



October 7, 2020

Dear Washington Township Families,

As part of the district's reopening plan, parents/guardians have the opportunity to switch their child's learning platform for the next marking period. Please note, students will be assigned a different teacher, if a parent/guardian chooses to switch.

In-Person Learners

- Daily Healthy Screenings must be completed through OnCourse Connect prior to entering the building, no exception. *Families of student(s) without a completed Daily Health Screening will be contacted and may be required to pick up their child(ren).*
- Arrival and Dismissal Procedures – Arrival and dismissal procedures reflect the ability to minimize mass groups of students gathering, at any given time.
 - Arrival
 - Brass Castle: 8:30am – 8:45am Bused Students & 8:45am – 9:00am Parent Dropoffs & Walkers
 - Port Colden: 8:45am – 9:00am Bused Students & 8:45am – 9:15am Parent Dropoffs & Walkers
 - Dismissal
 - Brass Castle: 2:45pm – 3:05pm Parent Pickups (Early Dismissal – 12:15pm – 12:35pm) & 3:20pm Walkers (Early Dismissal 12:50pm)
 - Port Colden: 3:05pm – 3:25pm Parent Pickups/Walkers (Early Dismissal – 12:35pm – 12:55pm)
 - Bused Students: 3:05pm – 3:20pm @ Brass Castle (Early Dismissal 12:35pm - 12:50pm) & 3:35pm – 3:50 @ Port Colden (Early Dismissal 1:05pm – 1:20pm)
- **Please keep your child home if he/she is sick. The ability to remain open for in-person learning, highly depends on the support and honesty of our families.**

Remote Learners

- Sign into TEAMS Homerooms – Students who do not sign into homeroom are marked absent.
 - 9:00am – 9:15am for 1st – 6th Grades & 9:15am – 9:30am for Kindergarten

All Learners

- iPads should be charged, in full nightly, and connected to Wi-Fi to receive updates.
- Report to class ready to learn and prepared with materials.
- Check into TEAMS often to stay up to date with class information and more (parents/guardians can check in using their student's login credentials). *Parents/Guardians should not send messages to teachers via their child's TEAMS account. Please use email or another classroom parent-teacher communication format.*
- Communicate with your teachers with questions, regarding assignments, etc.

To request a change in your child's learning platform for the 2nd Marking Period, please complete the following form, no later than Monday, October 26th. The 2nd Marking Period begins on Tuesday, November 10th.

[Switch in Student Learning Platform - 2nd Marking Period](#)

Reminder for all families, Friday, October 9, 2020 is an early dismissal day for students and Monday, October 12, 2020 schools are closed (both in person and remote).

Sincerely,

Keith T. Neuhs

Michael J. Neu

Jessica L. Garcia