

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Final – Additional items in italics

Monday, August 18, 2014

7:30 P.M.

Additional motions are in italics

COMMITTEE MEETINGS:

7:00 pm - Personnel Committee: Graf, Mohan, Smith

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on July 29, 2014, to The Star Gazette and the Clerk of Washington Township.

2. Flag Salute

3. Roll Call: Karen Graf, President
Anita Smith, Vice President
Sally Christine
Sheila Dempski
Jason Ford
Jude Mohan
John Trush

B. PRESENTATION:

- Coalition for Healthy and Safe Communities – Warren County
Mary Jo Harris, Coordinator
- Reading Series Committee Report Grs. 3 & 4 – Kim Sigman

4. Motion by _____, seconded by _____ to approve the minutes of July 14, 2014, as presented. MV:

5. Motion by _____, seconded by _____ to approve the executive session minutes of July 14, 2014 as presented. MV:

6. Motion by _____ seconded by _____ to approve the special meeting minutes of July 31, 2014, as presented. MV:

7. Motion by _____, seconded by _____ to approve the special meeting minutes of August 4, 2014, as presented. MV:

C. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT:

8. Motion by _____, seconded by _____ to approve the attached transfers, as recommended by the Superintendent. RCV:

9. Motion by _____, seconded by _____, to approve the Bills List from June 17, 2014 to June 30, 2014, as recommended by the Superintendent. RCV:

10. Motion by _____, seconded by _____, to approve the August 2014 Bills List. MV:

11. Motion by _____, seconded by _____ to enter into a contract with Sussex County Educational Services Commission to provide Chapter 192/193 Services (Compensatory Education, English as a Second Language (ESL), Supplementary Instruction and Home Instruction, Examination and Classification Services for eligible non-public school students for the 2014-2015 school year, as recommend by the Superintendent. RCV:

12. Motion by _____, seconded by _____ to approve the contract with Sussex County Educational Services Commission to provide additional IDEA Supplementary Instruction and OT/PT services for eligible students attending the Good Shepherd Christian Academy for the 2014-2015 school year, as recommended by the Superintendent. RCV:

13. Motion by _____, seconded by _____ to allocate 2014 Non-Public Transportation aide of \$3,619.00 to Textbooks for 2014-2015 school year, as recommended by the Superintendent. RCV:

E. SUPERINTENDENT'S REPORT

14. Motion by _____, seconded by _____ to approve the following substitutes for the 2014-2015 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV:

Teacher/Paraprofessional: Damaris Millheim & Loretta Kirkpatrick
Paraprofessional/Secretary: Sophia Georgoutsos
Nurse – Ellen Garzon

15. Motion by _____, seconded by _____ to accept, with regret, the resignation of Ashley Colnett, School Nurse effective September 18, 2014, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve Katie Wikander, School Nurse, Step 2 MA, salary to be \$50,766, effective September 1, 2014, as recommended by the Superintendent. RCV:

17. Motion by _____, seconded by _____ to approve Sarah Bettenhausen, Teacher, Step 7 BA +15, salary to be \$52,686, effective September 1, 2014, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____ to approve Dawn Nisivoccia, Teacher, Step 1 BA, salary to be 46,326, effective September 1, 2014, as recommended by the Superintendent. RCV:

19. Motion by _____, seconded by _____ to approve Melanie Plenge, Secretary Assistant, at the rate of \$13.50 per hour, not to exceed 30 hours per week, for 180 student days plus 20 days (2 weeks at close of school and 2 weeks at the before opening of school), effective August 18, 2014, as recommended by the Superintendent. RCV:

20. Motion by _____, seconded by _____ to amend the step and salary of Nicole Campagna, Teacher to Step 9 BA, salary to be \$56,086, effective September 1, 2014, as recommended by the Superintendent. RCV:

21. Motion by _____, seconded by _____ to amend the salary of Lynn Hardcastle, Social Worker, to be \$64,157 (recalculated 80% longevity pay), effective September 1, 2014 as recommended by the Superintendent. RCV:

22. Motion by _____, seconded by _____ to approve the following building transfer, effective September 1, 2014, as recommended by the Superintendent. RCV:

Dee Dugdale - from Port Colden to Brass Castle

23. Motion by _____, seconded by _____ to approve the following resolution, as recommended by the Superintendent. RCV:

WHEREAS, the Board approves a direct deposit program, compliance by an employee shall be mandatory. The Board shall make available for those employees required to have their net pay direct deposited in accordance with the provisions of N.J.S.A. 52:14 all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable Federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information. The Board will continue to complete the payroll check distribution verification process as required on N.J.A.C 6A:23A-5.7 and Policy 6510.

NOW THEREFORE, BE IT RESOLVED, that the mandatory direct deposit program will be implemented as soon as practical.

F. PRINCIPALS' REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE:

- Letter from Ashley Colnett
- Note from Donna Parenti

I. COMMITTEE MEETINGS:

Personnel Committee:

24. Motion by _____, seconded by _____ to recognize completion of the Superintendent of Schools, Roger Jinks, 2013-2014 merit goals, pursuant to NJAC6A:23A-3.1 and the Superintendent's contract, the Washington Township Board of Education reviewed the achievement indicators of the superintendent's merit goals and has determined that Qualitative Goals #1 and #2 and Quantitative Goals #4 and #5 were met. As required by law, these determinations will be submitted to the Executive County Superintendent for approval before payment. RCV:

Finance & Policy Committee:

25. Motion by _____, seconded by _____ to approve the 2nd reading and adoption of the following job descriptions, as recommended by the Superintendent. RCV:

- Business Office Assistant
- Transportation Office Assistant

26. Motion by _____, seconded by _____ to apply for the FY 2015 IDEA Grant and accept the grant award funds, upon approval of the FY2015 IDEA application, as recommended by the Superintendent. RCV:

Basic: \$173,426

Preschool \$ 11,047

Facilities & Transportation Committee:

27. Motion by _____, seconded by _____ to approve the attached bus routes for the 2014-2015 school year, as recommended by the Superintendent. RCV:

Routes	2014-2015 Cost
01/F	\$18,193.54
02/KL	\$15,572.59
03/A	\$16,247.04
04/C	\$21,201.50
12/D	\$19,013.04
14AB/IM	\$20,829.88
15AB/G	\$14,976.44
16/E	\$23,010.29
21/h	\$21,063.81
22/Van 1	\$17,281.75
Van 2	\$39,047.48
3MD	\$10,896.49(\$60.53605/diem)
3SP	\$20,570.26(\$114.27922/diem)

28. Motion by _____, seconded by _____, to approve the parental contract for student transportation to and from the Brass Castle School with Jessica McGourty Route # JM-1 for the 2014-2015 school year at total cost of \$1,039 upon verification of required documents. RCV:

Education Committee:

29 Motion by _____, seconded by _____ to approve the purchase of new Language Arts books, Title: Reading Wonders, Gr. 3 and 4 Publisher, McGraw Hill Education, at a total cost of \$31,099.29. Total Complimentary \$22,958.88, as recommended by the Superintendent. RCV:

30. Motion by _____, seconded by _____ to approve the 6th grade Stokes field trip on September 24, 25, & 26, 2014, as recommended by the Superintendent. (All students will be transported in school busses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs). RCV:

31. Motion by _____, seconded by _____ to approve the following clubs for the 2014-15 school year, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Rate	Length of Session	Cost
After School Spring Sports	John Hornyak	6	\$ 27.00	1 hour	\$ 162.00
After School Basketball –Coed	John Hornyak	6	\$ 27.00	1 hour	\$ 162.00
Archery	John Hornyak	24	\$ 27.00	1 hour	\$ 693.00
Blue and White Band	Nick Rizzo	67	\$ 27.00	1 hour	\$ 1,809.00
Board Game Club	Ruth O’Cone/Pam Slack	16	\$ 27.00	1 hour	\$ 914.00
Book Club	Pam Casserly	8	\$ 27.00	1 hour	\$ 216.00

Boys' Running Club	John Hornyak	12	\$ 27.00	1 hour	\$ 324.00
Drama Club	Linda Watters	12	\$ 27.00	1 hour	\$ 399.00
Environmental Club	Anissa Mikitiuk/Christine Drevitch/Jamie Hussey	24	\$ 27.00	1 hour	\$ 748.00 (<i><25 students salary is to be split</i>)
<i>Exercise Club Fall/spring</i>	<i>Sue Graham/Whitney Nalepa</i>	10	\$ 27.00	1.5 hours	\$ 405.00
Field Hockey (Indoor)	Colleen O'Rourke	12	\$ 27.00	1 hour	\$ 324.00
Garden Club	Marilyn Balzer	8	\$ 27.00	1 hour	\$ 316.00
Girls Running Club	Pam Casserly/Susan Peterson	16	\$ 27.00	1 hour	\$ 864.00
Helping Hands Club	Lauren Hulse/ Anissa Mikitiuk Linda Watters	8	\$ 27.00	1 hour	\$ 482.00
Homework Club	(Pam Casserly sub) Deb Polhemus/ Lauren Hulse	70	\$ 30.00	1 hour	\$ 2,100.00
It's Like Zumba	Lauren Hulse	8	\$ 27.00	1 hour	\$ 532.00
Jazz Band/Brass Castle	Nick Rizzo	32	\$27.00	1 hour	\$ 864.00
Latin Club	Leslie Scherrei	12	\$ 27.00	1 hour	\$ 374.00
<i>Mind Games</i>	<i>Rebecca Grochowicz/Sue Mauer</i>	10	\$ 27.00	1 hour	\$ 540.00 (<i><25 students salary would be split</i>)
<i>Outdoor Ball and Blacktop Games</i>	<i>Ruth O'Conne/Pam Slack</i>	12	\$ 27.00	1 hour	\$ 324.00
Panther Band	Nick Rizzo	29	\$ 27.00	1 hour	\$ 783.00
Sixth Grade Safety	Pam Casserly	meetings as needed			\$ 400.00 (coordinator stipend)
Story Time	Tonilynn Melhem	8	\$ 27.00	1 hour	\$ 216.00
Talent Show	Drevitch/Rizzo	16	\$ 27.00	1 hour	\$ 324.00
Writing Club – PC	Tonilynn Melhem	8	\$ 27.00	1 hour	\$ 266.00

J. PUBLIC QUESTIONS AND DISCUSSION: (old and/or new business)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items ___ below.

31. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property

- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

32. Motion by _____, seconded by _____ to return to open session.

MV: Time: _____

L. ADJOURNMENT:

33. Motion by _____, seconded by _____ to adjourn.

MV Time: _____