

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD RE-ORGANIZATION AND REGULAR MEETING

Monday, January 6, 2014

7:30 p.m.

COMMITTEE MEETINGS:

7:00 pm – Personnel Committee – Graf, Dempksi, Smith

7:15 pm – Policy Committee – Dempksi, Christine, Graf

Minutes of January 6, 2014

The Washington Township Board of Education met on Monday, January 6, 2014, at 7:40 p.m. for their Reorganization and Regular meeting.

The meeting was called to order by Jean Flynn. Mrs. Flynn read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Times, The Star Gazette, and to the Clerk of Washington Township.

Members in attendance were Sally Christine, Karen Graf, Jason Ford, Jude Mohan, Anita Smith and John Trush. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes, Principal and Keith Neuhs, Principal were also present.

Members absent: Sheila Dempksi

Motion by Anita Smith, seconded by Jude Mohan, to appoint Jean Flynn, Board Secretary, as temporary chair to conduct election, as recommended by the Superintendent. RCV: Christine, Graf, Ford, Mohan, Smith and Trush, all voting yes – motion carried.

Call to order by Board Secretary.

Time: 7:40 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Times and the Clerk of Washington Township.

Results of the Election held on November 5, 2013 were as follows:

| | | |
|----------------|---|--------------------------------------|
| Karen Graf | - | 802 |
| Sheila Dempksi | - | 760 |
| Jude Mohan | - | 976 |
| Write-ins | - | 21 (all receiving less than 3 votes) |

Administering the Oath of Office to the new elected Board Members. (Newly elected Board Members sign the Oath of Office) (names of newly elected Board Members)

Roll Call: Sally Christine
Sheila Dempksi (absent) Roger Jinks, Superintendent
Karen Graf Jean Flynn, Board Secretary
Jason Ford
Jude Mohan
Anita Smith
John Trush

Board Secretary requests nominations for President.

Jude Mohan nominated Karen Graf for President. Are there any other nominations?
(Following the close of nominations.) RCV: Christine, Graf, Ford, Mohan, Smith and Trush, all voting yes – motion carried.

NEWLY ELECTED PRESIDENT ASSUMES CHAIR.

President requests nominations for Vice-President.

Sally Christine nominated Anita Smith for Vice-President. Are there any other nominations?
(Following the close of nominations.) RCV: Graf, Christine, Ford, Mohan, Smith and Trush, all voting yes – motion carried.

Flag Salute

Motion by Anita Smith, seconded by John Trush, to approve the executive session minutes of October 7, 2013, as presented. MV: all voting yes – motion carried. (Christine, Ford and Mohan abstained). EXECUTIVE MINUTES

Motion by Anita Smith, seconded by, Jason Ford, to approve the minutes of December 9, 2013, as presented. MV: all voting yes – motion carried. (Christine, Mohan and Trush abstained). MINUTES

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes, on agenda items, unless they have requested to be on the agenda.

C. CURRICULUM MINUTE:

Gifted & Talented and Enrichment – Christine Drevitch

D. PUBLIC HEARINGS:

a. Violence and Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department’s Electronic Violence and Vandalism Reporting System (EVVRS). EVVRS RPTS.

As reported to the Department of Education, there were no incidents of violence, vandalism or substance abuse during the 2013/2014 school year for the period ending December 31, 2013.

Motion by Anita Smith, seconded by Sally Christine, to accept the Bi-Annual Report of Violence and Vandalism dated December 31, 2013, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

b. Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year.

As reported to the Department of Education, there were no incidents of harassment, intimidation or bullying during the 2013/2014 school year for the period ending December 31, 2013.

Motion by Sally Christine, seconded by Jude Mohan, to accept the Bi-Annual Report of Harassment, Intimidation and Bullying, dated December 31, 2013, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

E. SECRETARY'S REPORT

Motion by Jude Mohan, seconded by John Trush, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2013, as presented. MV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

STUD. ACT.
PETTY CASH &
CAFÉ RPTS.

Motion by John Trush, seconded by Jason Ford, to approve the Board Secretary and Treasurer's Reports for the month ending December 31, 2013, as presented. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

SECRETARY'S,
TREAS. & FUND
RPTS.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Jason Ford, seconded by Anita Smith, to approve the line item transfers, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

TRANSFERS

Motion by Anita Smith, seconded by Sally Christine, to approve the Bills List for January, 2014. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

BILLS LIST

F. SUPERINTENDENT'S REPORT

Motion by Sally Christine, seconded by Jude Mohan, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

OOD IN SERV.
EXP.

Motion by Jude Mohan, seconded by Jason Ford, to approve a stipend, for NJSMART, in the amount of

| | |
|---|--|
| <p>\$1,000 for Denise Jordan, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan voting yes, John Trush voting no – motion carried.</p> | <p>NJSMART STIPEND</p> |
| <p>Motion by Anita Smith, seconded by Sally Christine, to approve Children’s Therapy Services, Inc. to provide speech therapy services at \$82.50 per hour for the 2013/2014 school year, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.</p> | <p>CHILDREN’S THERAPY SVCS. CONTRACT</p> |
| <p>Motion by Sally Christine, seconded by Jude Mohan, to approve Margaret Normile to provide speech therapy services at \$75.00 per hour for the 2013/2014 school year pending receipt all required independent contractor documents, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.</p> | <p>HIRE-NORMILE</p> |
| <p>Motion by Jude Mohan, seconded by Jason Ford, to accept the Preliminary Eligible Costs (PEC)/ROD Grant approval, from the New Jersey Department of Education, as the Final Eligible Costs (FEC), SP #5530-040-14-1001-G04 for the Brass Castle partial roof replacement, total project cost of \$367,150 (State share 40% - \$146,860 and Local share 60% - \$220,290), as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, and Mohan, voting yes, Trush voting no – motion carried.</p> | <p>PEC/FEC ROD GRANT APPROVAL</p> |
| <p>Motion by Anita Smith, seconded by Sally Christine, to approve the following field trip, for the 2013-2014 school year, as recommended by the Superintendent. (All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles, or otherwise noted. Parents/guardians are responsible for all fees and transportation costs) RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.</p> | <p>FIELD TRIPS</p> |
| <p>a. 6th Grade Archery Club – Oxford Central School, 2/5, 2/19 and 2/28/2014</p> <p>b. Brass Castle Band – North Warren High School, 3/5/2014</p> | |
| <p>Motion by Anita Smith, seconded by Sally Christine, to approve the 2013-2014 Revised (1/6/14) Washington Township School District calendar (motion 17) changes to include: RCV: Graf, Smith, Christine, Ford, Mohan, and Trush , all voting yes – motion carried.</p> | <p>REVISED 2013- 2014 SCHOOL CALENDAR</p> |
| <ul style="list-style-type: none"> - Snow Emergency Days – December 10, 2013 and December 17, 2013 are included,’ - Snow Emergency Day – January 3, 2014 - Power Outage Day – January 6, 2014 - Thursday, February 13, 2014, changes from early dismissal day to full day, - Friday, February 14, 2014, changes from being a school holiday to an early dismissal day for professional development. - Friday, March 14, 2014 – student day with early dismissal – In-Service for staff - Tuesday, June 24, 2014 – Staff In-Service | |
| <p>Motion by, Jude Mohan, seconded by Sally Christine, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush , all voting yes – motion carried.</p> | <p>TRANS. QUOTES Q-6 MINSKOFF THEATRE</p> |
| <p>Q-6th grade – Minskoff Theatre, New York, NY – 6/4/2014</p> | |
| <p>Easton Coach (55 passenger)</p> | <p>\$1,155 x 3 buses Total \$3,485.00</p> |
| <p>Starr Tours</p> | <p>No Quote</p> |
| <p>Panorama Tours (49 passenger)</p> | <p>No Quote</p> |

Motion by Jude Mohan, seconded by John Trush, to award the contract for the Q-6th grade Minskoff Theatre class trip, as follows, as recommended by the Superintendent: RCV: Graf, Smith, Christine, Ford, Mohan, and Trush , all voting yes – motion carried.

TRANS. AWARD
Q-6 MINSKOFF
THEATRE

Easton Coach (55 passenger) \$1,555 per bus x 3 buses Total \$3,485.00

Motion by Anita Smith, seconded by, Sally Christine to approve Lisa Galoppo as a Homework Club substitute, at a rate of \$30.00 per hour, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

SUB.
HOMEWORK
CLUB

Motion by Anita Smith, seconded by Sally Christine, to increase shared service School Resource Officer (SRO) percentage from 40% to 50% for the 2013-2014 school year as recommended by the Superintendent: RCV: Graf, Smith, Christine, Ford and Mohan, voting yes, Trush voting no – motion carried.

SCHOOL
RESOURCE
OFFICER (SRO)
2013-2014

G. PRINCIPAL’S REPORTS

H. TECHNOLOGY/CURRICULUM REPORT

I. CORRESPONDENCE - WTEA donation to Family Assistance

J. COMMITTEE REPORTS

Finance & Policy Committee

FYI: The Finance & Policy Committee is moving Policy Alert #201 forward for full Board review January 6, 2014, 1st reading February 10, 2014 and 2nd reading March 24, 2014.

POLICY ALERT
#201

Motion by Sally Christine, seconded by Jude Mohan, to rescind the December 9, 2013, motion to pay Warren Hills Board of Education the shared bus driver’s settlement in the amount of \$72,636, as recommended by the Board Attorney. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

RESCINDED
MOTION BUS
DRIVER STMT.

Motion by Sally Christine, seconded by Jude Mohan, to pay Warren Hills Board of Education our share of the bus driver’s settlement in the amount of \$72,636, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan voting yes, Trush voting no – motion carried.

BUS DRIVER
SETTLEMENT

Education Committee:

Motion by Anita Smith, seconded by Sally Christine, to approve the following club for the 2013-2014 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV: Graf, Smith, Christine, Ford, Mohan, and Trush, all voting yes – motion carried.

CLUB

| Club | Advisor | Sessions | Length of Session | Cost |
|------------------------|--------------------|----------|-------------------|----------|
| Test Taking Strategies | Kristen Cappitelli | 16 | 1 hr. | \$448.00 |

K. BOARD RE-ORGANIZATION MOTIONS:

Motion by Sally Christine, seconded by Jude Mohan, to adopt the following 2014 calendar of board meetings for the Washington Township Board of Education: RCV: Graf, Smith, Christine, Ford, Mohan, and Trush , all voting yes – motion carried.

204 BOARD
MEETING
CALENDAR

REGULAR MEETINGS FOR 2014

| | | |
|-----------|----|---|
| January | 6 | (1 st Monday) - Public Hearing on EVVRS/HIB Reports |
| February | 10 | |
| March | 24 | (4 th Monday) – Public Hearing on Budget |
| April | 14 | District Re-organization & Regular |
| May | 12 | |
| June | 16 | (3 rd Monday) |
| July | 14 | Public Hearing on EVVRS/HIB Reports |
| August | 25 | (4 th Monday) |
| September | 8 | |
| October | 20 | (3 rd Monday) - Public Hearing of Nurses Service Plan |
| November | 10 | Public Hearing on Audit |
| December | 8 | |
| January | 5 | (1 st Monday) - Board Re-organization & Regular - Public Hearing on EVVRS/HIB Reports |

Board President appointed Karen Graf and John Trush, alternate, as Delegate to the New Jersey School Boards Association.

NJ SCHOOL
BOARDS ASSOC
DEL. ALT.

Board President appointed Anita Smith and Sally Christine, alternate, to the Warren County School Boards Association.

WARREN CTY.
SCHOOL
BRDS.ALT.

Board President appointed Anita Smith as Legislative delegate.

LEGISLATIVE
DELEGATE

L. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

M. EXECUTIVE SESSION - if required as indicated in items _____ below.

Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of _____. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

Motion by _____, seconded by _____ to return to open session.

MV: Time: _____

N. ADJOURNMENT

Motion by Anita Smith, seconded by Sally Christine to adjourn.

ADJOURNMENT

MV: Time: 10:01 p.m.