

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, February 13, 2017

7:00 p.m.

Minutes of February 13, 2017

Call to order by Vice-President

Time: 7:07 pm

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on February 3, 2017, to The Star Gazette, and to the Clerk of Washington Township.

Roll Call:

Members in attendance: Joseph Armstead, Vice-President, Jude Mohan, Kimberley Morris, Lauren Schlaffer, Anita Smith and John Trush. In addition, Keith T. Neuhs, Superintendent and Jean Flynn, Board Secretary.

Members absent: Karen Graf, President

B. EXECUTIVE SESSION - if required as indicated in items, i below.

Motion by Jude Mohan, seconded by Anita Smith, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action on HIB incident.

MV: unanimous, motion carried

Time: 7:08 p.m.

Motion by Anita Smith, seconded by Jude Mohan, to return to open session.

MV: unanimous, motion carried

Time: 7:58 p.m.

Jessica Garcia and Michael Neu, Principals and public were allowed in.

Flag Salute

C. PRESENTATION:

- 6th Grade Science Expo – Kathryn Penner

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the minutes of January 4, 2017 as amended. MV: all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Jude Mohan, to approve the executive session minutes of January 4, 2017 as presented. MV: all voting yes, motion carried.

D. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items) - NONE

The public may speak for three (3) minutes unless they have requested to be on the agenda.

E. SECRETARY'S REPORT

Motion by Jude Mohan, seconded by John Trush, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2016 and January 31, 2017, as presented. MV: all voting yes, motion carried.

Motion by Jude Mohan, seconded by Anita Smith, to approve the Board Secretary and Cash Reports for the month ending December 31, 2016 and January 31, 2017, as presented. RCV: Armstead, Mohan, Morris, Schlaffer and Smith, all voting yes, Trush voting no, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Anita Smith, seconded by Kimberley Morris, to approve the line item transfers, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer and Smith, all voting yes, Trush voting no, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the Bills List for January and February 2017. RCV: Armstead, Mohan, Morris, Schlaffer and Smith, all voting yes, Trush voting no, motion carried.

F. SUPERINTENDENT'S REPORT

Motion by John Trush, seconded by Anita Smith, to approve Zaida Amon, part-time custodian (replacing Marilyn Benitez), at a salary of \$10.50 per hour, pending completion of employment requirements, effective February 14, 2017, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by Anita Smith, seconded by John Trush, to approve a \$2,000 Lead Custodian stipend, for Tammy Mornick, (full-time custodian), effective February 1, 2017, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve an unpaid medical leave of absence extension for Kathryn Wikander, Brass Castle School Nurse, from February 1, 2017 through March 7, 2017, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Jude Mohan, to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-18 school year, and;

Whereas, the Washington Twp. Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) allowable Medicaid eligible classified students for the 2017-18 budget year.

Now Therefore Be It Resolved, that the Washington Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-18 school year.

Motion by Jude Mohan, seconded by John Trush, to request approval from the Warren County Office of Education to eliminate the Multiple Disabilities Program, Port Colden School, as per the New Jersey State Department of Education, and in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberly Morris, to request approval from the Warren County Office of Education to establish a Learning/Language Disabilities Mild/Moderate Program, Port Colden School as per the New Jersey State Department of Education, and in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to use excess funds from the Childcare Enterprise Fund, to paint and replace the Port Colden gym floor, where aftercare is held daily (estimated cost \$25,000), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, and Smith, all voting yes, Trush voting no, motion carried.

Motion by Lauren Schlaffer, seconded by Jude Mohan, to approve a contract between Warren County Special Services School District (WCSSSD) and Washington Township School District to provide Speech Therapist services for the 2016-2017 school year, effective February 14, 2017 to June 30, 2017, at a rate of \$85.00 per hour (Therapy) and \$450.00 per evaluation, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by Jude Mohan, seconded by John Trush, to approve a Memorandum of Understanding (MOU) for the 2016-2017 school year, between the Warren County Prosecutor's Office and the Public School Districts located within Warren County, (attachment #8), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by John Trush, seconded by Anita Smith, to approve the out-of-district in-service experiences as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Susan Peterson	BER-Increase Students' Motivation, Mindset and Grit	\$245.00	2/14/17	60	0	0	0	0
Janine Barzdines	NJSSNA Spring Conference (Saturday)	\$199.00	3/25/17	172	0	0	0	0
Peggy Edmiston	STS Annual Conference	\$325.00	3/30 & 3/31/17	292	0	10.00	\$80.00	0
Nick Rizzo	55 th Annual NAFME Eastern Division Biennial In-Service Conference	\$180.00	4/6 & 4/7/17	147	0	0	0	0

Motion by Anita Smith, seconded by Kimberley Morris, to accept the following bids, for the Asbestos Abatement Project, at Port Colden School, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer and Smith all voting yes, Trush abstained, motion carried.

	Phymouth	Powrsave	Unicorn	Jupiter	VMC	Academy	Haz Mat	2 Brothers	BAKO
Bid 1-Hallways & Room 202	\$70,200.00	\$86,000.00	\$66,150.00	\$76,000.00	\$62,800.00	\$60,000.00	\$79,000.00	\$73,100.00	\$74,000.00
Alternate Bid 2-Rms 200,201,203,205	\$68,000.00	\$88,000.00	\$53,850.00	\$78,000.00	\$75,600.00	\$43,000.00	\$120,000.00	\$73,100.00	\$94,500.00
Unit Costs									
Mobilization	\$2000.00/m	\$1500.00/m	\$2500.00/m	\$2500.00/m	\$2000.00/m	\$2000.00/m	\$2000.00/m	\$2800.00/m	\$2000.00/m
Acoustical Ceiling Plaster Removal	\$15.00/sf	\$24.00/sf	\$45.00/sf	\$25.00/sf	\$25.00/sf	\$17.00/sf	\$40.00/sf	\$25.00/sf	\$20.00/sf
Friable VAT & Mastic Removal	\$12.00/sf	\$18.00/sf	\$9.50/sf	\$10.00/sf	\$20.00/sf	\$7.00/sf	\$20.00/sf	\$8.50/sf	\$15.00/sf
Non Friable VAT & Mastic Removal	\$10.00/lf	\$8.00/lf	\$8.00/lf	\$8.00/lf	\$6.00/lf	\$4.00/lf	\$9.00/lf	\$5.50/lf	\$8.00/lf
Glove Bag Pipe Removal	\$65.00/lf	\$85.00/lf	\$80.00/lf	\$100.00/lf	\$160.00/lf	\$60.00/lf	\$40.00/lf	\$185.00/lf	\$250.00/lf
Selective Demolition	\$50.00/sf	\$7.00/sf	\$15.00/sf	\$35.00/sf	\$10.00/sf	\$15.00/sf	\$20.00/sf	\$12.00/sf	\$20.00/sf

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to award contract for Bid 1 to Academy Construction Inc., for the Asbestos Abatement Project at Port Colden School, in the amount of \$60,000 as recommended by the Superintendent, RCV: Armstead, Mohan, Morris, Schlaffer and Smith all voting yes, Trush abstained, motion carried.

Motion by Lauren Schlaffer, seconded by Jude Mohan, to accept the donation of a Savin 7502 copier, donated by the Warren County Technical School District, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

Motion by Jude Mohan, seconded by John Trush, to approve the following staff for home instruction for student #15-10, not to exceed 10 hours per week, at the rate of \$30.00 per hour, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

- Primary – Samantha Richards & Rebecca Whalen
- Substitutes – Stacie Paruta & Patricia Romel

G. PRINCIPAL'S REPORT

H. TECHNOLOGY REPORT

I. CORRESPONDENCE –None

J. COMMITTEE REPORTS

Facilities: None

Finance & Policy Committee:

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the 1st reading of the following policies and regulations for Policy Alert 210, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Trush all voting yes, motion carried.

- P & R 1510 Americans with Disabilities Act (M) (Revised)
- P 2415.30 Title I – Educational Stability for children in Foster Care (M) (New)
- P& R 2418 Education of Homeless Children (Revised)
- P&R 8330 Student Records (M) (Revised)

Education Committee: Kimberley Morris reported.

Personnel: None

K. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business - None
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

L. EXECUTIVE SESSION - if required as indicated in items, a, b, g, h, below.

Motion by Anita Smith, seconded by Kimberley Morris, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

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- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Pending or anticipated litigation and Attorney-client privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action on HIB incident.

MV: unanimous, motion carried

Time: 9:19 p.m.

Motion by Anita Smith, seconded by Kimberley Morris, to return to open session.

MV: unanimous, motion carried

Time: 9:33 p.m.

M. ADJOURNMENT

Motion by Anita Smith, seconded by Jude Mohan, to adjourn.

MV: unanimous, motion carried

Time: 9:34 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary