



**WASHINGTON
TOWNSHIP**
SCHOOL DISTRICT

BRASS CASTLE SCHOOL
16 Castle St.
Washington, NJ 07882
908.689.1188
Jessica L. Garcia, PRINCIPAL

**DISTRICT CENTRAL OFFICE
OLD SCHOOLHOUSE**
One East Front Street
Washington, NJ 07882
908.689.1119
Keith T. Neuhs, SUPERINTENDENT

PORT COLDEN SCHOOL
30 Port Colden Rd.
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Michael J. Neu, PRINCIPAL

October 29, 2019

Dear Parents and Guardians,

This afternoon at approximately 12:00pm Brass Castle School had a Shelter in Place due to an animal in distress on school grounds, for which Animal Control was called. Students and staff were able to continue with instruction throughout the school building, while the situation was being addressed. The Shelter in Place lasted approximately 15-20 minutes and the animal is safe thanks to the quick response from the WT Animal Control team.

If you have any questions or concerns, please contact me.

Sincerely,

Jessica L. Garcia
Brass Castle School Principal

