

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, June 13, 2016

7:30 p.m.

**COMMITTEE MEETING:
POLICY – 7:00 p.m.**

Minutes of June 13, 2016

Call to order by President.

Time: 7:35 pm

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016, to the Star Gazette, The Express Times, and to the Clerk of Washington Township.

Flag Salute

Members in attendance were Karen Graf, Anita Smith, Joseph Armstead, Jude Mohan, Kimberley Morris, Lauren Schlaffer, and John Trush. In addition Keith T. Neuhs, Superintendent, Jean Flynn, Board Secretary, Jessica Garcia, and Michael Neu, Principals were also present.

Members absent: None

B. PRESENTATIONS:

- Artwork Presentation: Evan Marques, Gr. 1, representing Port Colden School (absent) and Ilya Chernykh, Gr. 5, representing Brass Castle School
- Presentation to the school in honor of Mrs. Gene Quinzel
- HIB Self-Assessment Review 2015-2016 – Deborah Tierney

Motion by Lauren Schlaffer, seconded by Jude Mohan, to approve the minutes of May 9, 2016 as corrected. MV: all voting yes, motion carried.

Motion by Jude Mohan, seconded by John Trush, to approve the executive session minutes of May 9, 2016, as presented. MV: all voting yes, Trush abstained, motion carried.

C. PUBLIC QUESTIONS AND DISCUSSION: (agenda items) - NONE

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT:

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the Student Activity, Petty Cash and Cafeteria Account Reports for the month ending May 31, 2016, as presented. MV: all voting yes, , motion carried.

Motion by Jude Mohan, seconded by Armstead, to approve the attached transfers, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Joseph Armstead, seconded by Anita Smith, to approve the Bills List from June 1, 2016-June 13, 2016. MV: Armstead, Mohan, Morris, Schlaffer and Smith, all voting yes. Trush and Graf abstained, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve the Board Secretary's and Treasurer's Reports for the month ending May 31, 2016, as presented. RCV: Armstead, Mohan, Morris, Schlaffer, Smith and Graf, all voting yes. Trush abstained, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT

Motion by Jude Mohan, seconded by Anita Smith, to approve Erin Karl, Social Worker, Step 7 MA, salary to be \$55,873, upon completion of employment requirements (salary to be adjusted upon the ratified WTEA negotiated contract), effective September 1, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Jude Mohan, to approve Kelly Carney, Teacher, Step 9 MA+15, salary to be \$61,873, upon completion of employment requirements (salary to be adjusted upon the ratified WTEA negotiated contract), effective September 1, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Joseph Armstead, seconded by Anita Smith, to approve Michele Wilkinson, as a Long Term Substitute (for Sarah Bettenhausen), Step 1 BA salary to be \$46,913 (prorated), (salary to be adjusted upon the ratified WTEA negotiated contract), and effective September 1, 2016, to on or about December 23, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Jude Mohan, seconded by Anita Smith, to approve Jean Flynn, Business Administrator/Board Secretary/Facilities and Transportation Supervisor's, contract for the 2016-2017 school year, as approved by the Warren County Executive Superintendent, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Jude Mohan, seconded by Anita Smith to approve a Teacher in Charge stipend, for Heidi Kaiven, Brass Castle School, in the amount of \$1,000, for the 2016-2017 school year, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Joseph Armstead, seconded by Anita Smith, to approve a Teacher in Charge stipend, for Susan Maurer, Port Colden School, in the amount of \$1,000, for the 2016-2017 school year, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Jude Mohan, to approve the out-of-district in-service experiences as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Staff Member	Type of Travel/ Workshop	Registration Fee	Dates	Mileage RT	Parking	Tolls	Lodging Costs	Meals
Joseph Capolunghi	Indoor Air Quality Training	0	5/27/16	150	0	0	0	0
Lynn Hardcastle	Working Memory	0	6/7/16	0	0	0	0	0

Motion by Anita Smith, seconded by Kimberley Morris, to approve Lisa J. Marshall, RN to provide Non-Public Nursing Services to Good Shepherd Christian Academy for the 2016-2017 school year, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve a professional services contract with The JDM Group, for information Technology Services for the 2016-2017 school year, effective July 1, 2016 to June 30, 2017 in the amount of \$4,000 per month, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, and Graf all voting yes, Trush abstained, motion carried.

Motion by Jude Mohan, seconded by Anita Smith, to approve the following club substitutes, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Club	Advisor	Sessions	Rate	Length of Club	Cost
Running Club	Shannon McEvoy	1	\$27.00	1 hour	\$27.00
Exercise Club	Nicole Campagna	6	\$27.00	1 hour	\$162.00
Exercise Club	Sarah Bettenhausen	1	\$27.00	1 hour	\$27.00

Motion by Jude Mohan, seconded by John Trush, to approve Sarah Hanshaw, a student at West Virginia University, as a volunteer at Port Colden School, for 20 hours, during the 2016-2017 school year, as a requirement for the WVU Five-Year Teacher Education Program, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberley Morris, to approve the following substitute custodian and

for the 2016-2017 (upon completion of employment requirements), and summer work, at a rate of \$10.50 per hour, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Debbie Symonds - Custodian

Motion by Jude Mohan, seconded by Anita Smith, to approve the following personnel for summer work, at summer hourly rate of \$10.00 per hour, (hours not to exceed 30 hours per week), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Walter Burkat
Matt Cooper
John Kaluzny
Jayson Mitch

Motion by Anita Smith, seconded by Lauren Schlaffer, to place the following classified students in the Washington Township Extended School Year Program (speech services only), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

#11-14 and #15-04

Motion by Anita Smith, seconded by Kimberley Morris to approve the following personnel for the 2016-2017 Extended School Year Program – July 6, 2016 – August 2, 2016, as recommended by the Superintendent, RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Staff Member	Position	Rate
Lisa Conklin	Personal Aide/Braille	\$15.80

(Jude Mohan left room)

Motion by Anita Smith, seconded by Lauren Schlaffer, to approve The New Jersey Commission for the Blind to provide CBVI services for the 2016-2017, for student #11-14, in the amount of \$14,300.00, as recommended by the Superintendent. RCV: Armstead, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve the 2016-2017 Independent Evaluators and Reasonable Rates (attachment #10), as recommended by the Superintendent. RCV: Armstead, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

(Jude Mohan returned to room)

Motion by Anita Smith, seconded by Joseph Armstead, for Lake Drive School to provide audiological services for the 2016-2017 school year for student # 12-08, 3 hours/year at a rate of \$175.00 per hour, as recommended by the Superintendent. RCV: Armstead, Morris, Schlaffer, Smith, Trush and Graf, Mohan abstained, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Joseph Armstead, to enter into an interlocal service agreement with the Township of Washington for School Resource Officer (SRO) service, for the 2016-2017 school

year, in the amount of \$50,959 as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve PL2015, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Pursuant to PL2015, Chapter 47 the Washington Township Board of Education intends to renew, award, or permit to expire the attached list of contract previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Motion by Jude Mohan, seconded by Lauren Schlaffer, to approve the submission of the 2016-2017 NCLB Grant Application, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Title I part A	-	\$37,483
Title II part A	-	\$12,344

Motion by Anita Smith, seconded by Joseph Armstead, to approve the following resolution, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

WHEREAS, the Board approves a direct deposit program, compliance by an employee shall be mandatory. The Board shall make available for those employees required to have their net pay direct deposited in accordance with the provisions of N.J.S.A. 52:14 all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable Federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information. The Board will continue to complete the payroll check distribution verification process as required on N.J.A.C 6A:23A-5.7 and Policy 6510.

NOW THEREFORE, BE IT RESOLVED, that the mandatory direct deposit program will be continued for the 2016-2017 school year.

Motion by Anita Smith, seconded by Lauren Schlaffer, to accept the following hourly quotes for Public School HVAC and Plumbing Services for the 2016-2017 school year, as recommended by the Superintendent RCV: Armstead, Mohan, Morris, Schlaffer, Smith, and Graf all voting yes, Trush voting no, motion carried.

HVAC

Aero Plumbing & Heating Co. Inc.

HVAC Services: No Quote

Dumont Mechanical, Inc.

Licensed HVAC Foreman: \$145.00 per hour

Overtime: \$217.00 per hour

HVAC Journeyman \$135.00 per hour

Overtime: \$202.00 per hour

Materials: 15% of discount

Hobbie Heat & Power, Inc.:

HVAC Journeyman: \$94.00 per hour
 Overtime: \$141.00 per hour
 Materials: 25% of discount
 Licensed HVAC Foreman: \$145.00 per hour
 Overtime: \$217.00 per hour
 HVAC Journeyman \$135.00 per hour
 Overtime: \$202.00 per hour
 Materials: 15% of discount

PLUMBING

AERO Plumbing & Heating Co. Inc.

Licensed Plumbing Foreman: \$95.00 per hour
 Overtime: \$142.50 per hour
 Plumbing Journeyman \$92.50 per hour
 Overtime: \$138.75 per hour
 Materials: 20% of discount

Dumont Mechanical, Inc.

Licensed Plumbing Foreman: \$140.00 per hour
 Overtime: \$210.00 per hour
 Plumbing Journeyman: \$135.00 per hour
 Overtime: \$202.00 per hour
 Materials: 15% of discount

Hobbie Heat & Power, Inc.: No Quote

Motion by Jude Mohan, seconded by Anita Smith, to appoint the following for Public School HVAC and Plumbing Services for the 2016-2017 school year, as recommended by the Superintendent RCV: Armstead, Mohan, Morris, Schlaffer, Smith, and Graf all voting yes, Trush voting no, motion carried.

AERO Plumbing & Heating Co. Inc.

Licensed Plumbing Foreman: \$95.00 per hour
 Overtime: \$142.50 per hour
 Plumbing Journeyman \$92.50 per hour
 Overtime: \$138.75 per hour
 Materials: 20% of discount

Hobbies Heat & Power, Inc.:

HVAC Journeyman: \$94.00 per hour
 Overtime: \$141.00 per hour
 Materials: 25% of discount

Motion by Anita Smith, seconded by Joseph Armstead, to use Hunterdon County ESC and Middlesex Regional ESC Cooperative Purchasing Systems for the appointment of our Electrician based on price and availability for the 2016-2017 school year, as recommended by the Superintendent. RCV: Armstead,

Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

F. PRINCIPALS' REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE:

- Letter from Dan Sr., Lois & Dan Andrews Jr.
- Note from Mrs. Hofgesang
- Letter from Mrs. Nicole Smith
- Note from Mrs. Prendergast
- Letter from Warren County Habitat for Humanity

I. COMMITTEE MEETINGS:

Finance & Policy Committee:

Motion by Jude Mohan, seconded by Lauren Schlaffer, to approve the second reading and adoption of Policy Alert 208, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

- P0167 Public Participation in Board Meetings (Revised)
- P0168 Recording Board Meetings (Revised)
- P2422 Health and Physical Education (Revised)
- P2425 Physical Education (Abolished)
- P2431 Athletic Competition (M) (Revised)
- R2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P&R5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P&R5302.01 Health Services (M) (Revised)
- P&R5460 Administration of Medical Marijuana (M) (New)
- P5460 High School Graduation (M) (Revised)
- P&R8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P8550 Outstanding Food Service Charges (Revised)

Motion by Jude Mohan, seconded by Lauren Schlaffer, to approve the shared services contract to provide Coordination of Transportation Services to Warren Hills Regional School District from July 1, 2016 – June 30, 2017 for the sum of \$100,792, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Jude Mohan, seconded by Lauren Schlaffer, to authorize the Superintendent to make line item and fund balance transfers thru June 30, 2016, transfers to be approved by the Board at the July 18, 2016 meeting. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Jude Mohan, seconded by John Trush, to authorize the Business Administrator to establish an accounts payable for all 2015-2016 purchase orders which have been received but have not been paid. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Jude Mohan, seconded by Kimberley Morris, to authorize the Business Administrator to establish a reserve account for encumbrances for all 2015-2016 purchase orders which have been encumbered but not received by June 30, 2016. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to set the school lunch prices for 2016-2017 school year. (note: no increase based on results from the State Paid Lunch Equity (PLE) Tool, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

	<u>2016-2017</u>
Student Lunch	\$2.75
Extra Entrée w/lunch	2.00
Student Entrée Only	2.15
Milk	.60
Adult Lunch	3.50
Adult Entrée Only	2.90
Reduced	.40

40. Motion by Joseph Armstead, seconded by Kimberley Morris, to adopt the following resolution to transfer current year surplus to reserves, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

WHEREAS, NJSIA 18A:21-2, NJSIA 18A:7G-31, and NJSIA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Washington Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve and Maintenance Reserve accounts at year end, and

WHEREAS, the Washington Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$300,000 into the Capital Reserve Account.

WHEREAS, the Washington Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$300,000 into the Maintenance Reserve Account.

NOW THEREFORE BE IT RESOLVED by the Washington Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Facilities Committee:

Motion by Kimberley Morris, seconded by Anita Smith, to accept the following quotes for summer 2016, Special Education transportation, as recommended by the Superintendent. RCV: Armstead, Mohan,

Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried. (replacing motion 41 & 42)

Route #: Q-ESY 16A-AM

Snyder Bus Service, Inc.

\$ 60.00 per diem - Route

15.00 Per diem - Aide

\$ 75.00 per diem

Increase/Decrease

.45 per mile

GST

\$ 82.50 per diem - Route

24.00 per diem - Aide

\$ 106.50 per diem

Increase/Decrease

1.00 per mile

First Student – No Quote

Route #: Q-ESY 16A-PM

Snyder Bus Service, Inc.

\$ 60.00 per diem - Route

15.00 per diem - Aide

\$ 75.00 per diem

Increase/Decrease

.45 per mile

GST

\$ 82.50 per diem - Route

24.00 per diem - Aide

\$106.50 per diem

Increase/Decrease

1.00 per mile

First Student – No Quote

Route #: Q-ESY 16B-AM

Snyder Bus Service, Inc.

\$ 60.00 per diem - Route

15.00 per diem - Aide

\$ 75.00 per diem

Increase/Decrease

.45 per mile

GST

\$ 82.50 per diem - Route

24.00 per diem - Aide

\$ 106.50 per diem

Increase/Decrease

1.00 per mile

First Student – No Quote

Route #: Q-ESY16B-PM

Snyder Bus Service, Inc.

\$ 60.00 per diem - Route

15.00 per diem - Aide

\$ 75.00 per diem

Increase/Decrease

.45 per mile

GST	\$ 82.50 per diem - Route <u>24.00</u> per diem - Aide
	\$ 106.50 per diem
Increase/Decrease	1.00 per mile

First Student – No Quote

Motion by Anita Smith, seconded by John Trush, to award the contracts for summer 2016, Special Ed transportation, as follows, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

<u>Route #: Q-ESY 16A-AM</u> Snyder Bus Service, Inc.	\$ 60.00 per diem - Route <u>15.00</u> per diem - Aide
	\$ 75.00 per diem
Increase/Decrease	.45 per mile

<u>Route #: Q-ESY 16A-PM</u> Snyder Bus Service, Inc.	\$ 60.00 per diem - Route <u>15.00</u> per diem - Aide
	\$ 75.00 per diem
Increase/Decrease	.45 per mile

<u>Route #: Q-ESY 16B-AM</u> Snyder Bus Service, Inc.	\$ 60.00 per diem - Route <u>15.00</u> per diem - Aide
	\$ 75.00 per diem
Increase/Decrease	.45 per mile

<u>Route #: Q-ESY 16B-PM</u> Snyder Bus Service, Inc.	\$ 60.00 per diem - Route <u>15.00</u> per diem - Aide
	\$ 75.00 per diem
Increase/Decrease	.45 per mile

Personnel Committee:

Motion by Anita Smith, seconded by Jude Mohan, to approve the substitutes for the 2016-2017 school year, (attachment # 16), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

2016-2017 SUBSTITUTES
Amey, John A.
Anema, Elizabeth
Beebe, Tracy
Bogwald, Rondi A.
Brockman, Rosemary
Chernykh, Leslie
Crowley, Nicole
Dicheck, Victoria
Garzon, Ellen
Iuvone, Jane
Jeffries, Abigail A
Jones, Alexis
Kling, Nancy
Koller, Ann
Kohansby, Catharine
Leather, Joyce
Lipinski, Jane C
Livingston, Kelly
Marascia, Gail D.
Mc Menamin, Rosemarie
Perna, Patricia
Piccione, Tori
Puco, Valerie
Schulte, Ann Marie
Smith, Lisa-Ann
Smith, Toni
Stiles, Selena
Thompson, Christine
Turner, Jeryl A
Van Kirk, Amy
Van Nest, Michelle
Van Orman, Christine
Warburton, Michelle
Wiessler, Karen
Wilkinson, Michele
Wimmer, Renaye C
Wyglandowski, Nicole

Motion by John Trush, seconded by Joseph Armstead, to approve the amended certified staff salary list (to be adjusted upon the ratified WTEA negotiated contract) for the 2016-2017 (attachment #17), as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Lauren Schlaffer, to authorize the Superintendent to hire personnel during summer months upon verbal approval from the board of education president and vice president. The motion for approval of personnel will be brought to the board at the next scheduled board meeting. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business (The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Kimberly Healy commented about the food allergy issues in her child's classroom.

K. EXECUTIVE SESSION - if required as indicated in items a, b, g & h below.

Motion by Jude Mohan, seconded by John Trush, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Attorney-client privilege and Personnel – employment matters affecting a specific prospective or current employee/Superintendent Evaluation. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action of HIB incidents.

MV: unanimous, motion carried Time: 9:18 pm

Motion by Anita Smith, seconded by Joseph Armstead, to return to open session.

MV: unanimous, motion carried Time: 10:17 pm

Motion by Anita Smith, seconded by Joseph Armstead, to accept HIB incidents BC051616A, BC051616B

and BC051916, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve Reinhard E. Sorge, Custodian, salary to be \$36,500 and a \$2,000 Lead Custodian stipend, effective July 1, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Jude Mohan, seconded by Anita Smith, to approve a Lead Custodian stipend, in the amount of \$2,000, for Joseph Capolunghi, Custodian, effective July 1, 2016, as recommended by the Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, Trush and Graf all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to acknowledge the Washington Township Board of Education has provided the Superintendent with his evaluation for the 2015-2016 school year. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, and Graf all voting yes, Trush abstained, motion carried.

Motion by Anita Smith, seconded by Jude Mohan, to approve the Superintendent's Merit Goals for the 2016-2017 school year. Merit goals to be approved by Interim Executive County Superintendent. RCV: Armstead, Mohan, Morris, Schlaffer, Smith, and Graf all voting yes, Trush abstained, motion carried.

L. ADJOURNMENT

Motion by Jude Mohan, seconded by Anita Smith, to adjourn.

MV: unanimous, motioned carried

Time: 10:23 pm

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary