

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, December 9, 2013

7:30 P.M.

COMMITTEE MEETINGS:

7:00 pm – Finance & Policy Committee: Graf, Dempski, Smith

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on April 24, 2012 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
Sheila Dempski, Vice President
Sally Christine
Jason Ford
Jayne Howard
Anita Smith
John Trush

2. Motion by _____, seconded by _____, to approve the executive session minutes of October 7, 2013, as presented. MV:

3. Motion by _____, seconded by _____, to approve the minutes of November 11, 2013, as presented. MV:

4. Motion by _____, seconded by _____, to approve the executive session minutes of November 11, 2013, as presented. MV:

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes on agenda items, unless they have requested to be on the agenda.

C. CURRICULUM MINUTE:

- a. Exxon Mobil Grant Awards:

Donna Parenti: Technology Integration-“Toon Boom Animation Software”
Susan Peterson: Technology Integration-“Brain POP Software”
Heidi Kaiven and Christine Drevitch-“Math Manipulatives for Grade 5 Leveled Math Program”
Lauren Croasdale, Raph Margolin, Anissa Mikitiuk, Deb Polhemus and Linda Watters –
Integrated Social Studies Unit – “Lenni Lenape Native Americans”
Tonilynn Melhem – Literacy – “Material for Reading Club”

- b. New Jersey ASK 2013 Presentation

D. SECRETARY'S REPORT

5. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending November 30, 2013, as presented. MV

6. Motion by _____, seconded by _____, to approve the Board Secretary's and Treasurer's Reports for the month ending November 30, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT

7. Motion by _____, seconded by _____, to approve the following substitutes for the 2013-2014 school year, upon completion of employment requirements, as recommended by the Superintendent. RCV:

Teacher/Paraprofessional: Melissa Wallace
 Teacher/Paraprofessional: Alexandra Phelps-Jacobson
 Teacher: Stephanie Rockwell

8. Motion by _____, seconded by _____, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

9. Motion by _____, seconded by _____, to approve home instruction as follows, as recommended by the Superintendent. RCV:

Grade 4 student, instructed by Deb Polhemus, beginning November 20, 2013, not to exceed 10 hours per week.

10. Motion by _____, second by _____, to approve the following field trip for the 2013-2014 school year, as recommended by the Superintendent. (No bus transportation required) RCV:

4th Grade Chorus Washington Township Senior Citizen Facility, Washington NJ
 December 13, 2013

11. Motion by _____, seconded by _____, to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

Q-1st grade Sandy Hook, NJ – 5/14/2013

Easton Coach	(49 passenger)	Sold Out		
Easton Coach	(55 passenger)	Sold Out		
Starr Tours	(Wheelchair bus)	\$1,195 per bus x 1 bus	Total	\$1,195
Starr Tours	(56 passenger)	\$1,195 per bus x 1 bus	Total	\$1,195
Panorama Tours	(49 passenger)	\$1,095 per bus x 2 buses	Total	\$2,190

12. Motion by _____, seconded by _____, to award the contract for the Sandy Hook class trip, as follows, as recommended by the Superintendent. RCV:

Panorama Tours (49 passenger)	\$1,095 per bus x 1 bus	Total	\$1,095
Starr Tours (Wheelchair bus)	\$1,195 per bus x 1 bus	Total	\$1,195

13. Motion by _____, seconded by _____, to adopt the following Resolution to Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$6,889.39 for the Repair of the Brass Castle Playground Equipment (as recommended by SAIF)

\$6,845.00 for the Replacement of Brass Castle Kitchen Sink (to be code compliant)

WHEREAS, according to 6A:23A-14.2(e), the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

14. Motion by _____, seconded by _____, to approve Stephanie Rockwell, as a Speech Language Specialist, Step 1MA, salary to be \$49,849, effective January 2, 2014, as recommended by the Superintendent. RCV:

F. PRINCIPAL'S REPORTS

G. TECHNOLOGY REPORT

H. CORRESPONDENCE - None

I. COMMITTEE REPORTS

Finance & Policy Committee:

15. Motion by _____, seconded by _____, to approve the line item transfers, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve the Bills List for December 2013. RCV:

17. Motion by _____, seconded by _____, to approve the second reading and adoption of Policy Alert #200, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____, to approve second reading and adoption of Elementary Education Teacher job description, as recommended by the Superintendent. RCV:

19. Motion by _____, seconded by _____, to adopt the following resolution to Adjust the Budget Submission Calendar for 2014-15, as recommended by the Superintendent. RCV:

Resolution to Adjust
The Budget Submission Calendar
for 2014-15

WHEREAS, Chapter 202, P.L. 2011 provided that New Jersey School Districts may move their school board elections from April to November, and

WHEREAS, over 90% of all school districts have chosen to make this change, and

WHEREAS, the current school budget submission calendar has not been changed or amended to reflect the fact that the majority of New Jersey school districts no longer have budget votes in April, and

WHEREAS, districts that no longer have an April budget vote would benefit greatly by having more time to prepare and submit their budgets to county offices for review and approval, and

WHEREAS, proposed legislation (A4300 and S2877) recognizes this benefit by extending budget submission dates for districts with November elections,

NOW THEREFORE BE IT RESOLVED, that the Washington Township Board of Education, County of Warren does hereby request their local legislators to press forward and have this legislation (A4300 and S2877) adopted in time to modify the School District Budget Calendar for the 2014-15 School Year, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to:

23rd District Legislators, New Jersey Association of School Business Officials, New Jersey School Boards Association.

20. Motion by _____, seconded by _____ to pay Warren Hills Board of Education the shared bus driver's settlement in the amount of \$72,636, as recommended by the Superintendent. RCV:

Education Committee:

21. Motion by _____, seconded by _____ to approve the following club for the 2013-2014 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Length of Session	Cost
Test Taking Strategies	Kristen Cappitelli	16	1 hr.	\$448.00

Facilities/Transportation Committee:

FYI...Preliminary Eligible Costs (PEC)/ROD Grant Approval received on 12/6/2013), more information to follow.

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business (The public may speak for three (3) minutes on non-agenda items, unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items _____below.

22. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of _____. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

Motion by _____, seconded by _____ to return to open session.

MV: _____ Time: _____

L. ADJOURNMENT

23. Motion by _____, seconded by _____ to adjourn.

MV: _____ Time: _____