

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

REGULAR MEETING

Monday, April 25, 2016

7:30 p.m.

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**A. AGENDA**

1. Call to order by President.

Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016, to the Star Gazette, The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:	Karen Graf, President Anita Smith, Vice President Joseph Armstead Jude Mohan Kimberley Morris Lauren Schlaffer John Trush	Keith T. Neuhs, Superintendent Jean Flynn, Board Secretary
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4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of March 14, 2016 as presented. MV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the executive session minutes of March 14, 2016, as presented. MV:

**B. PUBLIC HEARING**

a. As per Public Law 6A:23-8-1 each school district shall present a proposed budget for the upcoming school year.

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the proposed budget of the Washington Township Board of Education for the 2016-2017 school year as follows: RCV:

General Fund	\$8,959,806
Special Revenue Fund	\$ 280,430
Total Base Budget	\$9,240,236
General Fund Tax Levy	\$5,960,118

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to requisition the 2016-2017 Tax Levy according to the following schedule: RCV:

<u>2016-2017 Tax Levy</u>	<u>General Fund</u>
July 1, 2016	\$1,490,029.50
October 1, 2016	\$1,490,029.50
January 1, 2016	\$1,490,029.50
March 1, 2016	\$1,490,029.50
Totals	<u>\$ 5,960,118.00</u>

**C. PUBLIC QUESTIONS AND DISCUSSION** (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**D. SECRETARY'S REPORT**

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending March 31, 2016, as presented. MV:

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the line item transfers, as recommended by the Superintendent. RCV:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Bills List for April 2016, MV:

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary's and Treasurer's Reports for the month ending March 31, 2016, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**E. SUPERINTENDENT'S REPORT**

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following substitutes for the 2015-2016 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

Teacher/Paraprofessional: Amy Koller and Brian Schuber  
Paraprofessional: Annmarie Schulte

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation for retirement of Daniel Andrews Custodian, effective July 1, 2016, as recommended by the Superintendent: RCV:

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept with regret, the resignation for retirement of Elaine Giaimo, LTDC, and effective July 1, 2016. RCV:

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a memorandum of agreement between the Warren County Special Services School District and Washington Township School District to provide a Speech Therapist, on an hourly basis, at a rate of \$85.00 per hour, effective April 11, 2016 – June 30, 2016, as recommended by the Superintendent. RCV:

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve a memorandum of agreement between the Warren County Special Services School District and Washington Township School District to provide a Behavioral Specialist, (BCBA certified) on an hourly basis for the 2016-2017 school year, at a rate of \$95.00 per hour, effective July 1, 2016- June 30, 2017, as recommended by the Superintendent. (WCSSSD presently provides ABA Services to WTSD) RCV:

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the operation of an Extended School Year Program from July 6, 2016 through August 2, 2016 and Summer Academic Classes from July 11, 2016 through July 29, 2016 as recommended by the Superintendent. RCV:

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel for the 2016-2017 Extended School Year Program – July 6, 2016 – August 2, 2016, as recommended by the Superintendent. RCV:

<b>Staff Member</b>	<b>Position</b>	<b>Rate</b>
Rebecca Grochowicz-Gr. 2 & 3	Teacher	\$38.13
Joanne Mitch – Gr. 4, 5, & 6	Teacher	\$38.13
Colleen O'Rourke-Gr.K, 1	Teacher	\$38.13
Joan Pare-Preschool	Teacher	\$38.13
Jodie Frankle-Personal Aide/ABA	Paraprofessional	\$16.55
Nancy Krukowski-Personal Aide	Paraprofessional	\$17.25
Sherri Mecca-Personal Aide/ABA	Paraprofessional	\$15.60
Colleen Morea-Classroom Aide	Paraprofessional	\$16.50
Barbara Pierson-Personal Aide/ABA-level 2	Paraprofessional	\$17.60
Renee Seiz-Personal Aide/ABA	Paraprofessional	\$18.80
Karen War-Personal Aide/ABA	Paraprofessional	\$15.80
Bonnie Adamski (not to exceed 4 hrs./week)	Home Therapist	\$50.00
Jesse Kyle-Speech/Language	Speech/Language	\$38.13
Katherine Ferrara (not to exceed 16 hrs. /week)	Occupational Therapy	\$73.00
Children's Therapy Services (not to exceed 4 hrs./week)	Physical Therapy	\$99.30
Erika Hill (not to exceed 10 hrs./week)	Behavior Interventionist	\$37.72
Kathryn Wikander	Nurse	\$38.13
WCSSSD (not to exceed 8hrs./week)	BCBA	\$95.00
Marilyn Balzer	Teacher Substitute	\$38.13
Melanie Plenge	Teacher Substitute	*TBD
Rosemary Brockman	Nurse Substitute	\$38.13

\*rate to be approved at the May 9, 2016 BOE meeting.

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to place the following classified students in the Washington Township Extended School Year Program, as recommended by the Superintendent. RCV:

#### **ESY STUDENTS 2016**

#16-12, #15-03, #15-16, #16-11, #16-03, #16-14, #16-05, #16-01, #14-08, #13-02, #15-06, #15-05, #16-07

#12-02, #13-03, #15-12, #15-17, #12-23, #10-21, #14-14, #10-02, #16-09, #09-37, #16-08, #12-22, #08-1225

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel for the Summer Academic Classes– July 11, 2016 – July 29, 2016, as recommended by the Superintendent. RCV:

<b>Staff Member</b>	<b>Position</b>	<b>Rate</b>
Courtney Dunn	Teacher	\$38.13
Sue Graham	Teacher	\$38.13
Susan Peterson	Teacher	\$38.13
Pam Slack	Teacher	\$38.13
Colleen Mattei	Paraprofessional	\$17.25

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve summer hours for the following staff to service students who transfer in the district from July 1, 2016 to August 31, 2016, as recommended by the Superintendent. RCV:

Social Worker	-	not to exceed 5 days
LDTTC	-	not to exceed 5 days
Jesse Kyle, Speech	-	not to exceed 5 days
Jennifer Borusovic, Psychologist	-	not to exceed 5 days

23. Motion by \_\_\_\_\_, Deb Tierney to approve summer hours to service 504 plans and provide HIB training for new employees, not to exceed 5 days, as recommended by the Superintendent. RCV:

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Janelle McCarthy, a student at Lebanon Valley College, to observe the MD class at Brass Castle School, as a student teacher, one day in May 2016, as recommended by the Superintendent. RCV:

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Alyssa Alpaugh, a student at Centenary College, as a student teacher at Brass Castle School, with Sue Motzenbecker, fall 2016 placement, as recommended by the Superintendent. RCV:

## F. PRINCIPAL'S REPORT

## G. TECHNOLOGY REPORT

## H. CORRESPONDENCE

- Letter from Daniel Andrews
- Letter from Elaine Giaimo

## I. COMMITTEE REPORTS

### Facilities Committee:

- Bus Evacuation Drill was held at Brass Castle and Port Colden Schools on April 19, 2016.

Brass Castle School – 8:30 a.m. - Jessica Garcia  
Port Colden School - 8:45 a.m. - Michael Neu

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, authorizing the Business Administrator/Board Secretary to solicit bids for Special Ed transportation for the 2016-2017 school year, as necessary, as recommended by the Superintendent. RCV:

### Education Committee:

27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the revised 2015-2016 Washington Township school district calendar, as recommended by the Superintendent. RCV:

28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following club for the 2015-16 school year, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Rate	Length of Session	Cost
Garden	Rebecca Grochowicz	5	\$27.00	1 hr.	\$135.00

## J. PUBLIC QUESTIONS AND DISCUSSION – old/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

## K. EXECUTIVE SESSION - if required as indicated in items a, b, c, g & h, i below.

