

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING**

**Monday, December 8, 2014**

**7:30 P.M.**

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**COMMITTEE MEETINGS:**

**7:00 pm – Finance & Policy Committee: Mohan, Graf, Christine**

**A. AGENDA:**

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on February 18, 2014 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf - President  
Anita Smith – Vice President  
Sally Christine  
Sheila Dempksi  
Jason Ford  
Jude Mohan  
John Trush

2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of November 10, 2014, as presented. MV:

3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the executive session minutes of November 10, 2014, as presented. MV:

**B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)**

The public may speak for three (3) minutes on agenda items, unless they have requested to be on the agenda.

**C. PRESENTATIONS:** Keith Neuhs, Superintendent & Valerie Mattes, Principal

***Introduction of New Teachers:***

- Samantha Davey, IMD, and Ashley Piccione, Gr. 1
- New Jersey ASK 2014 Presentation

**D. SECRETARY'S REPORT**

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Activity, Petty Cash, (November) and Cafeteria Account (October) Reports, as presented. MV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the line item transfers, as recommended by the Superintendent. RCV:

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Bills List for December 2014. MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary's and Treasurer's Reports for the month ending November 30, 2014, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Washington Township Board of Education to participate in Alliance for Competitive Telecommunications (ACT) with the Middlesex Regional Educational Services Commission (MRESC) the DRLAP Broadband Component E-Rate Consortium, as recommended by the Superintendent. RCV:

#### **E. SUPERINTENDENT'S REPORT**

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation for retirement of Suzanne Lee, Teacher, effective February 1, 2015, as recommended by the Superintendent. RCV:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Marjorie Levine as a Marzano Evaluator, for the 2014-2015 school year, at a rate of \$125/short observations and \$200/long observations, as recommended by the Superintendent. RCV:

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

12. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the following field trip for the 2014-2015 school year, as recommended by the Superintendent. RCV:

Kindergarten                      Turtle Back Zoo, West Orange, NJ – May 29, 2014

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-3<sup>rd</sup> Grade – Natural History Museum, New York, NY – June 12, 2015

Easton Coach Co. (47 passenger)	\$1,150 per bus x 1 bus	Total	\$1,150
Easton Coach Co. (55 passenger)	\$1,265 per bus x 1 bus	Total	\$1,265
Panorama Tours Inc. (49 passenger)	\$1,105 per bus x 2 buses	Total	\$2,210
Starr Tours	(Sold Out)		

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract for the 3<sup>rd</sup> Grade Natural Museum class trip, NYC as follows, as recommended by the Superintendent. RCV:

Panorama Tours (49 passenger)	\$1,105 per bus x 2 bus	Total	\$2,210
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15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-5th Grade – Camden Aquarium, Camden, NJ – May 28, 2015

Easton Coach Co. (47 passenger)	\$1,185 per bus x 2 buses	Total	\$2,370
Easton Coach Co. (55 passenger)	\$1,304 per bus x 1 bus	Total	\$1,304
Panorama Tours Inc. (55 passenger)	\$1,175 per bus x 2 buses	Total	\$2,350
Starr Tours (No Quote)			

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract for the 5<sup>th</sup> Grade Camden Aquarium, Camden, NJ, class trip, as follows, as recommended by the Superintendent. RCV:

Panorama Tours Inc. (55 passenger)	\$1,175 per bus x 2 bus	Total	\$2,350
Easton Coach Co. (47 passenger)	\$1,185 per bus x 1 bus	Total	\$1,185

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-6th Grade – Minskoff Theatre, NYC – June 10, 2015

Easton Coach Co. (47 passenger)	\$1,150 per bus x 2 buses	Total	\$2,300
Easton Coach Co. (55 passenger)	\$1,265 per bus x 1 bus	Total	\$1,265
Panorama Tours Inc. (49 passenger)	\$1,130 per bus x 2 buses	Total	\$2,260
Panorama Tours Inc. (55 passenger)	\$1,245 per bus x 1 bus	Total	\$1,245
Starr Tours (Sold Out)			

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award the contract for the 6th Grade Minskoff Theatre, NYC, class trip, as follows, as recommended by the Superintendent. RCV:

Panorama Tours Inc. (49 passenger)	\$1,130 per bus x 2 bus	Total	\$2,260
Panorama Tours Inc. (55 passenger)	\$1,245 per bus x 1 bus	Total	\$1,245

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the NJ fish and Wildlife grant, in the amount of \$750.00 to be used toward the purchase of a new NASP Archery Kit, as recommended by the Superintendent, RCV:

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following clubs for the 2014-15 school year, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Rate	Length of Session	Cost
Project Achieve	Susan Maurer	20	\$ 27.00	45 min.	\$405.00
4 <sup>th</sup> Gr. PARCC Club	Laura Hawk/Deb Polhemus	20	\$ 27.00	45 min.	\$810.00
5 <sup>th</sup> Gr. PARCC Club	Michele Mahon	20	\$ 27.00	45 min.	\$405.00
6 <sup>th</sup> Gr. PARCC Club	Pam Casserly/Lisa Galoppo	20	\$ 27.00	45 min.	\$810.00

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Diana Schott, as a parent volunteer at Brass Castle School, for the 2014-2015, school year, as recommended by the Superintendent. RCV:

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Brass Castle School's Action Plan Assurances, (as per New Jersey Department of Education directive, that all schools that did not achieve their Progress Targets memorialize their school action plan) as recommended by the Superintendent. RCV:

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to employ Marelin Benitez, as a part-time custodian, salary to be \$10.50 per hour, effective December 4, 2014, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV:

#### **F. PRINCIPAL'S REPORT**

#### **G. TECHNOLOGY REPORT**

#### **H. CORRESPONDENCE - None**

#### **I. COMMITTEE REPORTS**

##### **Finance & Policy Committee:**

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the second reading and adoption of Policy Alert #203, as recommended by the Superintendent. RCV:

**J. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business (The public may speak for three (3) minutes on non-agenda items, unless they have requested to be on the agenda.)

**K. EXECUTIVE SESSION** - if required as indicated in items a, b, i below.

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual Privacy and Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to open session.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept HIB incident BC-11-24-14, as recommended by the Superintendent. RCV:

28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve home instruction as follows, as recommended by the Superintendent. RCV:

- Joan Pare for student #11755, up to 10 hours of home instruction per week, at a rate of \$30.00 per hour.
- Samantha Davey for student #11417, up to 10 hours of home instruction per week, at a rate of \$30.00 per hour.

29. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Cynthia Daniel, as a Paraprofessional, Step 1 + ABA, for the 2014-2015 school year, salary to be at an hourly rate of \$14.30, effective December 9, 2014, as recommended by the Superintendent. RCV:

#### **L. ADJOURNMENT**

30. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.

MV:                      Time: \_\_\_\_\_