

WASHINGTON TOWNSHIP BOARD OF EDUCATION**REGULAR MEETING****Monday, August 26, 2013****7:30 P.M.**

COMMITTEE MEETINGS:**7:00 pm - Policy Committee:** Christine, Dempski, Graf**7:15 pm - Personnel Committee:** Graf, Dempski, Smith**A. AGENDA:**

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Star Gazette and the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- Karen Graf, President
 - Sheila Dempski, Vice President
 - Sally Christine
 - Jason Ford
 - Jayne Howard
 - Anita Smith
 - John Trush

4. Motion by _____, seconded by _____ to approve the minutes of June 17, 2013, as presented. MV:

5. Motion by _____, seconded by _____ to approve the executive session minutes of June 17, 2013 as presented. MV:

6. Motion by _____, seconded by _____ to approve the minutes of July 29, 2013, as presented. MV:

7. Motion by _____, seconded by _____ to approve the executive session minutes of July 29, 2013. MV :

C. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT:

8. Motion by _____, seconded by _____ to approve the Student Activity and Petty Cash Account Reports for the month ending July 31, 2013, as presented. MV:

9. Motion by _____, seconded by _____ to approve the Final Board Secretary's and Treasurer's Reports for the month ending June 30, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

10. Motion by _____, seconded by _____ to approve the Board Secretary's and Treasurer's Reports for the month ending July 31, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

11. Motion by _____, seconded by _____ to enter into a contract with Sussex County Educational Services Commission to provide Chapter 192/193 Services (Compensatory Education, English as a Second Language (ESL), Supplementary Instruction and Home Instruction, Examination and Classification Services for eligible non-public school students for the 2013-2014 school year, as recommend by the Superintendent. RCV:

12. Motion by _____, seconded by _____ to approve the contract with Sussex County Educational Services Commission to provide additional IDEIA Supplementary Instruction and OT/PT services for eligible students attending the Good Shepherd Christian Academy for the 2013-2014 school year, as recommended by the Superintendent. RCV:

13. Motion by _____, seconded by _____ to close the Book of Accounts for the 2012-2013 school year, as recommended by the Superintendent. RCV:

14. Motion by _____, seconded by _____ to allocate 2013 Non-Public Transportation aide of \$4,973.97 to General Supplies for 2013-2014 school year, as recommended by the Superintendent. RCV:

15. Motion by _____, seconded by _____ to award the contract with E-Rate Partners, LLC to provide Priority 1 E-Rate services for Funding Years 2014 & 2015 for the amount of \$1,500 for each Funding Year, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve Bollinger, Inc., to provide voluntary Student Accident Insurance for the 2013-2014 school year as follows, as recommended by the Superintendent. RCV:

Fees:	School time only	\$74.00
	24 Hour	\$128.00

17. Motion by _____, seconded by _____ to approve a special education tuition contract, between Washington Township Special Services School District and Washington Township Board of Education in the amount of \$35,500 for the 2013- 2014 school year, as recommended by the Superintendent. RCV:

E. SUPERINTENDENT'S REPORT

18. Motion by _____, seconded by _____ to approve the following substitutes for the 2013-2014 school year, as recommended by the Superintendent. RCV:

Teacher: Jill Terrezza and Colleen O'Rourke

Secretarial: Jennifer Linthwaite and Rachael Rhinehart

19. Motion by _____, seconded by _____ to accept, with regret, the resignation of Robert Beers, part-time custodian, effective August 16, 2013, as recommended by the Superintendent. RCV:

20. Motion by _____, seconded by _____ to accept a request by Laura Hawk for maternity/disability leave of absence (NJFLMA) effective on or about September 16, 2013 and request Child Rearing Leave through June 30, 2014, as recommend by the Superintendent. RCV:

21. Motion by _____, seconded by _____ to approve Joanne Mitch (long-term substitute for Beth Pomeroy) Step 1 BA salary to be \$45,947 effective September 1, 2013, as recommended by the Superintendent. RCV:

22. Motion by _____, seconded by _____ to approve Rebecca Grochowicz (replacement for Patricia Bell), Step 1 BA salary to be \$45,947, effective September 1, 2013, as recommended by the Superintendent. RCV:

23. Motion by _____, seconded by _____ to approve Maureen Burns, as a Paraprofessional, Brass Castle School, Step 1, salary to be at an hourly rate of \$12.30, effective September 4, 2013, as recommended by the Superintendent. RCV:

24. Motion by _____, seconded by _____ to approve Wolfran Huschke, as a Paraprofessional, Brass Castle School, Step 5, salary to be at an hourly rate of \$13.70, effective September 4, 2013, as recommended by the Superintendent. RCV:

25. Motion by _____, seconded by _____ to approve Jennifer Linwaithe, as a Paraprofessional, Brass Castle School, Step 1, salary to be at an hourly rate of \$12.30 effective, September 4, 2013, as recommended by the Superintendent. RCV.

26. Motion by _____, seconded by _____ to approve Barbara Pierson, as a Paraprofessional, Brass Castle School, Step 1, salary to be at an hourly rate of \$12.30 + ABA, effective September 4, 2013, recommended by the Superintendent. RCV.

27. Motion by _____, seconded by _____ to approve Karin Stumpf, as a Paraprofessional, Brass Castle School, Step 1, salary to be at an hourly rate of \$12.30, effective September 4, 2013, as recommended by the Superintendent. RCV:

28. Motion by _____, seconded by _____ to approve Jodie Frankle, as a Paraprofessional, Port Colden School Step 6, salary to be at an hourly rate of \$13.85, effective September 4, 2013, as recommended by the Superintendent. RCV:

29. Motion by _____, seconded by _____, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

F. PRINCIPALS' REPORT

G. TECHNOLOGY REPORT

H. CORRESPONDENCE: Letter from Colleen Mattei

I. BOARD GOALS for 2013-2014 /DISCUSSION:

- **Possible areas:**

Finance

Programming/Curriculum: Social Studies / Reading Textbooks

Facilities/Buildings & Grounds: Green Initiatives – solar; School Safety

Personnel - Negotiations (Paraprofessional);

TEACHNJ Act (New Tenure Law);

EE4NJ – Marzano Eval – Model

PARCC

Community Communications

Shared Services

J. COMMITTEE MEETINGS:

Finance & Policy Committee:

30. Motion by _____, seconded by _____ to approve the 1st reading of Policy Alert #199, as recommended by the Superintendent. RCV:

31. Motion by _____, seconded by _____ to approve the July transfer report, as recommended by the Superintendent. RCV:

32. Motion by _____, seconded by _____ to approve the August 2013 Bills List. MV:

33. Motion by _____, seconded by _____ to amend the Long Range Facility Plan to reflect application to the Department of Education for approval of the roof project at Brass Castle School, as recommended by the Superintendent. RCV:

34. Motion by _____, seconded by _____ to approve the submission of the application for Regular Operating District (ROD) Grant, to the New Jersey Department of Education for a re-roofing project at Brass Castle School, at an estimated cost of \$367,150, as recommended by the Superintendent. RCV:

35. Motion by _____, seconded by _____ to approve the Disability Insurance Plan, from UNUM, to Aetna for Administrators and Support Staff as recommended by the Superintendent. RCV:

36. Motion by _____, seconded by _____ to apply for the FY 2014 IDEA Grant and accept the grant award funds, upon approval of the FY2014 IDEA application, as recommended by the Superintendent. RCV:

Basic:	\$170,074
Preschool	\$ 11,084

37. Motion by _____, seconded by _____ to apply for the 2014 NCLB Grant and accept the grant award funds, upon approval of the 2014 NCLB application, as recommended by the Superintendent. RCV:

Title I Part A	\$36,781
Title II Part A	\$13,024

Facilities & Transportation Committee:

38. Motion by _____, seconded by _____ to approve the attached bus routes for the 2013-2014 school year, as recommended by the Superintendent. RCV:

Route	Cost	Route	Cost
23/KDG 1	\$12,838.94	14AB/IM	\$20,483.71
01/F	\$17,891.18	15AB/G	\$14,727.54
02/KL	\$15,313.79	16AB/E	\$22,627.88
03/A	\$15,977.03	21/H	\$20,713.75
04/C	\$20,849.15	22/VAN 1	\$16,994.54
12/D	\$18,697.06	VAN 2/KDG	\$38,398.54
3SP	\$20,228.40	3MD	<u>\$10,715.40</u>
		Total	\$266,456.91

Education Committee:

39. Motion by _____, seconded by _____ to approve for first reading the National Archery in the Schools Curriculum Program (NASP) and the New Jersey Standards Correlations, as recommended by the Superintendent. RCV:

40. Motion by _____, seconded by _____ to approve the second reading and adoption of the Handwriting/Keyboarding Curriculum., as recommended by the Superintendent. RCV:

41. Motion by _____, seconded by _____ to approve the 6th grade Stokes field trip on September 25, 26, & 27, 2013, as recommended by the Superintendent. (All students will be transported in school busses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs). RCV:

42. Motion by _____, seconded by _____ to approve the following clubs for the 2013-14 school year, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Rate	Length of Session	Cost
After School Fall Sports	John Hornyak	24	\$ 27.00	1 hour	\$ 648.00
After School Spring Sports	John Hornyak	8	\$ 27.00	1 hour	\$ 216.00
Blue and White Band	Nick Rizzo	60	\$ 27.00	1 hour	\$ 1,620.00
Book Club	Pam Casserly	8	\$ 27.00	1 hour	\$ 216.00
Boys' Running Club	John Hornyak	12	\$ 27.00	1 hour	\$ 324.00
Chess Club	Michele Mahon	8	\$ 27.00	1 hour	\$ 216.00
Drama Club	Linda Watters	25	\$ 27.00	1 hour	\$ 675.00
French Club	Marilyn Balzer	8	\$ 27.00	1 hour	\$ 216.00
Garden Club	Marilyn Balzer	8	\$ 27.00	1 hour	\$ 216.00
Girls Running Club	Pam Casserly/ Susan Peterson	12	\$ 27.00	1 hour	\$ 324.00
Helping Hands Club	Linda Watters	8	\$ 30.00	1 hour	\$ 240.00
Homework Club	Linda Watters	70	\$ 30.00	1 hour	\$ 2,100.00
Homework Club (if needed)	Pam Casserly		\$30.00	1 hour	
Latin Club	Leslie Scherrei	12	\$ 27.00	1 hour	\$ 324.00
Panther Band	Nick Rizzo	32	\$ 27.00	1 hour	\$ 864.00
Sixth Grade Safety	Pam Casserly				\$ 400.00 (coordinator stipend)
Study Skills Club	Kim Sigman	25	\$ 27.00	1 hour	\$ 675.00
Talent Show	Christine Drevitch/ Nick Rizzo	12	\$ 27.00	1 hour	\$ 324.00
Video Club	Heidi Kaiven/ Mark Flumerfelt	20	\$ 27.00	1 hour	\$ 540.00
Volleyball Club	Christine Drevitch	12	\$ 27.00	1 hour	\$ 324.00

Personnel Committee:

43. Motion by _____, seconded by _____ to approve Maureen Miller as acting Board Secretary in the absence of the Board Secretary, as recommended by the Superintendent. RCV:

44. Motion by _____, seconded by _____ to approve Maureen Miller, as New Jersey Division of Pensions and Benefits Certifying Officer, and Jean Flynn, as New Jersey Division of Pensions and Benefits Supervisor of the Certifying Officer, as recommended by the Superintendent. RCV:

45. Motion by _____. Seconded by _____ to approve the following revised facilities appointments/reappointments for the 2013-2014 school year, as recommended by the Superintendent. RCV:

- a. AHERA Coordinator Jean Flynn
- b. Indoor Air Quality Office Jean Flynn
- c. Integrated Pest Management (IPM) Coord. Jean Flynn
- d. HCS/Right to Know Contact Person Jean Flynn
- e. Health and Safety Designee Jean Flynn
- f. Asbestos Management Officer Jean Flynn
- g. Chemical Hygiene Officer Jean Flynn

46. Motion by _____, seconded by _____ to approve the 1st reading of the following job descriptions, as recommended by the Superintendent. RCV:

- a. School Business Administrator/Board Secretary/Transportation/Building & Grounds Supervisor
- b. Transportation Coordinator
- c. Transportation Office Clerk
- d. Buildings and Grounds Coordinator

K. PUBLIC QUESTIONS AND DISCUSSION: (old and/or new business)
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

L. EXECUTIVE SESSION - if required as indicated in items b, c, i below.

47. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Individual privacy, Collective bargaining agreements and Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____
48. Motion by _____, seconded by _____ to return to open session.

MV: _____ Time: _____

49. Motion by _____, seconded by _____, to approve the negotiated agreement between the Washington Township Board of Education and the Washington Township Education Association beginning July 1, 2013 and ending on June 30, 2016, as recommended by the Negotiation’s Committee and the Superintendent. RCV:

50. Motion by _____, seconded by _____, to approve teachers’ salaries, as per the 2013-2016 Negotiated Agreement between the Washington Township Board of Education and the Washington Township Education Association, effective July 1, 2013 and ending on June 30, 2016, as recommended by the Negotiation’s Committee and the Superintendent. RCV:

51. Motion by _____, seconded by _____, to approve the ‘Additional “Other” WTSD Employees’ (administrators, secretaries, business clerk, behavior specialist, technology, treasurer, sub caller, custodians and child care employees) 2013-2014 salaries, this reflects a 2.1% increase over 2012-2013 salaries, effective July 1, 2013 and ending on June 30, 2016, as recommended by the Negotiation’s Committee and the Superintendent. RCV:

52. Motion by _____, seconded by _____, to approve the Sidebar Agreement (Paraprofessionals employed on a ten-month basis shall be paid on the 5th and the 20th, between the Washington Township Board of Education and the Washington Township Paraprofessional Unit and the Washington Township Education Association beginning July 1, 2013 and ending on June 30, 2016, as recommended by the Negotiation’s Committee and the Superintendent. RCV:

53. Motion by _____. seconded by _____, to approve the Superintendent’s Merit Goals, as recommended by the Personnel Committee and the Executive County Superintendent. RCV:

M. ADJOURNMENT:

54. Motion by _____, seconded by _____ to adjourn.

MV

Time: _____