

WASHINGTON TOWNSHIP BOARD OF EDUCATION

PERSONNEL MEETING @ 7:00 P.M.

REGULAR MEETING

Monday, September 12, 2016

7:30 P.M.

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016, to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
 Anita Smith, Vice President
 Joseph Armstead
 Jude Mohan
 Kimberley Morris
 Lauren Schlaffer
 John Trush

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Present							

2. Motion by _____, seconded by _____, to approve the minutes of August 22, 2016, as presented. MV:
3. Motion by _____, seconded by _____, to approve the executive session minutes of August 22, 2016, as presented. MV:

B. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)
 (The public may speak for three (3) minutes unless they have requested to be on the agenda.)

C. SECRETARY'S REPORT:

4. Motion by _____, seconded by _____, to approve the Student Activity, and Petty Cash Account Reports for the month ending August 31, 2016 as presented. MV:
5. Motion by _____, seconded by _____, to approve the Bills List for September, 2016. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

6. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Report for the month ending August 31, 2016, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

D.SUPERINTENDENT'S REPORT

7. Motion by _____, seconded by _____, to approve the following substitutes for the 2016-2017 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV:

- Teacher/Aide: Krystyn Stasyshyn & Brian Schubert

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

8. Motion _____, seconded by _____, to approve District Mentors as follows, as recommended by the Superintendent. RCV:

- Keith Neuhs to mentor Susan Maurer – completion of Internship for Educational Administration Program

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

9. Motion by _____, seconded by _____, to approve Alexandra Pierson, a student at Warren County Community College to observe Nicole Campagna's and Kelly Carney's class at Port Colden School, as a student teacher for 20 hours, to be completed prior to November 15, 2016, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

10. Motion by _____, seconded by _____, to approve a Request for Clinical Experience for Warren County Community College, for School Nurse Observations on 9/22/16 and 12/8/16, with Jeanine Barzdines, Port Colden School and Kathryn Wikander, Brass Castle School, (student name will be provided before experiences begin), as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

11. Motion by _____, seconded by _____, to approve administrative-assigned after-school supervision (general detentions) on an as needed basis at a rate of \$27.00 per hour for certified staff (not to exceed 1 day per week), as recommended by the Superintendent. (NOTE: General detentions are not to replace teacher detentions.) RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

12. Motion by _____, seconded by _____, to approve the out-of-district in-service experiences as recommended by the Superintendent. RCV:

Staff Member	Type of Travel/Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Jean Flynn	SAIF Regional Meetings	0	9/1,12/16, 3/24,5/12	0	0	0	0	0
Jean Flynn	Hunterdon Warren ASBO Meetings	0	9/21,10/19,11/16, 1/18, 2/15,4/26, 5/17	15	0	0	0	0
Jean Flynn	New Jersey ASBO Meetings	\$350.00	9/15,10/9, 3/16, 4/25	58	0	0	0	0

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

13. Motion by _____, seconded by _____, to approve the following epi-pen delegates for the 2016-2017 school year: RCV:

Brass Castle: Dawn Baxendale, Christine Drevitch, Lauren Hulse, Shannon McEvoy, Stacie Paruta, Susan Peterson, Barbara Pierson, Debbie Polhemus, and Victoria Robinson.

Port Colden: Maryann Argus, Robert Borusovic, Denise Jordan, Carol Kopie, Margaret Lyons, Susan Maurer, Michael Neu, Nicole Smith and Tiffany Page.

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlaffer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to amend Cheryl Campbell’s salary for the 2016-2017 school year to \$52,715, BA Step 7, (listed as \$48,395 BA Step 2) on the August 22, 2016 board agenda), as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to accept the Child Assault Prevention (CAP) Grant for 2016-2017 in the amount of \$1,078 (with an anticipated WTSD share of program is \$323.40, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

16. Motion by _____, seconded by _____, to approve the following board goals, as recommended by the Superintendent. RCV:

1. Increase student performance on PARCC assessments across all grade levels.
2. Enhance staff and student collaboration through the use of technology
3. Improve communication from the District to the community, regarding district policies and regulations.

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

E. PRINCIPAL’S REPORTS

F. TECHNOLOGY REPORT

G. CORRESPONDENCE - NONE

H. COMMITTEE REPORTS

Finance & Policy

17. Motion by _____, seconded by _____, to approve the 2nd reading and adoption of revised Bylaw 0110, Identification, as recommended by the Superintendent. RCV:

	Joseph Armstead	Jude Mohan	Kimberley Morris	Lauren Schlawfer	Anita Smith	John Trush	Karen Graf
Yes							
No							
Abstain							

I. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

J. EXECUTIVE SESSION - if required as indicated in items a. g. & h below.

18. Motion by _____, seconded by _____, the Board of Education of the Washington Township School

District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule, Pending or anticipated litigation, Attorney-client privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

19. Motion by _____, seconded by _____, to return open session

MV: Time: _____

K. ADJOURNMENT

20. Motion by _____, seconded by _____ to adjourn.

MV: Time: _____