

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING**

**Monday, September 9, 2019**

**7:30 p.m.**

**A. AGENDA:**

1. Call to order by President.

Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 11, 2019, to The Star Gazette and the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Present							

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of August 26, 2019 as presented. MV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the executive session minutes of August 26, 2019, as presented. MV:

**B. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)**

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**C. SECRETARY'S REPORT:**

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Student Activity, and Petty Cash Account Reports for the month ending July 31, 2019, as presented. MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the attached transfers, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Bills List for September 2019. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Final Board Secretary's and Cash Reports for the month ending June 30, 2019, presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does  
 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary’s and Cash Reports for the month ending July 31, 2019, presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does  
 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

**D. SUPERINTENDENT’S REPORT:**

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Agatha Russo, part-time Paraprofessional, Step 1, for the 2019-2020 school year, effective on or about September 16, 2019, upon completion of employment requirements, rate to be \$13.00 per hour, not to exceed 30 hours per week, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

12. Motion \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Informal Mentor, as recommended by the Superintendent. RCV:

- Noreen McGeary – Nicole Smith

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Victoria Standish, a student at Raritan Valley Community College, to observe 20 hours, as a student teacher, in 2<sup>nd</sup> grade at Port Colden School (teachers to be determined), starting the week of September 16, 2019, as a requirement for the Foundations of Education class, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Alexandria Pierson, a student at Centenary University, to observe 14 hours, as a student teacher, in Science classes at Brass Castle and Port Colden Schools, (teachers to be determined), starting fall 2019, as a requirement for the Foundations of Education Science class, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district in-service experiences as recommended by the Superintendent. RCV:

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Jean Flynn	Hunterdon/Warren A.S.B.)	0	9/18,10/16,11/20, 12/18/19, 1/15, 2/19,3/18,4/22, 5/20/20	15RT	0	0	0	0

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the club advisor revision for the 2019-2020 school year, as recommended by the Superintendent. RCV:

<b>BRASS CASTLE SCHOOL</b>	
Club	Advisor
Zumba Club	Hawk/Campbell

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Child Assault Prevention (CAP) Grant for 2019-2020 in the amount of \$948.00 (with an anticipated WTSD share of program to be \$284.00), as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following epi-pen and glucagon delegates for the 2019-2020 school year, as recommended by the Superintendent. RCV:

**EPI-PEN DELEGATES**

<b>Brass Castle School</b>	<b>Port Colden School</b>
Dawn Baxendale	Sarah Bettenhausen
Christine Drevitch	Robert Borusovic
Sarah Femia	Michele Cooper
Lisa Galoppo	Kara Cruts
Jessica Garcia	Amie DeFeo
Thomas Graham	Melissa Freitas
Nancy Krukowski	Kathleen Giuliano
Shannon McEvoy	Christine Hamas
Ruth O’Cone	Matthew Hoffman
Stacie Paruta	Jennifer Kruger
Joan Reape-Pare	AmyBeth Kupcha
Gina Renner	Susan Mauer
Victoria Robinson	Noreen McGeary
Stephen Scism	Michael Neu
Renee Seiz	Barbara Pierson
Toni Smith	Pamela Slack
	Nicole Smith
	Rebecca Whalen

**GLUCAGON DELEGATES**

<b>Brass Castle School</b>
Pamela Casserly
Christine Drevitch
Sarah Femia
Jessica Garcia
Thomas Graham
Kathleen Giuliano
Nancy Krukowski
Shannon McEvoy
Ruth O’Cone
Joan Reape-Pare
Renee Seiz

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following 3<sup>rd</sup> grade field trip for the 2019-2020 school year, (transportation no cost to students), as recommended by the Superintendent. RCV:

Grade	Trip	Destination
3	Kindness for Christopher Assembly	Brass Castle School

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

**E. PRINCIPAL’S REPORTS**

**F. TECHNOLOGY REPORT**

**G. CORRESPONDENCE**

- Letter from Carl H. Carabelli

**H . COMMITTEE REPORTS**

**Education:**

**Facilities:**

**Finance & Policy:**

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2<sup>nd</sup> reading and adoption of the following regulation, as recommended by the Superintendent. RCV:

- R2614 – Grading System

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

**Personnel:**

**I. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business**

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**J. EXECUTIVE SESSION - if required as indicated in items i below.**

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b. All appropriate persons, who may be discussed in private session have been adequately notified.

- Matters rendered confidential by Federal Law, State Law, or Court Rule
- Individual privacy
- Collective bargaining agreements

- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

MV:                          Time: \_\_\_\_\_

22. Motion by\_\_\_\_\_, seconded by \_\_\_\_\_, to return open session

MV:                          Time: \_\_\_\_\_

**K. ADJOURNMENT**

23 . Motion by\_\_\_\_\_, seconded by\_\_\_\_\_to adjourn.

MV:                          Time: \_\_\_\_\_