

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Minutes of September 14, 2020

Call to order by Superintendent

Time: 7:32 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 17, 2020, to The Star Gazette and to the Clerk of Washington Township.

Flag Salute

Members in attendance: Edward Kemp, Jr.-Vice President, Jennifer Knittel, Kimberley Morris, , Anita Smith and Karen Graf, President. In addition, Keith Neuhs, Superintendent, Jean Flynn, Business Administrator and Michael Neu, Principal.

Members absent Casey Grimm and Lauren Schlaffer.

Motion by Anita Smith, seconded by Edward Kemp, to approve the minutes of August 24, 2020 as presented. MV: all voting yes, Morris abstained, motion carried.

B. PUBLIC QUESTIONS AND DISCUSSION: (agenda items) - NONE

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

C. SECRETARY'S REPORT:

Motion by Edward Kemp, seconded by Karen Graf, to approve Student Activity, and Petty Cash Account Reports for the month ending July 31, 2020, as presented. MV: all voting yes, motion carried.

Motion by Karen Graf, seconded by Jennifer Knittel, to approve the attached transfers, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve the Bills List for September 2020. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the Board Secretary's and Cash Reports for the month ending July 31, 2020, presented. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

D. SUPERINTENDENT'S REPORT:

Motion by Jennifer Knittel, seconded by Kimberley Morris, to accept, with regret, the resignation of Leslie C. Ward, Part-Time Custodian, and to waive the 14 day notice clause in contract, without setting precedence, effective 09/01/2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Karen Graf, to approve a change in preparation classification, for Lisa Galoppo, from BA to BA+15 (upon receipt of official transcripts), salary to be \$77,955, effective September 1, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion Karen Graf, seconded by Anita Smith, to approve the following Formal/Informal Mentors, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

FORMAL MENTOR	STAFF MEMBER
Shannon McEvoy	Gabrielle Acierno
Kelly Carney	Amanda Smith

INFORMAL MENTOR	STAFF MEMBER
Rebecca Whalen	Rebecca Clinebell
Leslie Krause	Mikaela Meier
Nicholas Rizzo	Erin Porter
Sarah Bettenhausen	Christina Richardson

Motion by Anita Smith, seconded by Edward Kemp, to approve a medical leave of absence , for employee #4164, effective September 1, 2020 until November 10, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Anita Smith, to approve contracting a Speech Therapist through Warren County Special Services School District, to provide speech services, from 9/1/2020 to November 10, 2020, at the rate of \$90.00/hr., (anticipated 30 hrs./week and a 6% admin. fee), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve Heidi Kaiven as Teacher in Charge, for the 2020-2021 school year, stipend to be \$1,000, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the following EpiPen/Auvi-Q delegates for the 2020-2021 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Christine Drevitch	Sarah Bettenhausen
Jessica Garcia	Melissa Freitas
Nancy Krukowski	Jennifer Kruger
Shannon McEvoy	Amybeth Kupcha
Joan Pare	Barbara Pierson
Stacie Paruta	Michael Neu
Victoria Robinson	
Renee Seiz	

Motion by Anita Smith, seconded by Karen Graf, to approve the following agreement, between the Washington Township Board of Education and Alliance for Competitive Telecommunications (ACT), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

**Alliance for Competitive Telecommunications (ACT)
PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF
TELECOMMUNICATION SERVICES**

The **Washington Township Board of Education, (Warren County)**, agrees to participate in the **Alliance for Competitive Telecommunications** with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The ESCNJ shall be the lead Agency for this program. All current and future members of the ESCNJ Cooperative Pricing system are invited to participate in the **Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-op members a competitive pricing model.**

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the names vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member. The ACT program also includes Wide Area Network Connections, Internet Access and Hosted Phone and Fax Services.

All fees for the work of the ESCNJ and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

Motion by Karen Graf, seconded by Anita Smith, to approve a healthcare staffing agreement between the Washington Township Board of Education and Best Choice Home Care Limited, LLC. to provide substitute school nursing, for the 2020-2021 school year, at the following rates, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

- \$65.00 per hour for services rendered by an RN
- \$55.00 per hour for services rendered by an LPN

Motion by Anita Smith, seconded by Edward Kemp, to accept the FY 2021 Digital Divide grant, as approved

by the NJDOE, in the amount of \$33,277, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Anita Smith, to approve the revised 2020-2021 WTSD calendar, as per Governor Murphy's Executive Order 177, as follows, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

All public primary and secondary schools shall be closed to in-person instruction on November 3, 2020, and pursuant to N.J.S.A. 19:8-2, the authorities in charge of such schools shall not deny the request of county Boards of Elections for use of their building as polling places. All public primary and secondary schools shall work cooperatively with the county elections officials for the delivery of the necessary equipment for the November General Election.

NOTE:

- All students will participate in remote learning on November 3, 2020.
- All certificated staff and paraprofessionals will work remotely on November 3, 2020.
- Parent/Teacher Conference scheduled for November 3, 2020, will continue remotely.
- Lunches will be available for purchase on all early dismissal days.

Motion by Anita Smith, seconded by Edward Kemp, to waive the 14 day notice clause in contract, without setting precedence, and accept, with regret, the resignation for retirement of Nancy Lilly, Paraprofessional, effective September 18, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Karen Graf, to approve Dora Paz-Hernandez, as a full-time custodian, rate to be \$14.00/hr., effective September 16, 2020, (upon completion of employment requirements and a 60-day probation period), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve the following substitute for the 2020-2021 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

- Janeen Bitecola - Paraprofessional

Motion by Anita Smith, seconded by Edward Kemp, to accept, with regret, the resignation for retirement of Randal C. Henson, Part-time Custodian, effective December 31, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

E. PRINCIPAL'S REPORTS

F. TECHNOLOGY REPORT

G. CORRESPONDENCE

- Letter from Leslie C. Ward

H . COMMITTEE REPORTS

Education:

Facilities:

Finance:

Motion by Anita Smith, seconded by Edward Kemp, to approve the 2nd reading and adoption of the following bylaw, policies and regulations, Policy Alert 219, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

- P 0152 Board Officers (Revised) (Bylaw)
- P 1581 Domestic Violence (M) (Revised)
- R 1581 Domestic Violence (M) (New)
- P 2422 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations (New)
- P 4421.13 Postnatal Accommodations (New)
- P & R 5330 Administration of Medication (M) (Revised)
- P 7243 Supervision of Construction (M) (Revised)
- P 8210 School Year (Revised)
- P 8220 School Day (M) (Revised)
- R 8220 School Closings (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the 2nd reading and adoption of the following policies and regulations, Policy Alert 220, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

- P 1649 Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
- P 2270 Religion in Schools (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P & R 5320 Immunization (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P & R 8320 Personnel Records (M) (Revised)

Motion by Karen Graf, seconded by Anita Smith, to approve the 2nd reading and adoption of the following bylaw and policies, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Smith and Graf, all voting yes, motion carried.

- 0155.1 Board Member Participation at Board Meetings Using Electronic Device (Bylaw)
- P 1648 Restart and Recovery Plan
- P1648.02 Remote Learning Options for Families

Personnel:

I. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Lauren Byrne asked are there plans to open playground at Port Colden. The Superintendent responded.

J. EXECUTIVE SESSION - if required as indicated in items i below. -NONE

Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b. All appropriate persons, who may be discussed in private session have been adequately notified.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

MV: Time: _____

Motion by _____, seconded by _____, to return open session

MV: Time: _____

K. ADJOURNMENT

Motion by, Anita Smith, seconded by Edward Kemp, to adjourn.

MV: unanimous, motion carried Time: 8:07 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary