

WASHINGTON TOWNSHIP BOARD OF EDUCATION**REGULAR MEETING****Monday, September 9, 2013****7:30 P.M.****COMMITTEE MEETINGS:****7:00 pm - Policy Committee:** Christine, Dempski, Graf**7:15 pm - Personnel Committee:** Graf, Dempski, Smith**A. AGENDA:**

Call to order by President.

Time: 7:40 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call:

Members present were: Karen Graf, President, Jason Ford, Jayne Howard, Anita Smith and John Trush. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Sheila Dempski, Vice President and Sally Christine

Motion by Anita Smith, seconded by Jayne Howard to approve the minutes of July 29, 2013, as presented. MV: Jayne Howard abstained –Motion carried

MINUTES

Motion by Jayne Howard, seconded by John Trush to approve the executive session minutes of July 29, 2013, as presented. MV: Jayne Howard abstained –Motion carried

EXECUTIVE
MINUTES**B. PUBLIC QUESTIONS AND DISCUSSION:** (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

C. SECRETARY'S REPORT:

Motion by Jason Ford, seconded by Anita Smith to approve the Student Activity and Petty Cash Account Reports for the month ending August 31, 2013, as presented. MV: Unanimous-Motion carried.

STUDENT
ACT./PET.CASH/
CAFE. REPORTS
BOARD
SECT./TREAS.
FUND REPORTS

Motion by Anita Smith, seconded by Jayne Howard to approve the Board Secretary's and Treasurer's Reports for the month ending August 31, 2013, as presented. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

D. SUPERINTENDENT'S REPORT

Motion by Jayne Howard, seconded by Anita Smith to approve the following substitutes for the 2013-2014 school year, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. **SUBSTITUTES**

Teacher - Laura Borrmann, pending satisfactory completion of employment requirements.
 Teacher - Luanne Clarke, pending satisfactory completion of employment requirements.
 Teacher - Ralph Drake, pending satisfactory completion of employment requirements.
 Teacher - Cynthia Varamo, pending satisfactory completion of employment requirements.
 Secretary Rachel Rhinehart, pending satisfactory completion of employment requirements.

Motion by Jayne Howard, seconded by John Trush, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. **OUT OF DISTRICT EXPERIENCES**

Motion by Jason Ford, seconded by Anita Smith, to approve the following epi-pen delegates for the 2013-2014 school year: RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. **EPI-PEN DELEGATES**

BRASS CASTLE SCHOOL

Sharon App	Christine Drevitch	Joan Pare	Kim Sigman
Dawn Baxendale	Lisa Galoppo	Barbara Pierson	Bonnie Voll
Kristen Cappitelli	Dana Heath	Debbie Polhemus	Linda Watters
Sara Carlstrom	John Hornyak	Gina Renner	
Pam Casserly	Nancy Mason	Victoria Robinson	
Lauren Croasdale	Valerie Mattes	Renee Seiz	

PORT COLDEN SCHOOL

Rob Borusovic	Sue Maurer
Michele Cooper	Tonnilynn Melhem
Denise Jordan	Keith Neuhs

Motion by Anita Smith, seconded by Jayne Howard to approve administrative-assigned after-school supervision (general detentions) on an as needed basis at a rate of \$27.00 per hour for certified staff (not to exceed 1 day per week), as recommended by the Superintendent. (NOTE: General detentions are not to replace teacher detentions.) RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. **AFTERSCHOOL SUPERVISION**

Motion by Jayne Howard, seconded by Anita Smith to approve the following resolution: RCV: Graf, Ford, Howard, Smith and Trush abstained– motion carried.

ACES
RESOLUTION

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Washington Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion by Jayne Howard, seconded by Anita Smith to approve the following resolution: RCV: Graf, Ford, Howard, Smith and Trush abstained– motion carried.

ACES
RESOLUTION

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Washington Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids. NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion by Jayne Howard, seconded by John Trush to accept, with regret, the resignation of Trudy Lazur, secretary, effective September 9, 2013, as recommended by the Superintendent, RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried.

RESIGNATION
LAZUR

Motion by Jason Ford, seconded by Anita Smith to approve Peggy Edmiston's salary increase of \$33,636 (2.1%) for July and August 2013, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried.

SALARY
INCREASE
EDMISTON

Motion by Anith Smith, seconded by Jayne Howard to approve the revised sub list to only include individuals who have worked the last 12 months and eliminating substitutes that have not worked since October, 2012, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried.

REVISED
SUBSTITUTE
LIST

Motion by _____ Jayne Howard, seconded by John Trush to approve Jennifer Linthwaite as secretary at \$13.50 per hours, 27.5 hours per week, for 180 student days plus 20 days (2 weeks at close of school and 2 weeks at the before opening of school) as recommended by the Superintendent:

E. PRINCIPAL'S REPORTS**F. TECHNOLOGY REPORT****G. CORRESPONDENCE - NONE****I. COMMITTEE REPORTS****Finance & Policy Committee:**

FYI: The Finance & Policy Committee is moving Regulation 5600 – Pupil Discipline/Code of Conduct forward for full Board review September, 2013 (1st reading Oct. 2013 and 2nd reading Nov. 2013). REGULATION 5600

Motion by Jason Ford, seconded by Anita Smith to approve the Bills List for September, 2013. MV: Unanimous-Motion carried. BILLS LIST

Motion by Jason Ford, seconded by Anita Smith to approve the line item transfers, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. LINE ITEM TRANS.

Motion by Jason Ford, seconded by Anita Smith to renew the school related activities transportation contract with Snyder Bus Services, Inc. for the 2013-2014 school year, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. SYNDER BUS CONTRACT

Motion by Jason Ford. seconded by Anita Smith to approve for second reading and adoption, Policy Alert #199, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. POLICYALERT #199

Education Committee: - No report

Motion by Anita Smith, seconded by Jayne Howard to approve for the 2nd reading and adoption the National Archery in the Schools Curriculum Program (NASP) and the New Jersey Standards Correlations, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith – John Trush abstained – motion carried. NASP CURR.PROG.

. Motion by Anita Smith, seconded by Jayne Howard to approve the 2nd reading and adoption of the following job descriptions, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. JOB DESCRIPTIONS 2nd READ & ADOPT.

- School Business Administrator/Board Secretary/Transportation/Building & Grounds Supervisor
- Transportation Coordinator
- Transportation Office Clerk
- Buildings and Grounds Coordinator

Motion by Anita Smith, seconded by Jayne Howard, to approve the following club for the 2013-2014 school year, as recommended by the Superintendent. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried. 2013-2014 CLUB

Club	Advisor	Sessions	Rate	Length of Session	Cost
Scrabble	Susan Peterson	11	\$27.00	1 hour	\$297.00

Personnel Committee

FYI: The Personnel Committee is moving forward for full Board review the Elementary Education Teacher job description, September 2013 (1st reading October 2013 and 2nd reading November 2013).

ELEM.ED.
TEACHER JOB
DESCRIPTION
FULL BOARD
REVIEW

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business - None
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Motion by Jayne Howard, seconded by John Trush to move October 14, 2013 board meeting to October 7, 2013, due to school closing. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried.

BOE MEETING
DATE CHANGE

L. ADJOURNMENT

Motion by Jayne Howard, seconded by Anita Smith to adjourn. RCV: Graf, Ford, Howard, Smith and Trush - All voting yes – motion carried.

ADJOURNMENT

MV Unanimous – Motion carried

Time: 9:09 p.m.

Respectfully submitted,

Jean Flynn
Business Administrator/Board Secretary