

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, August 21, 2017

7:30 p.m.

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 13, 2017, to The Star Gazette and the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- Karen Graf, President
Joseph Armstead, Vice President
Jude Mohan
Kimberley Morris
Cheryl Noll
Lauren Schlaffer
Anita Smith

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Present							

B. PRESENTATION:

- **Board Goals Setting – Kathy Helewa, NJ School Boards Association**

4. Motion by _____, seconded by _____, to approve the minutes of July 10, 2017, as presented. MV:
5. Motion by _____, seconded by _____, to approve the executive session minutes of July 10, 2017 as presented. MV:
6. Motion by _____, seconded by _____, to approve the minutes of the July 24, 2017, as presented. MV:

C. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT:

7. Motion by _____, seconded by _____, to approve the Bills List for August 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

8. Motion by _____, seconded by _____, to adopt the following Resolution to Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget times or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$26,980 Port Colden Emergency Asbestos Removal (\$21,500 removal, \$5,480 air quality testing).

WHEREAS, according to 6A:23A-14.2E, the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

E. SUPERINTENDENT'S REPORT

9. Motion by _____, seconded by _____, to waive the 60 day notice clause in contract, without setting precedence and accept, with regret, the resignation of Deidre Dugdale, teacher effective August 21, 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

10. Motion by _____, seconded by _____, to approve Kaleigh Soles, Teacher (replacing Deidre Dugdale), Step 2 BA, salary to be \$48,760, (pending completion of employment requirements), effective September 1, 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

11. Motion by _____, seconded by _____ to approve Michelle VanNest, part-time Paraprofessional, Step 1, for the 2017-2018 school year, salary to be at an hourly rate of \$12.30, (pending ratification of contract), effective September 1, 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

12. Motion by _____, seconded by _____, to amend the rate for the following personnel for the 2017-2018, Extended School Year Program, (pending ratification of contract), as recommended by the Superintendent. RCV:

Staff Member	Position	Rate
Toni-Ann Smith	Personal Aide/ABA-Level 2	\$16.30

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

13. Motion by _____, seconded by _____, to approve the increase of \$1.25 per hour to Tammy Mornick, for successful completion of a Black Seal License, effective 8/1/2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to approve the following substitutes for the 2017-2018 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV:

2017-2018 SUBSTITUTES
Alpaugh, Alyssa
Amey, John
Bogwald, Rondi A.
Brockman, Rosemary
Chanclierre, Nicole
Chernykh, Leslie
Crowley, Nicole
Dicheck, Victoria
Iuvone, Jane
Kling, Nancy
Kochan, Kathy
Koller, Ann
Kohansby, Catharine

Lipinski, Jane C
Maiolino-Roberts, Dana
Marascia, Gail D.
Mc Menamin, Rosemarie
Padilla, Tracy
Perna, Patti
Schulte, Ann Marie
Stiles, Selena
Thompson, Christine
Turner, Jeryl A
Van Kirk, Amy
VanOrman, Christine
Wiessler, Karen
Wimmer, Renaye C
Wyglandowski, Nicole

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to approve maternity leave for Sarah Femia, effective on or about October 20, 2017, utilizing sick days (per contract), the Federal Family and Medical leave Act (FMLA) and the New Jersey Family and Medical Leave (FLA) and return to work on or about September 1, 2018, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

16. Motion by _____, seconded by _____, to approve the following voluntary building transfer, effective September 1, 2017, as recommended by the Superintendent. RCV:

Courtney Dunn - from Port Colden to Brass Castle School

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

17. Motion by _____, seconded by _____, to approve The New Jersey Commission for the Blind to provide Level IV services for the 2017-2018 school years, for student #11-14, in the amount of \$14,300, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to approve The New Jersey Commission for the Blind to provide Level 1 services for the 2017-2018 school year, for student #10-02, in the amount of \$1,900, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

19. Motion by _____ seconded by _____, to approve the submission of the 2018 ESSA Grant Application, as recommended by the Superintendent. RCV:

Title I part A - \$38,991
 Title II part A - \$19,508

20. Motion by _____, seconded by _____ to approve the submission of the application for Additional State Assistance Pursuant to P.L. 2017, c99, due to the State reducing our State Aid in the amount of \$52,765, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

F. PRINCIPALS’ REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE:

- Letter from Deidre Dugdale
- Letter from Sarah Femia

I. COMMITTEE MEETINGS:

Education Committee:

21. Motion by _____, seconded by _____, to adopt the following curriculum, as recommended by the Superintendent. RCV:

- 21st Century Learning
- STEM
- Visual & Performing Arts
- World Language

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

22. Motion by _____, seconded by _____, to approve the 6th grade Stokes field trip on September 27, 28 & 29, 2017, as recommended by the Superintendent. (All students will be transported in school busses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs). RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schläffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

23. Motion by _____, seconded by _____, to approve the following field trips for the 2017-2018 school year, as recommended by the Superintendent. RCV:

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles, or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

Grade	Date	Destination
4	10/19/2017	Liberty State Park, Jersey City, NJ

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schläffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

24. Motion by _____, seconded by _____ to approve the following clubs for the 2017-2018 school year, as recommended by the Superintendent. RCV:

Brass Castle School						
Club	Advisor	Grade Levels	# of Sessions	Rate	Length of Session	Notes
Archery	Scism	5, 6	32	\$27.00	1 hr.	
B/W Band	Rizzo	5, 6	67	\$27.00	1 hr.	Part. Sch. Hours
Boys Run Club	McEvoy	5, 6	20	\$27.00	1 hr.	
Chess	Drevitch	4, 5, 6	8	\$27.00	1 hr.	
Chorus Club	Dahmer	4, 5, 6	35	\$27.00	½ hr.	School Hours
Coding	Galoppo	6	12	\$27.00	1 hr.	
Debate	Drevitch/Mahon	5, 6	12	\$27.00	1 hr.	One paid advisor/25 students and over two advisors
Kindergarten Game/Craft Club	McEvoy	K	8	\$27.00	1 hr.	
Garden Club	Richards/ Paruta	4, 5, 6	16	\$27.00	1 hr.	Two paid advisors
Girls Run Club	Cassery/ Peterson	5, 6	20	\$27.00	1 hr.	Two paid advisors
Golf	Penner	4, 5, 6	16	\$27.00	1 hr.	
Gr. 4 Sports	Scism	4	8	\$27.00	1 hr.	
Helping Hands	Mikitiuk/Hulse	4, 5, 6	8	\$27.00	1 hr.	Two paid advisors
Homework Club	Mitch /Cassery	4, 5, 6	90	\$30.00	1 hr.	One advisor per day
Jazz Band	Rizzo	6	31	\$27.00	1 hr.	

Panther Band	Rizzo	4, 5	29	\$27.00	1 hr.	Part. Sch. Hours
Photography/Yearbook	TJ Graham/ Nisivoccia	6	32	\$27.00	1 hr.	Two paid advisors
Reading Rockets	O'Cone	K	8	\$27.00	1 hr.	
Robotics	Drevitch	6	8	\$27.00	1 hr.	
Talent Show	Drevitch/ Rizzo,	4, 5, 6	24	\$27.00	1 hr.	Two paid advisors
Zumba Club	Polhemus/Hulse	4, 5, 6	8	\$27.00	1 hr.	
Port Colden School						
Club	Advisor	Grade Levels	# of Sessions	Rate	Length of Session	Notes
Adventures in Ozobot (Coding)	Kupcha	1	8	\$27.00	1 hr.	
Field Hockey (indoor)	O'Rourke	2,3	8	\$27.00	1 hr.	
Golf	R. Borusovic	3	16	\$27.00	1 hr.	
Homework Club	Bettensausen	1, 2, 3	60	\$30.00	45 min	Subs: Nicole Campagna & Sue Graham
Lego	Carney	1,2	16	\$27.00	1 hr.	
Super Spheros (Coding)	Kupcha	2	8	\$27.00	1 hr.	

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlafler	Anita Smith	Karen Graf
Yes							
No							
Abstain							

Facilities Committee:

25. Motion by _____, seconded by _____, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-4th Grade—Liberty State Park, Hoboken, NJ – October 19, 2017

Panorama Tours (55 passenger)	2 buses @ \$1,040	Total = \$2,080
Easton Coach (55 passenger)	2 buses @ \$1,315	Total = \$2,630
Frank Marz Coach Co. (56 passenger)	2 buses @ \$1,102	Total = \$2,204

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlafler	Anita Smith	Karen Graf
Yes							
No							
Abstain							

26. Motion by _____, seconded by _____, to award the contract for Q-4th Grade class trip, Liberty State Park, Jersey City, NJ, class trip, as follows, as recommended by the Superintendent. RCV:

Panorama Tours Inc. (55 passenger)	2 @ \$1,040	Total \$2,080
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	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlafler	Anita Smith	Karen Graf
Yes							
No							
Abstain							

27. Motion by _____, seconded by _____ to approve the following bus routes for the 2017-2018 school year, as recommended by the Superintendent. RCV:

2017-2018	
Routes	Cost
01/F	\$18,598.04
02/KL	\$15,918.82
03/A	\$16,608.27
04/C	\$21,672.89
12/D	\$19,435.77
14AB/IM	\$21,293.01
15AB/G	\$15,309.42
16AB/E	\$23,521.89
21/H	\$21,532.13
22/VAN 1	\$17,665.98
VAN 2	\$39,915.64
3SP	\$21,027.61
3MD	\$11,138.75

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

28. Motion by _____, seconded by _____ to approve the purchase of School Utility Vehicle (2018 F-150 Extended Cab with 7 year bumper to bumper warranty) under NJ State Contract #17-Fleet-00212 price not to exceed \$28,000, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

Finance & Policy Committee:

29. Motion by _____ seconded by _____, to approve the 1st reading of the following policies from Policy Alert 211, as recommended by the Superintendent. RCV:

- P&R 3160 Physical Examination (Teaching Staff Members)
- P&R 4160 Physical Examination (Support Staff Members)
- P 7446 School Security Program
- P 8350 Records Retention

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

30. Motion by _____, seconded by _____ to approve the 1st reading of Policy Alert 212, as recommended by the Superintendent. RCV:

N.J.A.C. 6A:9 Recodification to N.J.A.C. 6A:9, 6A:9A, 6A:9B, and 6A:9C Policy and Regulation Guide Updates

- P&R 1240 Evaluation of Superintendent (M) (Revised)
- P 1511 Board of Education Website Accessibility (New)
- P&R 3126 District Mentoring Program (Revised)
- P&R 3221 Evaluation of Teachers (M) (Revised)
- P&R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)(Revised)
- P&R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P&R 3224 Evaluation of Principals, Vice Principals and Assistant Principals (M) (Revised)
- P&R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- P&R 5610 Suspension (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P&R 7424 Bed Bugs (New)
- P 7461 District Sustainability Policy (New)
- P 8505 Local Wellness Policy/Nutrient Standards for Meal and Other Foods (M) (Revised)
- P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

Personnel Committee:

J. PUBLIC QUESTIONS AND DISCUSSION: (old and/or new business)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items a, b, c, & i below.

28. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific, prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Collection bargaining agreements, and Personnel-employment matters affecting a specific, prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

29. Motion by _____, seconded by _____ to return to open session.

MV: Time: _____

30. Motion by _____, seconded by _____ to approve the Agreement between the Washington Township Board of Education and the Washington Township Education Association (Paraprofessional Unit), commencing July 1, 2017, terminating June 30, 2020, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Cheryl Noll	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

L. ADJOURNMENT:

31. Motion by _____, seconded by _____ to adjourn.

MV Time: _____