

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, February 8, 2021

7:30 p.m.

Minutes of February 8, 2021

Call to order by Superintendent

Time: 7:32 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed, January 14, 2021, to the Express Times and to the Clerk of Washington Township.

1a. Administering the Oath of Office to appointed Board Member. (newly appointed Board Member will sign the Oath of Office). (Please sign and return in the envelope enclosed).

- Patrick Rock

B. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS: Review

Board will review New Jersey School Board Member Code of Ethics (board member will sign acknowledgement of receipt of File Code 9271). (Please sign and return in the envelope enclosed).

Members in attendance: Edward Kemp, Jr.-Vice President, Jennifer Knittel, Patrick Rock, Anita Smith and Karen Graf, President. In addition, Keith Neuhs, Jean Flynn, Business Administrator, and Jessica Garcia, Principal

Members absent: Kimberley Morris

Flag Salute

Motion by Anita Smith, seconded by, Edward Kemp, to approve the minutes of January 4, 2021, as presented. all voting yes, Schlaffer abstained, motion carried.

C. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items) - None

The public may speak for three (3) minutes unless they have requested to be on the agenda.

D. SECRETARY'S REPORT

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month November 30, 2020 and December 31, 2020, as presented. MV: all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Anita Smith, to approve the Board Secretary and Cash Reports for the month ending November 30, 2020 and December 31, 2020, as presented. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Anita Smith, seconded by Edward Kemp, to approve the line item transfers, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the Bills List for January 2021 and February 2021. RCV: Kemp, Knittel, Schlaffer, Smith, Graf all voting yes, Rock abstained, motion carried.

E. SUPERINTENDENT'S REPORT

Motion by Anita Smith, seconded by Edward Kemp, to accept, with regret, the resignation for retirement of Deborah Corrado, Paraprofessional, effective February 28, 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Lauren Schlaffer, to approve Dana Maiolino-Roberts, School Nurse Step 10, BA+30, salary to be \$64,885, upon completion of employment requirements, effective February 16, 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Jennifer Knittel, to approve the following substitutes for the 2020-2021 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

- Emily Bussard – Teacher/Paraprofessional
- Aaron Hackett – Custodian

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the 2021 Extended School Year Program, to operate at Brass Castle School, July 5, 2021 through July 30, 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve Shannon Laykin, a student at Rowan University, for 1 virtual classroom observation (elementary setting), with teacher Raphael Margolin, Brass Castle School, February-March 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Whereas, N.J.A.C 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year, and;

Whereas, the Washington Township Board of Education currently has 21 Medicaid-Eligible/Special Education projected students for the 2021-2022 school year, the Board desires to request a SEMI waiver based on the 40 or fewer Medicaid-Eligible classified students;

Now Therefore Be It Resolved, that the Washington Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent Schools in the County of Warren an appropriate waiver of the requirements of N.J.A.C 6A23A-5.3 for the 2021-2022 school year.

Motion by Anita Smith, seconded by Edward Kemp, to approve the following Resolution, (attachment #11), as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

A RESOLUTION REQUESTING GOVERNOR MURPHY TO INCLUDE PUBLIC SCHOOL DISTRICT PERSONNEL IN THE OFFICIAL EXPERT VACCINE ALLOTMENT PANEL'S DEFINITION OF FRONTLINE WORKERS

WHEREAS, the **Washington Township Board of Education** recognizes that the United States, the State of New Jersey and local health authorities, as well as the World Health Organization, have declared a public health emergency regarding the Coronavirus or COVID-19 pandemic; and

WHEREAS, the federal and state authorities have put in place guidance detailing the precautionary measures schools must implement to stop its spread of this disease; and

WHEREAS, public schools have a profound impact on millions of students, families and staff and are charged with the care, education, nourishment of their students and are an integral part of the health and safety of our communities; and

WHEREAS, our district has responded to the challenges brought about by the COVID-19 pandemic, providing students and staff members with the technology and resources necessary to ensure the efficient delivery of instruction, virtually and in-person; and

WHEREAS, the board has a substantial public interest in protecting the health and safety of its students, staff, and community and ensuring that the district can provide staff and students with a safe and effective educational environment that supports student achievement; and

WHEREAS, the board recognizes that this health emergency made it necessary to close schools and reinvent the educational programs in a virtual setting and that this may have an adverse impact on student achievement and the emotional and social wellbeing of students; and

WHEREAS, the COVID-19 Vaccination Plan published by the State of New Jersey Department of Health (December 15, 2020, pgs. 36-37) prioritizes the availability of vaccines to "essential workers" in Phase 1B of the vaccine protocol; and

WHEREAS, school district staff at all levels are essential to the day-to-day operations of this district, responsible for the thorough and efficient education of all students and their social and emotional wellbeing, are critical for virtual and in-class instruction and are "essential workers;"

NOW, THEREFORE, BE IT RESOLVED the Washington Township Board of Education finds a substantial public purpose exists to request that Governor Murphy give appropriate priority in the statewide administration of the COVID-19 vaccine to all public school district personnel.

COVID-19 Vaccination Plan published by the State of New Jersey Department of Health, see: <https://nj.gov/health/legal/covid19/NJ%20Interim%20COVID-19%20Vaccination%20Plan%20-%20Revised%2012-15-20.pdf>

RESOLVED, that a copy of this resolution shall be forwarded to the member of the insert legislative district number legislative district delegation, Assembly Speaker Craig J. Coughlin, Senate President Stephen M. Sweeney, Governor Phil Murphy, and to the New Jersey School Boards Association

F. PRINCIPAL'S REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE

- Letter from Deborah Corrado

I. COMMITTEE REPORTS

Education:

Facilities:

Motion by Anita Smith, seconded by Edward Kemp, to accept the following bids for Drop-Off Loop at the Brass Castle School, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

| | PAVING MATERIALS | HALECON | DRILL | PAVE RITE |
|----------|------------------|--------------|---------------------|-----------|
| Base Bid | \$105,106 | \$99,285 | \$114,225 | \$107,698 |
| | SALMON BROS. | ALPINE | CIFELLI | KDP |
| Base Bid | - | \$111,900 | \$98,000 | \$105,000 |
| | VIERSMA | BERTO | DESAPIO | ONORATI |
| | - | - | \$123,860 | - |
| | TOP LINE | DIAMOND | VENUS TILE & MARBLE | |
| | \$98,500 | \$118,094.96 | \$79,500 | |

Motion by Edward Kemp, seconded by Lauren Schlaffer, to award the contract for Drop-Off Loop at the Brass Castle School, to Venus Tile & Marble, LLC, in the amount of \$79,500, as recommended by the Superintendent, RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Jennifer Knittel, to renew the Interlocal Service Agreement between the Township of Washington and the Washington Township Board of Education for the Township to provide lawn mowing service to the Board of Education from January 1, 2021 through December 31, 2021, in the amount of \$3,500 per year, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Finance: Meeting 1/28/21 7:00 p.m.

Motion by Edward Kemp, seconded by Anita Smith, to approve the 1st reading of the following bylaw, policies and regulations, Policy Alert 221, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

- Bylaw 0164.6 Remote Public Board Meeting During a Declared Emergency (M) (New)
- P 1620 Administrative Employment Contracts (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- P 2464 Gifted and Talented Students (M) (Revised)
- P & R 5330.05 Seizure Action Plan (M) (New)
- P 6440 Cooperative Purchasing (M) (Revised)
- P & R 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)
- P & R 7440 School District Security (M) (Revised)
- P 7450 Property Inventory (M) (Revised)
- P & R 7510 Use of School Facilities (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

Personnel: Meeting 1/20/21 – 7:00 p.m.

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business - None

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items, a, b & i, below.

Motion by Anita Smith, seconded by Edward Kemp, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: unanimous, motion carried Time: 8:01 p.m.

Motion by Edward Kemp, seconded by Anita Smith, to return to open session.

MV: unanimous, motion carried Time: 8:24 p.m.

Motion by Anita Smith, seconded by Edward Kemp, to accept HIB incident #BC010421, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

L. ADJOURNMENT

Motion by Anita Smith, seconded by Edward Kemp, to adjourn.

MV: unanimous, motion carried Time: 8:25 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary