

REVISED

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, June 17, 2013

7:30 p.m.

COMMITTEE MEETINGS:

7:00 pm – Personnel Committee: Graf, Dempksi, Smith

7:15 pm – Policy Committee: Dempksi, Christine, Graf

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Times, The Star Gazette and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- | | |
|--------------------------------|-----------------------------|
| Karen Graf, President | Roger Jinks, Superintendent |
| Sheila Dempksi, Vice President | Jean Flynn, Board Secretary |
| Sally Christine | |
| Jason Ford | |
| Jayne Howard | |
| Anita Smith | |
| John Trush | |

B. PUBLIC HEARING – HIB SUMMARY REPORT

- a. As per Public Law N.J.S.A. 18A:17-46, districts are required to report the results of a Self-Assessment to Determine Grades under the Anti-Bullying Bill of Rights Act. (Schools must complete a Self-Assessment via School Climate Team, obtain public comment during an evening parent meeting and present their findings to the Board of Education for approval.)

4. Motion by _____, seconded by _____, to approve our school HIB Summary Report, as recommended by the Superintendent. RCV:

C. PRESENTATION:

1. Christine Thompson – 2012-2013 Yearbook
2. Archery Presentation: Melissa Woerner
3. Art work presentation: Port Colden students: Bailey VanOrman – grade1, Ilya Chernykh, grade 2, and Katey McLaughlin, grade 3. Brass Castle students: Laney Adie, kindergarten pm and Kate Fenner, grade 5.

5. Motion by _____, seconded by _____, to approve the minutes of May 13, 2013, as presented. MV:

6. Motion by _____, seconded by _____, to approve the executive session minutes of May 13, 2013, as presented. MV:

D. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

E. SECRETARY'S REPORT:

7. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending May 31, 2013, as presented. MV:

8. Motion by _____, seconded by _____, to approve the Board Secretary's and Treasurer's Reports for the month ending May 31, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

F. SUPERINTENDENT'S REPORT

9. Motion by _____, seconded by _____, to approve the following substitutes for the 2013-2014 school year, as recommended by the Superintendent. RCV:

Teacher: Jodi Maurer
Paraprofessional: Corinne Giaimo

10. Motion by _____, seconded by _____, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

11. Motion by _____, seconded by _____, to approve Linda Jenikovsky as the Assistant Administrative Assistant/Executive Secretary effective from July 1, 2013 to July 31, 2013, as recommended by the Superintendent. RCV:

12. Motion by _____, seconded by _____, to approve Denise Jordan, Administrative Assistant to Business Administrator/Executive Secretary effective July 1, 2013, at a salary of \$52,000, as recommended by the Superintendent. RCV:

13. Motion by _____, seconded by _____, to accept, with regret, the resignation of Laurie Rohmann, second grade teacher, effective June 30, 2013, as recommended by the Superintendent. RCV:

14. Motion by _____, seconded by _____, to accept, with regret, the resignation of Michael Alogna, fourth grade teacher, effective June 30, 2013, as recommended by the Superintendent. RCV:

15. Motion by _____, seconded by _____, to accept, with regret, the resignation of Patty Freeman, paraprofessional, effective June 18, 2013, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____, to accept, with regret, the resignation of Edna McNamire, custodian, effective June 1, 2013, as recommended by the Superintendent. RCV:

17. Motion by _____, seconded by _____, to approve home instruction as follows, as recommended by the Superintendent. RCV:

Jayne Hruza to a second grade student, May 14, 2013 to May 28, 2013, up to 10 hours per week.

18. Motion by _____, seconded by _____, to approve the following personnel for the Summer Program and Summer Enrichment Program – July 15, 2013 – August 2, 2013, as recommended by the Superintendent. RCV:

Teachers: Megan Franklin, 3 weeks, 3 hours per day, \$38.13 per hour.
Meredith Feci, 3 weeks, 3 hours per day, \$38.13 per hour.

19. Motion by _____, seconded by _____, to approve the following personnel for summer work, rate to be \$10.50 per hour, hours not to exceed 30 hours per week, as recommended by the Superintendent. RCV:

Kyle Stuber

20. Motion by _____, seconded by _____, to approve summer hours for the following staff to service students who transfer in the district from July 1, 2013 to August 31, 2013, as recommended by the Superintendent. RCV:

Lynn Hardcastle, Social Worker	-	not to exceed 5 days
Elaine Giaimo, LDTC	-	not to exceed 5 days
Alisa Ludwig, Speech	-	not to exceed 5 days
Rebecca Guenther, Psychologist	-	not to exceed 5 days

21. Motion by _____, seconded by _____, to approve Autumn Stinson, “Teach for America” program, to observe 3 hours, with Susi Motzenbecker, grade 6, as recommended by the Superintendent. RCV:

22. Motion by _____, seconded by _____, to approve the District’s 2013-2016 Technology Plan, as recommended by the Superintendent. RCV:

23. Motion by _____, seconded by _____, to approve the 2013-2014 Professional Development Plan, as recommended by the Superintendent. RCV:

24. Motion by _____, seconded by _____, to approve the following field trip for the 2012-2013 school year, as recommended by the Superintendent. *(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs).* RCV:

a. Mansfield Elementary School, Mansfield, NJ – 5th grade – Science Enrichment

G. PRINCIPALS’ REPORT

H. TECHNOLOGY REPORT

I. CORRESPONDENCE:

1. State Board Certification – “Evaluation of the Performance of School Districts”
2. New Jersey Department of Education – Election Advisory Timelines for District Elections

J. COMMITTEE MEETINGS:

Finance & Policy Committee:

25. Motion by _____, seconded by _____, to approve the Bills List from June 1, 2012 to June 17, 2013. MV:

26. Motion by _____, seconded by _____, to approve the attached transfers, as recommended by the Superintendent. RCV:

27. Motion by _____, seconded by _____, to authorize the Superintendent to make line item and fund balance transfers thru June 30, 2013, transfers to be approved by the Board at the July 8, 2013 meeting. RCV:

28. Motion by _____, seconded by _____, to authorize the Business Administrator to establish an accounts payable for all 2012-2013 purchase orders which have been received but have not been paid. RCV:

29. Motion by _____, seconded by _____, to authorize the Business Administrator to establish a reserve account for encumbrances for all 2012-2013 purchase orders which have been encumbered but not received by June 30, 2013. RCV:

30. Motion by _____, seconded by _____, to adopt the following resolution to transfer current year surplus to reserves, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Washington Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve and Maintenance Reserve accounts at year end, and

WHEREAS, the Washington Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$150,000 into the Capital Reserve Account.

WHEREAS, the Washington Township Board of Education has determined that funds may be available for such purpose and that a transfer of such available funds are not to exceed \$150,000 into the Maintenance Reserve Account.

NOT THEREFORE BE IT RESOLVED by the Washington Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

31. Motion by _____, seconded by _____, to approve the second reading and adoption of Policy Alert 198, as recommended by the Superintendent. RCV:

POLICY ALERT 198:

2415 – No Child Left Behind (Revised)

In lieu of abolishing current NCLB policies deemed inapplicable due to a waiver, it is recommended that waiver language be inserted into Policy Guide 2415. The New Jersey DOE waiver provisions superseded current DOE policies and/or regulations and the school district shall comply with the requirements as outlined by the DOE's waiver application and subsequent approval by the US Department of Education.

2468 – Independent Educational Evaluations (New)

Due to a memorandum from the US Department of Education to the NJDOE indicating NJ Administrative Code violated the IEE provisions of the Federal Code, Policy 2468 was written so districts could comply with the Federal code.

3230 – Outside Activities (Revised)

Guide disclaims any responsibility for any trip taken without BOE sponsorship.

3281/4281 – Inappropriate Staff Conduct (Revised)

Aligns with the newly approved changes to code regarding reporting of allegations of child abuse and neglect. Also includes the role of the new tenure arbitrator with respect to the dismissal of tenured teachers.

6113 – E-Rate (New)

Provide guidelines for the application, for support, for confirming, for eligibility and for reimbursing telecommunications companies and internet providers for discounted services delivered to schools.

6480 – Purchase of Food Supplies (Revised)

Provides for the purchase of school food supplies up to \$500 – old limit was \$250...

8505 – School Nutrition

Relates to milk offerings – only fat-free and low fat (1%) milk may be served.

Facilities & Transportation Committee:

32. Motion by _____, seconded by _____, to renew the shared services contract with Warren Hills Regional School District for Cathy Kelly to perform additional work, have additional responsibility and put forth effort and time to coordinate transportation for Warren Hills Regional School District. Shared services contact rate to be set at \$18,696 (pro-rated July 1, 2013 thru August 31, 2013) for the 2013-2014 school year, as recommended by the Superintendent. RCV:

33. Motion by _____, seconded by _____, to renew the contract to provide Coordination of Transportation Services to Warren Hills Regional School District from July 1, 2013 – August 31, 2013 for the sum of \$10,665, as recommended by the Superintendent. RCV:

34. Motion by _____, seconded by _____, to approve the shared services contract to provide Coordination of Transportation Services to Warren Hills Regional School District from September 1, 2013 – June 30, 2014 for the sum of \$67,836, as recommended by the Superintendent. RCV:

35. Motion by _____, seconded by _____, authorizing the Business Administrator/Board Secretary to solicit bids for Special Ed transportation for the 2013-2014 school year, as necessary, as recommended by the Superintendent. RCV:

36. Motion by _____, seconded by _____, to accept the following quotes for Summer 2013-2014 Special Ed transportation, as recommended by the Superintendent. RCV:

Route #: Q-ESY 13-AM

Snyder Bus Service, Inc.

\$ 63.00 per diem - Route

15.00 per diem - Aide

\$ 78.00 per diem

Increase/Decrease

1.10 per mile

GST

\$ 89.00 per diem - Route

20.00 per diem - Aide

\$109.00 per diem

Increase/Decrease

1.00 per mile

First Student – No Quote

Route #: Q-ESY 13-PM

Snyder Bus Service, Inc.

\$ 63.00 per diem - Route

16.00 per diem - Aide

\$ 79.00 per diem

Increase/Decrease

1.10 per mile

GST

\$ 89.00 per diem - Route

20.00 per diem - Aide

\$109.00 per diem

Increase/Decrease

1.00 per mile

