

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, August 24, 2020

7:30 p.m.

Minutes of August 24, 2020

Call to order by Superintendent

Time: 7:34 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 17, 2020, to The Star Gazette and to the Clerk of Washington Township.

Members in attendance: Edward Kemp, Jr.-Vice President, Jennifer Knittel, Lauren Schlaffer, Anita Smith and Karen Graf, President. In addition, Keith Neuhs, Superintendent, Jean Flynn, Business Administrator, Jessica Garcia and Michael Neu, Principals.

Members absent: Casey Grimm and Kimberley Morris

Motion by Anita Smith, seconded by Edward Kemp, to approve the minutes of July 13, 2020, as presented. MV: all voting yes, motion carried.

Motion by Edward Kemp, seconded by Lauren Schlaffer, to approve the special meeting minutes of July 31, 2020, as presented. MV: all voting yes, motion carried.

B. PUBLIC QUESTIONS AND DISCUSSION: (agenda items) - NONE
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

C. SECRETARY'S REPORT:

Motion by Anita Smith, seconded by Edward Kemp, to approve the final Student Activity, Petty Cash and Cafeteria Account Reports, for the month ending June 30, 2020 as presented. MV: all voting yes, motion carried.

Motion by Edward Kemp, seconded by Lauren Schlaffer, to approve the attached transfers, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward, Kemp, to approve the Bills List for August 2020, as recommended by the Superintendent. MV: all voting yes, motion carried.

Motion by Edward Kemp, seconded by Karen Graf, to approve the final Board Secretary's and Cash Reports for the month ending June 30, 2020, as presented. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

D. SUPERINTENDENT'S REPORT

Motion by Lauren Schlaffer, seconded by Anita Smith, to accept, with regret, the resignation of Cheryl Campbell, and to waive the 60 day notice clause in contract, without setting precedence, effective July 17, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Jennifer Knittel, to accept, with regret, the resignation of Gail Marascia, Paraprofessional, effective July 15, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Karen Graf, to approve Mikaela Meier, Art Teacher, BA Step 3, salary to be \$51,540, upon completion of employment requirements, effective September 1, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Karen Graf, seconded by Anita Smith, to approve Erin Porter, Music Teacher, BA Step 3, salary to be \$51,540, upon completion of employment requirements, effective date to be determined upon release of contract, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve Dora Paz Hernandez, as a part-time Custodian, (not to exceed 30 hours per week), rate to be \$12.00 an hour, effective September 1, 2020 pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Lauren Schlaffer, to amend the 2020-2021 employment contract of Jesse Wyke, to reflect, MA Step 8, salary \$61,355, effective September 1, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Anita Smith, to approve the voluntary building transfers for the following staff members, for the 2020-2021 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

STAFF MEMBER	TITLE	FROM	TO
Sheridan Mecca	Paraprofessional	Brass Castle School	Port Colden School
Ann Marie Schulte	Paraprofessional	Brass Castle School	Port Colden School
Michelle VanNest	Paraprofessional	Brass Castle School	Port Colden School

Motion by Anita Smith, seconded by Edward Kemp, to approve Employee #4164 to provide remote instruction due to a confirmed medical diagnosis, noting that this will not cause undue hardship to district. This action does not set precedent, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the submission of the amended School Reopening Plan to the County Department of Education for review, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Lauren Schlaffer, to approve the WTSD Mentor Plan, Statement of Assurance (SOA), as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Washington Township School District Mentor Plan – State regulations require the CSA to share the Mentor Plan with the BOE for related fiscal impacts. The fiscal impact of the mentor plan is minimal as the Mentor and the Resident will meet outside school district contracted time. As in the past, the Resident is required to pay the Mentor fee and the BOE Business Office will continue to handle mentor payments.

Motion by Edward Kemp, seconded by Karen Graf, to approve the WTSD Professional Development Plan, Statement of Assurance (SOA), as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Washington Township School District Professional Development Plan – State regulations require the CSA to share the District’s Professional Development Plan with the BOE for related fiscal impacts. The District will allocate approximately \$7,000 to cover the costs associated with the district and school Professional Development Plans. Funding will be allocated for consultants, workshop registrations, supplies and substitute teachers. ESEA Title IIa funds, in the amount of \$6,580 will also be utilized to support these professional development plans.

Motion by _____, seconded by _____, to authorize attorney review of EZENERGY Solar Power Purchase Agreement, as recommended by the Superintendent. RCV: - TABLED

Motion by Anita Smith, seconded by Jennifer Knittel, to approve a maternity leave extension for Courtney Ward, Paraprofessional, from September 1, 2020, to on or about December 31, 2020, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the following substitute for the 2020-2021 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

- Robert Wassmuth – Custodian

E. PRINCIPALS' REPORT

F. TECHNOLOGY REPORT

G. CORRESPONDENCE:

- Letter from Cheryl Campbell
- Email from Gail Marascia

H. COMMITTEE MEETINGS:

Education Committee:

Facilities Committee:

Motion by Anita Smith, seconded by Lauren Schlaffer, to approve the Joint Transportation Agreement with the Warren Hills Regional Board of Education, as listed, for the 2020-2021 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

2020-2021	
Routes	Cost
01/F	\$19,478.21
02/KL	\$16,672.19
03/A	\$17,394.27
04/C	\$22,698.58
12/D	\$20,355.58
14AB/IM	\$22,300.72
15AB/G	\$16,033.95
16AB/E	\$24,635.08
21/H	\$22,551.16
22/VAN 1	\$18,502.04
3SP	\$22,022.76
3MD	\$11,665.91
Total	\$234,310.45

Motion by Edward Kemp, seconded by Jennifer Knittel, to renew the school related activities transportation contract with Snyder Bus Services, Inc. for the 2020-2021 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

Finance Committee:

Motion by Karen Graf, seconded by Anita Smith, to approve the 1st reading of the following bylaw, policies and regulations, Policy Alert 219, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

- P 0152 Board Officers (Revised) (Bylaw)
- P 1581 Domestic Violence (M) (Revised)
- R 1581 Domestic Violence (M) (New)
- P 2422 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations (New)
- P 4421.13 Postnatal Accommodations (New)
- P & R 5330 Administration of Medication (M) (Revised)
- P 7243 Supervision of Construction (M) (Revised)
- P 8210 School Year (Revised)
- P 8220 School Day (M) (Revised)
- R 8220 School Closings (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Motion by Edward Kemp, seconded by Anita Smith, to approve the 1st reading of the following policies and regulations, Policy Alert 220, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

- P 1649 Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
- P 2270 Religion in Schools (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P & R 5320 Immunization (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P & R 8320 Personnel Records (M) (Revised)

Motion by Laura Schlaffer, seconded by Anita Smith, to approve the 1st reading of the following bylaw and policies, as recommended by the Superintendent. RCV: Kemp, Knittel, Schlaffer, Smith and Graf, all voting yes, motion carried.

- 0155.1 Board Member Participation at Board Meetings Using Electronic Device (Bylaw)
- P 1648 Restart and Recovery Plan
- P1648.02 Remote Learning Options for Families

I. PUBLIC QUESTIONS AND DISCUSSION: (old and/or new business) - NONE
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

J. EXECUTIVE SESSION - if required as indicated in items ____ below. - NONE

Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific, prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

Motion by _____, seconded by _____, to return to open session.

MV: Time: _____

K. ADJOURNMENT:

Motion by Jennifer Knittel, seconded by Anita Smith, to adjourn.

MV: unanimous, motion carried. Time: 8:05 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary