



WASHINGTON
TOWNSHIP
SCHOOL DISTRICT

BRASS CASTLE SCHOOL
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Washington, NJ 07882
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Jessica L. Garcia, PRINCIPAL

DISTRICT CENTRAL OFFICE
OLD SCHOOLHOUSE
One East Front Street
Washington, NJ 07882
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Keith T. Neuhs, SUPERINTENDENT

PORT COLDEN SCHOOL
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Michael J. Neu, PRINCIPAL

March 12, 2020

Dear Parents and Guardians:

As you may know, select schools in the state are closing due to concerns relative to Coronavirus (COVID-19). Some of the closures are for the purpose of prevention and others are due to reported cases of the virus in their communities. At this time the Washington Township School District will remain open, however, I would like to make you aware of our contingency plan in the event we must close our schools.

In the event of a closure, students will be able to find instruction by accessing their teachers' websites. Each teacher has a website that is located under the teacher & staff section of the school section of the website. To access teacher pages, go to the district website: www.washtwpsd.org and click on the "Our Schools" tab. Under this tab you may click on your child's school page and scroll to the contact information. Lessons, links, and activities will be provided for each day schools are closed. There will be flexibility in terms of how assignments are returned for grading since some students may have limited access to the internet. Parents can contact their teachers, guidance, child study team, and administrators via email during the time school is closed.

Plans have been made for students that are in need of food during an extended school closing. Families eligible for this program will be contacted via Honeywell Instant Alert with program information and food pick up times. If your family needs nutrition assistance during a school closing, please email or call your child's building principal.

I would like to reiterate that the Washington Township School District remain open and has not made a decision to close. Should any decision be made to close schools, parents will be notified by the Honeywell Instant Alert System. ***If you have had a change in your phone number or email please notify your school office immediately, so we can update our records and ensure you receive school communications.*** I must also emphasize that the plans outlined may evolve, based on changing circumstances. Any changes will be communicated to you as they occur.

As always, your children's health and safety is our foremost concern. Thank you for your cooperation and partnership at this challenging time.

Sincerely,

Keith Neuhs
Superintendent

