

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, February 10, 2020

7:30 p.m.

Call to order by President.

Time: 7:30 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 17, 2020, to The Star Gazette and the Clerk of Washington Township.

Members in attendance: Casey Grimm (7:33 pm), Edward Kemp-Vice President, Jennifer Knittel, Anita Smith and Karen Graf-President. In addition, Keith T. Neuhs, Superintendent, Jean Flynn, Business Administrator, Jessica Garcia and Michael Neu, Principals

Members absent: Kimberley Morris and Lauren Schlaffer

Flag Salute

Motion by Anita Smith, seconded by Edward Kemp, to approve the minutes of January 6, 2020, as presented. MV: all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the executive minutes of January 6, 2020, as presented. MV: all voting yes, motion carried.

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items) - NONE

The public may speak for three (3) minutes unless they have requested to be on the agenda.

C. SECRETARY'S REPORT

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2019, as presented. MV: all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve the Board Secretary and Cash Reports for the month ending December 31, 2019, as presented. RCV: Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the line item transfers, as recommended by the Superintendent. RCV: Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the Bills List for January 2020 and February 2020. RCV: Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Casey Grimm arrived at 7:33 p.m.

D. SUPERINTENDENT'S REPORT

Motion by Anita Smith, seconded by Edward Kemp, to approve Christina Galindo, as a full-time Custodian, rate to be \$14.00 an hour, effective on February 3, 2020, upon completion of employment requirements and a 60-day probation period, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the following substitutes for the 2019-2020 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

- Marilyn Balzer – Childcare
- Betul McGee – Paraprofessional/Teacher
- Cody Robinson – Custodian

Motion by Casey Grimm, seconded by Jennifer, Knittel, to approve a maternity leave extension for Jesse Wyke, Speech Therapist, from February 12, 2020, to on or about April 20, 2020, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve Emily Bussard, a student at Warren County Community College, to observe a Kindergarten class at Brass Castle School, (date, teacher and class TBD), as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve Alexandra Pierson, a student a Centenary University, to observe math lessons at Brass Castle School, (dates, teacher and class TBD), as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Casey Grimm, to approve Eric Paruta, a student at Warren Hills Regional High School, as a volunteer for EcoKids Club at Brass Castle School, in Winter/Spring 2020, for community service hours, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Casey Grimm, seconded by Jennifer Knittel, to approve Christopher Galoppo, a student at Warren Hills Regional Middle School, as a volunteer for Coding Club at Brass Castle School, in Winter/Spring 2020, for community service hours, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the out-of-district in-service experiences, as

recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Jean Flynn	NJASBA - Long Range Facility Plan	0	2/5/2020	116	0	0	0	0
Heidi Kaiven	Infusing STEAM Concepts into the Curriculum -Harmony Township School	0	2/26/2020	0	0	0	0	0
Erin Karl	NJASSW Spring Institute	\$100.00	3/23/2020	98	0	0	0	0
Jennifer Borusovic	Assessing and Intervening in Challenging Behaviors	\$30.00	4/3/2020	73	0	0	0	0

Motion by Anita Smith, seconded by Edward Kemp, to approve the 2020 Extended School Year Program, to operate at Port Colden School, July 6, 2020-July 31, 2020, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Casey Grimm, to approve the following field trip for the 2019-2020 school year, (no cost to students) as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

Grade	Destination
Archery Club Members	Oxford Central School

Motion by Casey Grimm, seconded by Jennifer Knittel, to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Whereas, N.J.A.C 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year, and;

Whereas, the Washington Township Board of Education currently has 14 Medicaid-Eligible projected students for the 2020-2021 school year, the Board desires to request a SEMI waiver based on the 40 or fewer Medicaid-Eligible classified students;

Now Therefore Be It Resolved, that the Washington Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent Schools in the County of Warren an appropriate waiver of the requirements of N.J.A.C 6A23A-5.3 for the 2020-2021 school year.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve student # 13426181, for home instruction, effective date TBD, home instructor to be Heidi Kaiven, at a rate of \$30.00/hr., not to exceed 10 hours per week, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve an extension for contracting a Speech Therapist through Warren County Special Services School District, to provide speech services, from February 12, 2020 through on or about April 20, 2020, at the rate of \$89.50/hr., (anticipated 30 hrs./week and a 6% admin. fee), as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Casey Grimm, to approve a health care staffing agreement between the Washington Township School District and Loving Care Agency, Inc. d/b/a/ Aveanna Healthcare to provide one-on-one nursing services on school campus or offsite for a school sponsored event, including transportation, at the following rates, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

- A. \$55.00 per hour for services rendered by an RN
- B. \$45.00 per hour for services rendered by an LPN

Motion by Casey Grimm, seconded by Jennifer Knittel, to approve a free program offered by Dove Environmental Education for a Kindergarten presentation from the Critter and Litter series, sponsored by the Clean Communities, to be scheduled for February/March 2020, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve a presentation for students in Grades 1-6, regarding Animal Safety, by the Borough of Washington Animal Control Officer, Robert Lagonera, to be scheduled for February/March 2020, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried

E. PRINCIPAL'S REPORT

F. TECHNOLOGY REPORT

G. CORRESPONDENCE - NONE

H. COMMITTEE REPORTS

Education:

Facilities:

Motion by Edward Kemp, seconded by Casey Grimm, to renew the Interlocal Service Agreement between the Township of Washington and the Washington Township Board of Education for the Township to provide lawn mowing service to the Board of Education from January 1, 2020 through December 31, 2020, in the amount of \$3,500 per year, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried

Motion by Casey Grimm, seconded by Jennifer Knittel, to accept the following quotes for the Port Colden School emergency pump station repair, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried

Cedar Ridge Lawn Care, LLC	Stone Hill Excavating, LLC
\$98,765	\$106,495

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the Cedar Ridge Lawn Care, LLC quote for

the Port Colden School emergency pump station repair, in the amount of \$98,765, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried

Motion by Anita Smith, seconded by Jennifer Knittel, to approve a change order for the emergency pump station repair, at Port Colden School, in the amount of \$2,530 for an electrical panel replacement, as recommended by the Superintendent. RCV: Grimm, Kemp, Knittel, Smith and Graf, all voting yes, motion carried

Finance & Policy:

Personnel:

I. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Tracy Padilla inquired about using Brass Castle School for the Color Run fundraiser and if we could accept PTA donations for the playground.

J. EXECUTIVE SESSION - if required as indicated in items, _____below. - **NONE**

Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action on HIB incidents.

MV: _____ Time: _____

Motion by _____, seconded by _____, to return to open session.

MV: _____ Time: _____

K. ADJOURNMENT

Motion by Edward Kemp, seconded by Casey Grimm, to adjourn.

MV: unanimous, motion carried.

Time: 8:25 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary