



**WASHINGTON  
TOWNSHIP  
SCHOOL DISTRICT**

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September 9, 2021

Dear Parents and Guardians,

The Washington Township School District assigns each student a 1:1 iPad device for use in school and at home for instructional purposes. Students have already had the opportunity to utilize their device in school and are familiar with many of the processes for logging into their device and applications.

On Monday, September 13<sup>th</sup> your child will begin to bring their iPad home each night. If we did not receive your acknowledge of the iPad loaner contract in OnCourse, it has been sent back to you for completion. This must be marked for your child to receive his/her iPad. The iPad should be sent back to school fully charged with your child each day. Listed below are some important reminders for caring for your district issued iPad.

- Each student will be issued an iPad, iPad case, charging cord and charger. At the end of the year, all materials must be returned to the school. Please note, the charging cord and charger are official Apple products. If a student loses the charger or cord, an official Apple cord and charger must be purchased for replacement. Alternate brands will not be accepted as they affect the warranty of the iPad.
- Clean the screen with a microfiber or anti-static cloth.
- Do **NOT** intentionally change or attempt to change any of the preferences or settings without the consent of the district.
- The issued iPad will be traveling with students between school and home, for district students. Students must bring iPads, fully charged, to school each day. Another device will NOT be provided if the iPad is forgotten. iPads must be charged each night. Updates to the iPad are scheduled to occur overnight while the device is charging, so please connect to your home internet if possible.
- Cords and cables must be inserted carefully into the iPad, to prevent damage and to ensure the device is charged for the next day. **Chargers should be kept at home for overnight charging.**
- The camera function MUST NOT be used without permission, in school.
- Any damage or technical problems with the device should be reported to the Technology Department, immediately ([mflumerfelt@washtwpsd.org](mailto:mflumerfelt@washtwpsd.org)).
- If the device is lost or damaged, the student is required to report the issue to their classroom teacher, immediately.
- The device is being provided as a student tool and should be used exclusively by the assigned student for instructional purposes.
- Only apps related to the educational studies of the student may/will be loaded on the device.
- Defacing the iPad (decorations, stickers, markers, etc.) is prohibited.
- The iPad device will be returned in good working condition.
- **In the event that the device is damaged, unintentionally, while in the possession of the student, the school district may assume responsibility for replacement costs. However, if an iPad is damaged, due to the intentional actions of the student, the parent/guardian will be responsible for replacement costs (\$249-\$349).**

If your child is having difficulty accessing high-speed internet services due to financial hardship, please contact Keith Neuhs at [kneuhs@washtwpsd.org](mailto:kneuhs@washtwpsd.org).