

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, April 27, 2015

7:30 p.m.

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2015, to the Star Gazette, The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:	Karen Graf, President	Keith T. Neuhs, Superintendent
	Anita Smith, Vice President	Jean Flynn, Board Secretary
	Joseph Armstead	
	Sally Christine	
	Jude Mohan	
	Lauren Schlaffer	
	John Trush	

4. Motion by _____, seconded by _____, to approve the minutes of March 16, 2015, as presented. MV:

5. Motion by _____, seconded by _____, to approve the executive session minutes of March 16, 2015, as presented. MV:

B. PUBLIC HEARING

a. As per Public Law 6A:23-8-1 each school district shall present a proposed budget for the upcoming school year.

6. Motion by _____, seconded by _____, to adopt the proposed budget of the Washington Township Board of Education for the 2015-2016 school year as follows: RCV:

General Fund	\$8,584,678
Special Revenue Fund	\$ 256,000
Total Base Budget	\$8,840,678
General Fund Tax Levy	\$5,843,253

7. Motion by _____, seconded by _____, to requisition the 2015-2016 Tax Levy according to the following schedule: RCV:

<u>2015-2016 Tax Levy</u>	<u>General Fund</u>
July 1, 2015	\$1,460,813.25
October 1, 2015	\$1,460,813.25
January 1, 2015	\$1,460,813.25
March 1, 2015	\$1,460,813.25
Totals	<u>\$ 5,843,253.00</u>

C. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT:

8. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending March 31, 2015, as presented. MV:

9. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:

10. Motion by _____, seconded by _____, to approve the Bills List for April 2015, MV:

11. Motion by _____, seconded by _____, to approve the Board Secretary's and Treasurer's Reports for the month ending March 31, 2015, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT

12. Motion by _____, seconded by _____, to approve the following substitutes for the 2014-2015 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

Teacher/Paraprofessional: Stacey Brands, Courtney Dunn, Maureen Garrecht, Caitlin McMekin and Christine Van Orman

Paraprofessional: Leslie Chernykh, Michelle Warburton

13. Motion by _____, seconded by _____, to accept, with regret, the resignation for retirement of Sharon App, paraprofessional, effective July 1, 2015, as recommended by the Superintendent: RCV:

14. Motion by _____, seconded by _____, to accept, with regret, the resignation of Beth Pomeroy, teacher, effective June 30, 2015, as recommended by the Superintendent. RCV:

15. Motion by _____, seconded by _____, to approve Nicole Cancelliere, as a volunteer tutor for the Brass Castle Homework Club, under the supervision of Linda Watters, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

17. Motion by _____, seconded by _____, to move the August 17, 2015 board meeting to August 24, 2015, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-2nd Gr. – Franklin Institute Science Museum, Philadelphia, PA – May 1, 2015

- | | | |
|---------------------------------|--------------------|---------------|
| • Easton Coach (47 passenger) | \$1, 185 x 2 buses | Total \$2,370 |
| • Panorama Tours (49 passenger) | \$1, 095 x 2 buses | Total \$2,190 |

- Starr Tours

Sold Out

19. Motion by _____, seconded by _____ to award the contract for the Q-2nd grade Franklin Institute Science Museum, Philadelphia, PA class trip, as follows, as recommended by the Superintendent: RCV:

Panorama Tours (49 passenger)	1,095 x 2 buses	Total \$2,190
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20. Motion by _____, seconded by _____ to approve a memorandum of agreement between the Warren County Special Services School District and Washington Township School District to provide a Behavioral Specialist, (BCBA certified) on an hourly basis for the 2015-2016 school year, at a rate of \$95.00 per hour, effective July 1, 2015- June 30, 2016, as recommended by the Superintendent. (WCSSSD presently provides ABA Services to WHRHSD) RCV:

21. Motion by _____, seconded by _____ to approve the operation of an Extended School Year Program from July 6, 2015 through July 31, 2015 and Summer Academic Sessions from July 13, 2015 through July 31, 2015 as recommended by the Superintendent. RCV:

22. Motion by _____, seconded by _____, to approve the following personnel for the 2015-2016 Extended School Year Program – July 6, 2015 – August 31, 2015, as recommended by the Superintendent. RCV:

Staff Member	Position	Rate
Sarah Baratta-IMD Class	Teacher	\$38.13
Rebecca Grochowicz-Grades 4, 5, 6	Teacher	\$38.13
Kara Lisk-Grades 1, 2, 3	Teacher	\$38.13
Colleen O'Rourke-Primary MD Class	Teacher	\$38.13
Joan Pare-PS/PK	Teacher	\$38.13
Dana Heath-Personal Aide/ABA Trained	Paraprofessional	\$15.55
Barb Pierson-Personal Aide/ABA Trained	Paraprofessional	\$15.30
Kerri Smith-Personal Aide/ABA Trained	Paraprofessional	\$17.45
Karen War-Personal Aide/ABA Trained	Paraprofessional	\$15.55
Jodie Frankle-Personal Aide	Paraprofessional	\$14.30
Colleen Morea-Personal Aide/Diag-ABA Trained	Paraprofessional	\$20.40
Renee Seiz-Shared Aide/ABA Trained	Paraprofessional	\$18.40
Sherri Mecca-Personal Aide/ABA Trained	Paraprofessional	\$15.30
Nancy Krukowski-Classroom Aide	Paraprofessional	\$16.95
Jesse Kyle-Speech/Language	Speech/Language	\$38.13
Katherine Ferrara	Occupational Therapy	\$73.00
Children's Therapy Services-Michelle DeSanto	Physical Therapy	\$99.30
Erika Hill	Behavior Interventionist	\$36.87
Kathryn Wikander	Nurse	\$38.13
Joanne Mitch	Teacher Substitute	\$38.13
Dawn Nisivoccia	Teacher Substitute	\$38.13
Amy Van Kirk	Nurse Substitute	\$38.13
Nicole Smith	Speech Specialist Substitute	\$38.13

23. Motion by _____, seconded by _____, to approve the following personnel for the Summer Academic Program – July 13, 2015 –July 31, 2015, as recommended by the Superintendent. RCV:

Staff Member	Position	Rate
Susan Graham	Teacher	\$38.13

Tonilynn Melhem	Teacher	\$38.13
Susan Peterson	Teacher	\$38.13
Pamela Slack	Teacher	\$38.13

Colleen Mattei	Paraprofessional	\$16.95
Theresa Nanius	Paraprofessional	\$15.45

24. Motion by _____, seconded by _____, to place the following classified students in the Washington Township Extended School Year Program, as recommended by the Superintendent. RCV:

ESY STUDENTS 2015

ID#: 14-08, 13-02, 15-02, 15-06, 15-03, 15-07, 10-02, 13-03, 10-23, 12-23, 11-12, 12-02, 11-14, 10-21, 10-12, 15-01, 14-14, 15-11, 10-05, 08-32, 10-14, 09-37, 08-63, 09-16, 09-2, 08-12, 09-47, 12-09

25. Motion by _____, seconded by _____, to approve summer hours for the following staff to service students who transfer in the district from July 1, 2015 to August 31, 2015, as recommended by the Superintendent. RCV:

Lynn Hardcastle, Social Worker	-	not to exceed 5 days
Elaine Giaimo, LDTC	-	not to exceed 5 days
Jesse Kyle, Speech	-	not to exceed 5 days
Catherine Proulx, Psychologist	-	not to exceed 5 days

F. PRINCIPAL'S REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE:

- Letter from Ostrander Family

I. COMMITTEE REPORTS:

Facilities Committee:

- Bus Evacuation Drill was held at Brass Castle and Port Colden Schools on April 21, 2015.

26. Motion by _____, seconded by _____, authorizing the Business Administrator/Board Secretary to solicit bids for Special Ed transportation for the 2015-2016 school year, as necessary, as recommended by the Superintendent. RCV:

27. Motion by _____, seconded by _____ to accept the following quotes for the removal (VAT Abatement) and replacement for Brass Castle School gymnasium floor, as recommended by the Superintendent. RCV:

Rug & Floor Store, Inc.	Removal	\$ 9,700.00
	Installation	\$15,042.82
	Total	\$28,100.00
The Gillespie Group	Removal	\$12,015.00
	Installation	\$12,052.50
	Total	\$24,067.50
Washington Flooring	Installation	\$16,517.28
	Removal	N/A

28. Motion by _____, seconded by _____, to award the contract for removal (VAT Abatement) and replacement for Brass Castle School gymnasium floor, as follows, as recommended by the Superintendent. RCV:

- The Gillespie Group – Removal & Installation - Total \$24,067.00

29. Motion by _____, seconded by _____ to accept the following quotes for the removal and replacement of the concrete pad behind the Brass Castle School gymnasium/media center, as recommended by the Superintendent. RCV:

P. Breslin Masonry	Partial	\$14,400.00
	Full	\$19,200.00
Librizzi Masonry	Partial	\$ 6,800.00
	Full	\$15,200.00
B&D Concrete	No Quote	

30. Motion by _____, seconded by _____ to award the contract for the removal and replacement of the concrete pad behind the Brass Castle School gymnasium/media center, as recommended by the Superintendent. RCV:

- Librizzi Masonary – Removal & Replacement – Total \$15,200.00

Education Committee:

31. Motion by _____, seconded by _____ to approve the 2015-2016 Washington Township school district calendar, as recommended by the Superintendent. RCV:

32. Motion by _____, seconded by _____ to approve the following field trip for the 2014-2015 school year, as recommended by the Superintendent. RCV:

- Preschool – Warren Hills High School, Food for America Project, April 29, 2015 (rain date) April 30, 2015.

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items h below.

33. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- Matters rendered confidential by Federal Law, State Law, or Court Rule
- Individual privacy
- Collective bargaining agreements
- Purchase or lease of real property if public interest could be adversely affected
- Investment of public funds if public interest could be adversely affected
- Tactics or techniques utilized in protecting public safety and property
Pending or anticipated litigation
- Attorney-client privilege
- Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Personnel-employment matters affecting a specific prospective or current employee. Any discussion

held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

34. Motion by _____, seconded by _____, to return to open session.

MV: Time: _____

L. ADJOURNMENT

35. Motion by _____, seconded by _____, to adjourn.

MV: Time: _____