

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD RE-ORGANIZATION AND REGULAR MEETING

Wednesday, January 4, 2017

7:30 p.m.

Minutes of January 4, 2017

The Washington Township Board of Education met on Monday, January 4, 2017, at 7:30 p.m. for their Reorganization and Regular meeting.

Jean Flynn called the meeting to order at 7:33 p.m. Mrs. Flynn read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016 to The Express Times, and to the Clerk of Washington Township.

Members in attendance were Joseph Armstead, Karen Graf, Jude Mohan, Kimberley Morris, Lauren Schlaffer, Anita Smith and John Trush. In addition, Keith T. Neuhs, Superintendent, Jean Flynn, Board Secretary, and Michael Neu, Principal were also present.

Members absent: none

Motion by Karen Graf, seconded by Anita Smith, to appoint Jean Flynn, Board Secretary, as temporary chair to conduct election, as recommended by the Superintendent. RCV: Armstead, Graf, Mohan, Morris, Schlaffer, Smith and Trush, as voting yes, motion carried.

Results of the Election held on November 8, 2016 were as follows:

Karen Graf	-	1722
Kimberley Morris-		1567
Write-ins	-	25

Jean Flynn administered the Oath of Office to the newly elected Board Members Karen Graf and Kimberley Morris (board member signed the Oath of Office)

B. RE-ORGANIZATION MOTIONS

Board Secretary requests nominations for President.

Jude Mohan nominated Karen Graf, for President. Are there any other nominations? (Following the close of nominations.) - no. RCV: Armstead, Graf, Mohan, Morris, Schlaffer, Smith and Trush, as voting yes, motion carried.

NEWLY ELECTED PRESIDENT ASSUMES CHAIR

President requests nominations for Vice-President.

Kimberley Morris nominated Joseph Armstead Joseph Armstead nominated Lauren Schlaffer for Vice-President. Are there any other nominations? (Following the close of nominations.) - no. Lauren Schlaffer withdrew herself. RCV: Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, Armstead abstained, motion carried.

Flag Salute

Motion by Kimberley Morris, seconded by Jude Mohan, to adopt the following 2017-2018 calendar of board meetings for the Washington Township Board of Education: RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

REGULAR MEETINGS FOR 2017-2018

January	4 (Wednesday)	Public Hearing on EVVRS/HIB Reports
February	13	
March	13	
April	24	Public Hearing on Budget
May	8	2017-2018 Annual School Appointment and Adoptions
June	12	
July	10	Public Hearing on EVVRS/HIB Reports
August	21	
September	11	
October	16	Public Hearing of Nurses Service Plan
November	13	Public Hearing on Audit
December	11	
January	3 (Wednesday)	Board Re-organization & Regular - Public Hearing on EVVRS/HIB Reports

Board President appointed Karen Graf and Lauren Schlaffer, alternate, as Delegate to the New Jersey School Boards Association.

Board President appointed John Trush and Anita Smith, alternate, to the Warren County School Boards Association.

Board President appointed Anita Smith, as Legislative delegate.

Motion by Anita Smith, seconded by Kimberley Morris, to approve the minutes of December 12, 2016 as presented. MV: all voting yes, Armstead and Schlaffer abstained, motion carried.

Motion by John Trush, seconded by Kimberley Morris, to approve the executive session minutes of December 12, 2016 as presented. MV: all voting yes, Armstead and Schlaffer abstained, motion carried.

C. PRESENTATION

- Ethics Presentation - Mrs. Kathy Helewa, NJ School Boards Association

D. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes, on agenda items, unless they have requested to be on the agenda.

Pamela Casserly questioned why long term substitutes are assigned mentors.

E. PUBLIC HEARINGS

- Violence and Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and

substance abuse two times per year. Those incidents shall also be reported between September 1, 2016 to December 31, 2016 to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there was no incidents of violence, vandalism or substance abuse during the 2016-2017 school year for the period ending December 31, 2016.

Motion by Jude Mohan, seconded by Kimberley Morris, to accept the Bi-Annual Report of Violence and Vandalism dated December 31, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

b. Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year. Those incidents shall also be reported between September 1, 2016 to December 31, 2016, to the NJ Department of Education via the department's Harassment, Intimidation or Bullying Reporting System (HIB).

As reported to the Department of Education, there was no incidents of harassment, intimidation or bullying during the 2016/2017 school year for the period ending December 31, 2016.

Motion by Anita Smith, seconded by Lauren Schlaffer, to accept the Bi-Annual Report of Harassment, Intimidation and Bullying, dated December 31, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

F. SECRETARY'S REPORT

G. SUPERINTENDENT'S REPORT

Motion by Jude Mohan, seconded by Anita Smith, to accept, with regret, the resignation for retirement, of Marilyn Balzer, Teacher, effective June 30, 2017. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

Motion by John Trush, seconded by Kimberley Morris, to approve District Mentors as follows, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

- Jennifer Kruger - Sue Graham
- Tori Piccione – Kara Cruts
- Krystyn Stasyshyn, Sue Maurer

Motion by Anita Smith, seconded by Kimberley Morris, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls
Nicole Campagna	Guided Math Workshop	\$245.00	1/30/17	83.2	0	0
Sarah Femia	Guided Math Workshop	\$245.00	1/30/17	83.2	0	0

Kara Cruts	Project Based Learning with Technology	\$245.00	1/31/17	54.0	0	0
Amybeth Kupcha	Project Based Learning with Technology	\$245.00	1/31/17	36.6	0	0
Deb Polhemus	Motivation, Mindset and Grit	\$245.00	2/14/17	140	0	0
Kara Cruts	Achieving NEXTGEN Science Standards	\$245.00	3/1/17	94	0	0
Amybeth Kupcha	Achieving NEXTGEN Science Standards	\$245.00	3/1/17	158	0	0
Nicole Smith	101 Therapy Strategies to Increase Your Effectiveness as an SLP	\$245.00	3/2/17	88	0	0

Motion by Anita Smith, seconded by Joseph Armstead, to approve The New Jersey Commission for the Blind to provide Level 1 services from December 8, 2016 to June 30, 2017, for student #10.02, in the amount of \$1,285.00, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by John Trush, to approve home instruction for student #15-10, not to exceed 10 hours per week, at the rate of \$30.00 per hour (teacher to be determined), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

H. PRINCIPAL'S REPORTS

I. TECHNOLOGY/CURRICULUM REPORT - None

J. CORRESPONDENCE

- Letter from Marilyn Balzer

K. COMMITTEE REPORTS

Finance & Policy Committee:

Motion by Jude Mohan, seconded by Kimberley Morris, to approve the second reading and adoption of the following (revised) policy and regulations, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf, all voting yes, motion carried.

- P8441 - Care of Injured and Ill Persons
- R8441 - Care of Insured and Ill Persons
- R8600.1 – Transportation

L. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business - None

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

M. EXECUTIVE SESSION - if required as indicated in items a, b, g, h, & i below.

Motion by Jude Mohan, seconded by Lauren Schlaffer, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to matters rendered confidential by Federal Law, State Law, or court rule, Individual privacy, Pending or anticipated litigation, Attorney-client privilege and Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: unanimous, motion carried Time: 9:03 p.m.

Motion by Anita Smith, seconded by Jude Mohan, to return to open session.

MV: unanimous, motion carried Time: 9:18 p.m.

N. ADJOURNMENT

Motion by Jude Mohan, seconded by Anita Smith, to adjourn.

MV: unanimous, motion carried Time: 9:19 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary