

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

REGULAR MEETING

Monday, February 8, 2016

7:30 p.m.

**A. AGENDA:**

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016 to the Star Gazette, The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

2a. Administering the Oath of Office to the new elected Board Member. (Newly elected Board Member sign the Oath of Office) Kimberley Morris

3. Roll Call:                      Karen Graf, President                      Keith T. Neuhs, Superintendent  
   Anita Smith, Vice President                      Jean Flynn, Board Secretary  
   Joseph Armstead  
   Jude Mohan  
   Kimberley Morris  
   Laura Schlaffer  
   John Trush

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of January 4, 2016 as presented. MV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the executive session minutes of January 4, 2016 as presented. MV:

**B. PRESENTATION: Teacher of the Year 2015-2016**

- Christine Drevitch – Brass Castle School
- Susan Graham – Port Colden School

**C. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)**

The public may speak for three (3) minutes unless they have requested to be on the agenda.

**D. SECRETARY'S REPORT**

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2015 and January 31, 2016, as presented. MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Board Secretary and Treasurer's Reports for the month ending December 31, 2015 and January 31, 2016, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the line item transfers, as recommended by the Superintendent. RCV:

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Bills List for January and February 2016. RCV:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the following Resolution to Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget times or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$20,000 for Maintenance Accounts for Brass Castle and Port Colden

WHEREAS, according to 6A:23A-14.2E, the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

#### **E. SUPERINTENDENT'S REPORT**

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following substitutes for the 2015-2016 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

Teacher/Paraprofessional – John Amey and Jerry Turner  
Nurse – Ellen Garzon

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Sophia Georgoutsos, as a Paraprofessional, Step 1, for the 2015-2016 school year, salary to be at an hourly rate of \$12.30, not to exceed 30 hours per week, effective, February 8, 2016, as recommended by the Superintendent. RCV:

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation of Anthony Sbriscia, part-time maintenance, effective February 15, 2016, as recommended by the Superintendent. RCV:

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Julianna Ryden a student at Warren County Community College, to observe 20 hours in Whitney Nalepa's classroom, as recommended by the Superintendent. RCV:

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Emily Handley, a student at Warren County Community College, to observe 20 hours in Gina Renner's classroom, as recommended by the Superintendent. RCV:

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-2<sup>nd</sup> – The Franklin Institute, Philadelphia PA – 5/5/2016

- |                                      |                           |
|--------------------------------------|---------------------------|
| • Panorama Tours Inc. (49 passenger) | 2 buses x 1,095 = \$2,190 |
| • Easton Coach Inc. (47 passenger)   | 2 buses x 1,150 = \$2,300 |
| • Starr Tours Inc. (56 passenger)    | 2 buses x 1,525 = \$3,050 |

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract for the Q-2<sup>nd</sup> grade The Franklin Institute, Philadelphia class trip, as follows, as recommended by the Superintendent. RCV:

- Panorama Tours Inc. 2 buses x 1,095 Total: \$2,190

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the quotes the following class trip, as recommended by the Superintendent. RCV:

Q-6<sup>th</sup> – Minskoff Theatre, New York, NY – 5/18/2016

- Panorama Tours Inc. (49 passenger) 2 buses x 1,200 = \$2,400  
(55 passenger) 1 bus x 1,320 = \$1,320  
Total = \$3,720
- Easton Coach Inc. (55 passenger) 3 buses x 1,350 = \$3,945
- Star Tours Inc. No Quote

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract for the Q-6<sup>th</sup> grade, The Minskoff Theatre, New York, NY , class trip, as follows, as recommended by the Superintendent. RCV:

- Panorama Tours Inc. 2 buses x 1,200 and 1 bus x 1,330 = \$3,720

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following field trip, for the 2015-2016 school year, as recommended by the Superintendent. (the class will walk to their destination) RCV:

- 4<sup>th</sup> Grade – Mrs. Watters' Class – Mary Apgar Center, March 22, 2016

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-17 school year, and;

Whereas, the Washington Twp. Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) allowable Medicaid eligible classified students for the 2016-17 budget year.

Now Therefore Be It Resolved, that the Washington Twp. Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-17 school year.

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to request approval from the Warren County Office of Education to eliminate the Multiple Disabilities Program, Brass Castle School, as per the New Jersey State Department of Education, and in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities, as recommended by the Superintendent. RCV:

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to request approval from the Warren County Office of Education to establish a Learning/Language Disabilities Program, Brass Castle School as per the New Jersey State Department of Education, and in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities, as recommended by the Superintendent. RCV:

**F. PRINCIPAL'S REPORT****G. TECHNOLOGY REPORT****H. CORRESPONDENCE –None****I. COMMITTEE REPORTS****Finance & Policy Committee:**

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the second reading and adoption of the following policy, as recommended by the Superintendent, RCV:

- P0142.1 Nepotism

**J. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**K. EXECUTIVE SESSION** - if required as indicated in items, a & b below.

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law, or Court Rule

b. Individual privacy

c. Collective bargaining agreements

d. Purchase or lease of real property if public interest could be adversely affected

e. Investment of public funds if public interest could be adversely affected

f. Tactics or techniques utilized in protecting public safety and property

g. Pending or anticipated litigation

h. Attorney-client privilege

i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule and Individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action on HIB incident.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return to open session.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

**L. ADJOURNMENT**

27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.

MV: \_\_\_\_\_ Time: \_\_\_\_\_