

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

SPECIAL MEETING

Wednesday, July 25, 2018

5:45 p.m.

Minutes of July 25, 2018

Call to order by President.

Time: 5:49 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on July 20, 2018, to The Express Times and to the Clerk of Washington Township.

Flag Salute

Members in attendance: Karen Graf, President, Cheryl Noll, Vice-President, Kimberley Morris and Lauren Schlaffer

Members absent: Joseph Armstead, Casey Grimm, Anita Smith

**B. PUBLIC QUESTIONS & DISCUSSIONS** (agenda items) - NONE

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**C. SECRETARY’S REPORT**

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to approve the preliminary Board Secretary’s and Cash Report for the month ending June 30, 2018, as presented. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

Motion by Kimberley Morris, seconded by Cheryl Noll, to approve the attached June transfers, as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Lauren Schlaffer, to approve voiding outstanding General Fund checks, older than 6 months, as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

Check #	Check Date	Amount
20362	02/08/2016	\$ 60.00
21001	10/14/2016	\$ 54.31

21408	04/13/2017	\$ 23.56
21617	06/30/2017	\$884.00
21689	08/16/2017	\$ 28.50

#### D. SUPERINTENDENT'S REPORT

Motion by Lauren Schlaffer, second by Kimberley Morris, to adopt the proposed budget of the Washington Township Board of Education for the 2018-2019 school year due to 07/13/18 State Aid Reduction of \$120,760 as follows, as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

		<b>Proposed</b>	<b>Revised</b>	
		<b>2018-19</b>	<b>2018-19</b>	
		<b>3/29/2018</b>	<b>7/13/2018</b>	<b>Change</b>
	<b>Revenues</b>			
10-3178	Adjustment Aid	\$261,114	\$155,811	(\$105,303)
10-3XXX	Emergency Aid	\$15,457	\$0	(\$15,457)
	<b>State Aid Revenue Reduction</b>			(\$120,760)
	<b>Appropriations</b>			
11-190-100-640	Textbooks	\$53,500	\$30,750	(\$22,750)
11-000-221-104	Curriculum	\$20,000	\$10,000	(\$10,000)
11-000-291-280	Tuition Reimbursement	\$27,000	\$8,500	(\$18,500)
10-606	Increase in Maintenance Reserve	\$20,000	\$0	(\$20,000)
12-110-100-730	Kindergarten Furniture	\$20,000	\$15,239	(\$4,761)
12-120-100-730	2nd grade Furniture	\$20,000	\$0	(\$20,000)
10-604	Increase in Capital Reserve	\$24,749	\$0	(\$24,749)
	<b>Proposed Appropriation Reductions</b>			(\$120,760)

Motion by Kimberley Morris, seconded by Cheryl Noll, to approve a change in preparation classification, for Rebecca Whalen, from BA +15 to MA, salary to be \$56,250, effective September 1, 2018, as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Lauren Schlaffer, to approve the following substitutes for the 2018-2019 school year, pending satisfactory completion of employment requirements (if applicable), as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

- Sean Graham – Teacher/Paraprofessional
- Margaret Lyons – Childcare/Paraprofessional

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to renew the school related activities transportation contract with Snyder Bus Services, Inc. for the 2018-2019 school year, as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Cheryl Noll, to approve rescheduling the August 20, 2018 Board of Education meeting to August 27, 2018, as recommended by the Superintendent. RCV: Graf, Noll, Morris and Schlaffer all voting yes, motion carried.

**E. EXECUTIVE SESSION** - if required - None

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Collective bargaining agreements, Pending or anticipated litigation, Attorney-client privilege, Personnel-employment matters affecting a specific prospective or current employee/Superintendent Evaluation. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return to open session.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

**F. PUBLIC QUESTIONS AND DISCUSSION** – (old and/or new business) - None

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**G. ADJOURNMENT**

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to adjourn.

MV: unanimous, motion carried Time: 5:54 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary