ADJOURNMENT**

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn.

MV: \_\_\_\_\_ Time: \_\_\_\_\_