

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, October 17, 2016

7:30 P.M.

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016 to the Express Times, the Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
Anita Smith, Vice President
Joseph Armstead
Jude Mohan
Kimberley Morris
Lauren Schlaffer
John Trush

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Present							

B. PUBLIC HEARING:

a. As per Public Law 6A:16-2.1 each school district shall, in consultation with their school physician, create a District Nursing Services Plan. The plan shall be adopted annual during a public hearing conducted at a regular board of education meeting: Nursing Services Plan

2. Motion by _____, seconded by _____, to approve the Nursing Services Plan for 2016-2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

C. PRESENTATIONS:

- Introduction of New Teachers – Kelly Carney, 3rd Gr., Patricia Romel, BSI and Erin Karl, Social Worker.
- PARCC Testing Presentation – Keith Neuhs, Superintendent

3. Motion by _____, seconded by _____, to approve the minutes of September 12, 2016, as presented. MV:

4. Motion by _____, seconded by _____, to approve the executive meeting minutes of September 12, 2016 as presented. MV:

D. SECRETARY'S REPORT:

5. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending September 30, 2016, as presented. MV:

6. Motion by _____, seconded by _____, to approve the line item transfers, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

7. Motion by _____, seconded by _____, to approve the Bills List for October 2016. MV:

8. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Reports for the month ending September 30, 2016, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

9. Motion by _____, seconded by _____, to approve the contract with E-Rate Partners, LLC to provide E-Rate services for Funding Year 2017 (July 1, 2017-June 30, 2018) Category 1 at \$1,100 and Category 2 (if applicable) at \$600.00 per year, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

E. SUPERINTENDENT'S REPORT:

10. Motion by _____, seconded by _____, to accept, with regret, the resignation for retirement of Jill Stocker, Teacher, effective January 1, 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

11. Motion by _____, seconded by _____, to accept, with regret, the resignation for retirement of David Tompkins, Custodian, effective January 1, 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

12. Motion by _____, seconded by _____, to accept, with regret, the resignation of Joseph Capolunghi, Custodian, effective October 7, 2016, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

13. Motion by _____, seconded by _____, to approve Margaret Prendergast, as a Paraprofessional, Step 11, for the 2016-2017 school year, salary to be at an hourly rate of \$15.60 not to exceed 30 hours per week, effective October 17, 2016, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to approve Toni Smith, as a Paraprofessional, Step 1, for the 2016-2017 school year, salary to be at an hourly rate of \$12.30, not to exceed 30 hours per week, effective October 18, 2016, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to approve the following substitute for the 2016-2017 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

- Denise Fox – Teacher/Paraprofessional

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

16. Motion by _____, seconded by _____, to approve the following epi-pen delegates for the 2016-2017 school year: RCV:

Brass Castle: Lisa Galoppo, Thomas Graham, Erika Hill, John Hornyak, Joan Pare, Gina Renner, Rachael Rhinehart, Ed Sorge and Karen War

Port Colden: Colleen Mattei

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

17. Motion by _____, seconded by _____, to approve Olivia Stuber, a student at Warren County Community College to observe five hours in Deidre Dugdale's class at Brass Castle School, to be completed in October 2016, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to approve the out-of-district in-service experiences, as recommended by the Superintendent. RCV:

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Peggy Edmiston	DRTRS Workshop	0	9/26/16	85.2	0	0	0	0
Joan Pare	SCESC-Daily Instruction for Preschool	175.00	10/14/2016	76	0	0	0	0
Joan Pare	SCESC-Implementing Quality Preschool	175.00 x 2 sessions -300	2/10/ & 4/28/2016	76	0	0	0	0
Erin Karl	Warren Cty.-Cty. Wide In-Service	0	10/10/2016	6	0	0	0	0
Jennifer Borusovic	Warren Cty-Cty-Wide In-Service	0	10/10/2016	0	0	0	0	0
Rebecca Whalen	Dual Media Learners	0	10/13/2016	43	0	0	0	0
Jennifer Borusovic	Preventing Students from going to Restrictive Out of District	30.00	10/14/2016	73	0	0	0	0
Erin Karl	NJASSW – Classroom Behavior/Mgmt. for Students with Anxiety	125.00	10/24/2016		0	0	0	0
Jesse Kyle	Play Matters	299.00	10/19/2016	91	0	0	0	0
Erin Karl	Warren County Social Workers Meeting	0	10/20/2016	27	0	0	0	0
Gina Renner, Deidre Dugdale, & Ruth O'Conne	Wilson Language Training	125.00 x 3 Applicants = 375.00	11/4/2016	0	0	0	0	0
Thomas Graham	Co-Teaching Conference	249.00	11/29/2016	164	0	0	0	0
Samantha Richards	Co-Teaching Conference	249.00	11/29/2016	164	0	0	0	0
Peggy Edmiston	STS General Meeting	0	12/2/2016	125.2	0	0	0	0
Patricia Romel	Flipped Learning	245.00	12/6/2016	60	0	1.00	0	0

Jessica Garcia	Building Success Strategies Through the I&RS	145.00	1/9/2017	58.0	0	0	0	0
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	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

19. Motion by _____, seconded by _____, to approve \$28,955 of Ruth O’Cone’s salary to be funded by the 2016-2017 NCLB Federal Grant, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

20. Motion by _____, seconded by _____, to approve \$4,650 of Nicole Smith’s salary to be funded by the 2016-2017 Chapter 193 Non-Public Corrective Speech Program, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

21. Motion by _____, seconded by _____, to approve Bonnie Adamski, for Applied Behavior Analysis (ABA) services, for student #13-03 and #16-11, at a rate of \$50.00 per hour, not to exceed 15 hours per week, effective September 6, 2016 through June 30, 2017, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

22. Motion by _____, seconded by _____, to approve the following field trips for the 2016-2017 school year, as recommended by the Superintendent. RCV:

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles, or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

Grade	Date	Destination
Pre-K	May 2017	Tag-A-Long, Lake Hopatcong, NJ
K	June 1, 2017	Turtle Back Zoo, West Orange, NJ
1	March 20, 2017	Imagine That!, Florham Park, NJ
2	April 28, 2017	The Franklin Institute, Philadelphia PA
3	May 24, 2017	Museum of Natural History, NYC
4	March 23, 2017	JA Biz Town, Edison, NJ
4	June 2017	Liberty State Park, Jersey City, NJ

5	May/June 2017	Battleship NJ & Camden Adventure Aquarium, Camden, NJ
6	TBD	Broadway Show, New York City, NY

G & T Enrichment Experiences:

(The Board of Education will pay the transportation costs of the following trips:)

Date	Grade	Event	Destination
10/20/16	4	Mindnastics	Blairstown Evangelical Church Blairstown, NJ
11/15/2016	5 & 6	Battle of the Minds	Hackettstown Middle School, Hackettstown, NJ
12/9/2016	2	Marvelous Math	Harmony Firehouse, Phillipsburg, NJ
2/23/2017	3	Marvelous Math	Phillipsburg Housing Authority, Phillipsburg, NJ
2/23/2017	5 & 6	Spelling Bee	Phillipsburg Housing Authority, Phillipsburg, NJ
3/3/2017	3 & 4	Phabulous Physics	Mansfield Elementary, Port Murray, NJ
3/7/2017	4,5,&6	Chess Tournament	Rutherford Hall Allamuchy, Hackettstown, NJ
3/23/2017	5 & 6	Debate	Blairstown Elementary, Blairstown, NJ
4/11/2017	5 & 6	Battle of the Books	Great Meadows School, Great Meadows, NJ
5/18/2017	3 & 4	Battle of the Books	Belvidere Oxford Street School, Oxford, NJ
5/26/2017	5	Strategic Thinking	Harmony Firehouse, Phillipsburg, NJ
March or May 2017	6	Convocation	Warren Cty. Community College or Centenary

Date	Event	Destination
January/ February 2017	Archery Team/John Hornyak	Harmony Middle School, Oxford Middle School, White Township School

Date	Event	Destination
TBD	6 Gr. All Star Band	Phillipsburg Regional High School
TBD	Blue & White Band	NJMEA Middle School Band Festival
TBD	6 Grade Chorus/Band	Warren Hills Regional High School
TBD	4, 5 & 6 Grade Choruses	Local Venues to Sing During Holidays

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

23. Motion by _____, seconded by _____, to approve the Peer Leaders Program and the 2016-2017 Peer Leaders, from Warren Hills Regional High School, to volunteer in our district on the following dates, October 18, November 9, December 13, January 19, February 16, March 24, April 21 and May 9. (backup dates

October 24, November 17, December 19, January 31, February 24, March 30, April 27 and May 15. A description of the program is as follows, as recommended by the Superintendent. RCV:

Peer Leadership is a full-year training course AND extra-curricular program for students interested in serving as peer leaders during their senior year. Participants will study models designed to promote positive influence on the behavior, ideas, attitudes, and decisions of students in our school community. The course is taught by trained faculty, with significant portions of the class dedicated to actual group experience. Acceptance into the course is dependent on the selection process by a faculty committee. The criteria are: academics; leadership qualities or potential for leadership; dynamism; respect of teachers and peers; disciplinary record; demonstrated willingness to work with all members of the school community regardless of gender, sexual orientation, race, ethnicity, socio-economic class, clique, or cultural sub-group; evidence of high moral character. To be considered for acceptance to the program, students must register for the class with their guidance counselors. Under normal circumstances, students will be notified about their acceptance or rejection to the program no later than the last day of school. All students selected for this program will be required to attend mandatory summer training at the high school.

2016-2017 Peer Leaders: Kristen Ahman, Marisella Arana, Kristin Bell, Michael Bogart, Anna Chmielewski, Olivia Christine, Sarah Cooper, Kate Cunningham, Johanna Demin, Alyssa Duart, Amanda Elbassionouny, Andrew Ferdenzi, Sarah Fontana, Grace Bleba, Taylor Hackett, Taylor Hamas, Jenna Henderson, Haley Jensen, Cheyenne Lemonius, Ciara Motzer, Brody Oberly, Annie Smith, Nicole Smith, Tyler Stoner, Kelsey Thompson, Peter Warsen, Justin Watt, Karina Wimmer, Brie Vankirk, and Danielle Yawger.

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

24. Motion by _____, seconded by _____, to approve the following club for the 2016-2017 school year, as recommended by the Superintendent. RCV:

Port Colden School							
Club	Advisor	Grade Level	# of Sessions	Rate	Length of Session	Cost	Notes
Art	Kathleen Giuliano	3	8	\$27.00	1 hr.	\$216.00	

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

25. Motion by _____, seconded by _____, to approve the Hunterdon Democrat as a supplemental newspaper for employment ads for the Washington Township Board of Education, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

26. Motion by _____, seconded by _____, to approve the 2016-2017 shared services agreement between Washington Township Board of Education and Oxford Township Board of Education for the Cluster Curriculum Writing, at an annual fee of \$1,400.00, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

27. Motion by _____, seconded by _____, to approve the tuition contract between the Washington Township Board of Education and the Pohatcong Township Board of Education for the enrollment of three elementary school students in the Washington Township School District at a prorated tuition cost of \$41,089.00, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

F. PRINCIPAL'S REPORTS

G. TECHNOLOGY REPORT

H. CORRESPONDENCE

- Letter from Joseph Capolunghi
- Letter from Jill Stocker
- Letter from David Tompkins
- SAIF (School Alliance Insurance Fund) Letter

I. COMMITTEE REPORTS:

Facilities Committee:

NOTE: Bus evacuation drills were held at Brass Castle and Port Colden Schools on September 14, 2016.

28. Motion by _____, seconded by _____, to approve the M-1 (Annual Maintenance Budget Amount Worksheet) as per N.J.A.C. 6A:26A-4.1 to be submitted to the Executive County Superintendent, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

29. Motion by _____, seconded by _____, approving the submission of the Comprehensive Maintenance Plan (CMP) for 2015-2016, 2016-2017 and 2017-2018 as per 6A:26A-3.1 to the Executive County Superintendent as presented and recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

Finance & Policy Committee:

30. Motion by _____, seconded by _____, to accept the ExxonMobil Foundation Volunteer Grant, in the amount of \$1,000, awarded to the Washington Township Board of Education, in recognition of volunteer hours by Fred and Karen Graf, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

Personnel Committee:

J. EXECUTIVE SESSION - if required as indicated in items g, h, i below.

31. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Pending or anticipated litigation, Attorney-client privilege and Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

32. Motion by _____, seconded by _____, to return to open session.

MV: _____ Time: _____

33. Motion by _____, seconded by _____, to approve Gregory Koluch, as a full time Custodian, salary to be \$33,280.00 (rate \$16.00/hr.) and a \$2,000 Lead Custodian stipend, effective October 1, 2016, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

34. Motion by _____, seconded by _____, to approve Tammy Mornick, as a full time Custodian, salary to be \$28,600 (rate \$13.75), effective October 10, 2016 (completion of black seal license required for continuation of employment), as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

35. Motion _____, seconded by _____, to approve the termination of Employee #1609, notified on October 12, 2016, in accordance with the 14 day notice provision specified in their employment contract, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

K. ADJOURNMENT

36. Motion by _____, seconded by _____, to adjourn.

MV: Time: _____