

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, March 11, 2019

7:31 p.m.

Minutes of March 11, 2019

Call to order by President.

Time: 7:31 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 11, 2019, to The Star Gazette and to the Clerk of Washington Township.

Members in attendance: Edward Kemp, Jennifer Knittel, Kimberley Morris, Lauren Schlaffer and Anita Smith-Vice President

Members absent Casey Grimm and Karen Graf-President

Flag Salute

B. PRESENTATION :

TEACHER OF THE YEAR

- ❖ Erin Karl
- ❖ Susan Peterson

EDUCATION SERVICES PROFESSIONAL OF THE YEAR

- ❖ Victoria Robinson

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the minutes of February 11, 2019, as presented. MV: all voting yes, Schlaffer abstained, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve the executive session minutes of February 11, 2019, as presented. MV: all voting yes, Schlaffer abstained, motion carried.

C. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items) - None

The public may speak for three (3) minutes unless they have requested to be on the agenda.

D. SECRETARY'S REPORT

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending January 31, 2019, as presented. MV: all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Lauren Schlaffer, to approve line item transfers, as recommended by the Superintendent. RCV: all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Kimberly Morris, to approve the Bills List for March 2019. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the Board Secretary and Cash Reports for the month ending January 31, 2019, as presented. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to accept, with regret, the resignation for retirement of Janine Barzdines, School Nurse, effective June 30, 2019, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Jennifer Knittel, to accept, with regret, the resignation for retirement of Denise Jordan, Secretary, effective July 31, 2019, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve Lauren Brown, part-time Paraprofessional, Step 1, for the 2018-2019 school year, upon completion of employment requirements, salary to be \$12.70, hourly rate, effective on or about March 18, 2019, not to exceed 30 hours per week, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve maternity leave for Kathryn Penner, effective on or about March 20, 2019, utilizing sick days (as per the WTEA contract), the Federal Family and Medical Leave Act (FMLA) and the New Jersey Family and Medical Leave (NJFLA), and return to work on or about August 28, 2019, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Kimberly Morris, seconded by Lauren Schlaffer, to approve Louis Jester, as a Long-Term Substitute Teacher (for Kathryn Penner), Step 1BA, salary to be \$48,790 (pro-rated), employment requirements completed, effective on or about March 18, 2019, to the last day of school, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Lauren Schaffler, seconded by Kimberley Morris, to approve Kimberly Loftis, as a Long-Term Substitute Teacher (for Sarah Bettenhausen), Step 1BA, salary to be \$48,790 (pro-rated), employment requirements completed, effective on or about April 2, 2019, to the last day of school, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve Michele Mahon, as a Talent Show Advisor, Spring 2019, (alternate, as needed), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve the following substitutes for the 2018-2019 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

- Amanda J. Gaughran - School Nurse/ Teacher/ Paraprofessional
- James Hudock – Custodian

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging
Jean Flynn	NJASBO Annual Conference 2019	\$275.00	6/5/-6/7/19	292	\$10.00	\$10.00	\$228.00

Motion by Lauren Schlaffer, seconded by Kimberley Morris, that the Washington Township Board of Education hereby establishes the school district travel maximum, pursuant to N.J.A.C. 6A:23A-7.3 for the 2019-2020 school year at the sum of \$45,000 and the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve St. Clares Hospital, Boonton, NJ to provide educational services for student ID #13368656, up to 10 days, 1 hour per day, at the rate of \$55.00/hr., as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve home instruction for student ID# 13607965, up to 4 hours per week, effective 3/13/19 through the last of school, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve Bonnie Adamski, home instructor for student ID# 13607965, not to exceed 4 hours per week, effective 3/13/19 and a rate of \$50.00/hr., as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to approve Christopher Galoppo, as a 7th grade Warren Hills Middle School Volunteer for Brass Castle Coding Club, to support volunteer hours for the National Junior Honor Society, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Edward Kemp, seconded by Jennifer Knittel, to approve Mr. Matt Hibbit as a volunteer to assist Mr. Stephen Scism with Archery Club (bow adjustments, tips/strategies, etc.) – Mr. Hibbit is currently part of the Warren Hills Middle School Security Team, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the 2019-2020 Washington Township school district calendar, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to approve the following resolution, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

**Washington Township School District
County of Warren
Resolution**

Resolution of the Washington Township School District, County of Warren Opposing the Legalization of Recreational Cannabis Use in the State of New Jersey

Whereas, it is the public position of the Governor of New Jersey, Philip D. Murphy, to pursue the legalization of recreational cannabis (colloquially know as ‘marijuana’) with legislation enabling same pending before the New Jersey State Legislature; and

Whereas, the United States of America has outlawed recreational cannabis pursuant to the Controlled Substances Act, 21 U.S.C. Section 811; and

Whereas, there are significant concerns regarding the effects of the use of cannabis especially as it pertains to the operation of motor vehicles. Such concerns involve user reaction time and effects negatively affecting a user’s ability to operate a motor vehicle and generally react to emergency situations; and

Whereas, there is currently no objective standard for operating under the influence of drugs like cannabis as compared to standards established for driving under the influence of alcohol, making enforcement of existing traffic laws and ensuring public safety difficult; and

Whereas, anti-tobacco, anti-vaping, anti-alcohol and anti-drug advocacy is infused into New Jersey’s pre-K through 12 curricula; and

Whereas, a growing body of research suggests that use of recreational cannabis can result in harmful effects to the developing brains of our youth; and

Whereas, evidence from jurisdictions that have legalized recreational cannabis suggests that underage use has not decreased; and

Whereas, some healthcare professionals consider cannabis a ‘gateway’ drug and, in the midst of serious and well-publicized opioid and vaping epidemics in the State of New Jersey, the Washington Township Board of Education believes that legalized recreational cannabis will compound these epidemics and hinder the efforts of educators, law enforcement and public health officials in curtailing same. The Washington Township Board of Education believes the legalization of the recreational use of cannabis establishes a dangerous health risk for New Jersey families and puts students in danger.

Now, therefore, be it resolved, that the Washington Township Board of Education, County of Warren, State of New Jersey is hereby opposed to the legalization of cannabis for recreational use.

Be it further resolved, that certified copies of this resolution shall be made available to Governor Phil

Murphy, members of New Jersey General Assembly, New Jersey State Senate, Washington Township Committee Members and the New Jersey School Boards Association.

Motion by Jennifer Knittel, seconded by Edward Kemp, to accept, with regret, the resignation for retirement, Catherine Phifield, Child Care Worker, effective June, 30, 2019, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jennifer Knittel, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging
Janine Barzdines	Recognition & Prevention of Opioid Abuse in Adolescents-Atlantic Health System	\$0	3/21/19	23	0	0	0

F. PRINCIPAL'S REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE

- Letter from Janine Barzdines
- Letter from Denise Jordan
- Letter from Kathryn Penner
- Letter from Debbie Fox
- Letter from Catherine Phifield

I. COMMITTEE REPORTS

Education: Anita Smith reported out on March 5, 2019 meeting

Facilities: None

Finance & Policy: 2019-2020 Budgeted Presented

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to adopt the proposed 2019-2020 school district budget to be submitted to the Executive County Superintendent of Schools for required review and approval. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

The base budget includes the use of \$338,345 of capital reserve funds toward the partial roof renovation (\$186,345) and boiler replacement (\$152,000) at Port Colden School.

General Fund	\$9,095,509
Special Revenue Fund	\$ 200,000
Total Base Budget	\$9,295,509
General Fund Tax Levy	\$6,342,919

Motion by Lauren Schlaffer, seconded by Jennifer Knittel, to accept the following bids for the Roof Renovations Project at Port Colden School, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

	NE ROOF MAINTENANCE	DETWILER	INTEGRITY	CRS	ARCH
Base Bid	\$225,600	\$205,000	\$258,340	no bid	\$213,500
	PANEKO	MAK	DELL TECH	WEATHERTITE	ARISTA
Base Bid	no bid	\$239,000	no bid	no bid	no bid
	BARRETT	ROOF MGMT.	STROBER- WRIGHT	GC DYNATECH	
Base Bid	\$232,000	\$316,800	\$186,345	\$240,000	

Motion by Edward Kemp, seconded by Jennifer Knittel, to award the contract for the Roof Renovations Project, at Port Colden School, to Strober-Wright Roofing, Inc., in the amount of \$186,345, as recommended by the Superintendent. RCV: : Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to accept the following bids for the Boiler Replacement Project, at Port Colden School, as recommended by the Superintendent. RCV: : Kemp, Knittel, Morris, Schlaffer and Smith, as voting yes, motion carried.

	IRON MOUNTAIN	PENNETTA	ICC	CJ VANDERBECK	DUMONT
Base Bid	\$282,995	\$152,000	\$225,500	\$222,000	\$219,840
	LIBERTY	MCCLOSKEY	AMCO	SANDER	ECHOLON
Base Bid	\$229,500	no bid	\$251,000	\$161,780	no bid

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to award the contract for the Boiler Replacement Project, at Port Colden School, to Pennetta Industrial Automation, in the amount of \$152,000, as recommended by the Superintendent. RCV:

Personnel: Next meeting with WTEA is on March 20, 2019.

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items a, b, g, & h below.

Motion by Jennifer Knittel, seconded by Edward Kemp, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege

- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Pending or anticipated Litigation, Attorney-client privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: unanimous, motion carried. Time: 8:30 p.m.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to return to open session.

MV: unanimous, motion carried. Time: 8:35 p.m.

L. ADJOURNMENT

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to adjourn.

MV: unanimous, motion carried Time: 8:36 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary