



September 1, 2020

Dear Washington Township School Community,

Reminder, tomorrow is the big day...the first day of school!

Just a few reminders as we open the school year:

- All families of in-person learners should complete the “Daily Health Screening” in OnCourse every morning.
- All in-person families, please check your bus passes for pick up times. Buses may be a few minutes early or late during the first few days of school. If you are dropping your student off at school, please follow the times listed:
 - Brass Castle students drop off at school 8:45am – 9:00am. Please pull up to the drop off location on Castle Street. Remain in your vehicles and a staff member will provide further instructions.
 - Port Colden students drop off at school 9:00am – 9:15am. Please pull up to the drop off location in the main parking lot. Remain in your vehicles and a staff member will provide further instructions.
- Breakfast & lunch are available for student purchase, daily. Please be sure to use to access your child’s lunch account to load funds, as needed.
- Early Dismissal Days (September 2nd through September 11th)
 - Brass Castle Students, parent pick up 12:15pm – 12:35pm. Please pull up to the pick-up location on Castle Street. A staff member will call for your student and they will be brought to your car. Bused students will leave Brass Castle at approximately 12:50pm.
 - Port Colden Students, parent pick up 12:35pm – 12:55pm. Please pull up to the pick-up location in the main parking lot. A staff member will call for your student and they will be brought to your car. Bused students will leave Port Colden School at approximately 1:05pm.
- Remote Learning Students – Please log into your Microsoft Teams account in time for your first meeting. All families should have received schedules during Student Materials Pickup Dates. Please check your schedules for meeting times. Students in Kindergarten should be logged into Teams by 9:30am and students in Grades 1 through 6 must be logged in by 9:15am. All iPads were configured, prior to pick up. However, if you are having any issues, the Microsoft365 account information with login details is located on either the inside cover of the agenda (grades 2 through 6) or folder (grades preschool through grade 1), white label.

We thank you for your cooperation and patience as students and staff learn new school routines and we look forward to seeing everyone tomorrow!

Sincerely,

Keith Neuhs

