

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of April 15, 2013

The Washington Township Board of Education met on Monday, April 15, 2013, at 7:36 p.m. for their Regular and Re-Organization meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Time, The Star Gazette, and to the Clerk of Washington Township.

Administered the Oath of Office to Sally Christine.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President, Sally Christine, Jason Ford, Jayne Howard, Anita Smith and John Trush. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: None

Flag Salute

Motion by Sheila Dempski, seconded by Anita Smith, to approve the minutes of March 25, 2013, as presented. MV: Christine abstained – All others voting yes – Motion carried MINUTES
MARCH 25, 2013

Motion by Anita Smith, seconded by Sheila Dempski, to approve the executive session minutes of March 25, 2013, first session, as presented. MV: Christine abstained – All others voting yes – Motion carried EXECUTIVE
SESSION – 1ST

Motion by Anita Smith, seconded by Jayne Howard, to approve the executive session minutes of March 25, 2013, second session, as presented. MV: Christine abstained – All others voting yes – Motion carried EXECUTIVE
SESSION – 2ND

Motion by Anita Smith, seconded by Jayne Howard, to approve the executive session minutes of March 25, 2013, third session, as presented. MV: Christine abstained – All others voting yes – Motion carried EXECUTIVE
SESSION – 3RD

PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

CURRICULUM MINUTE:

1. SAIF Staff Professional Development Program – Keith Neuhs

SECRETARY'S REPORT:

Motion by Sheila Dempski, seconded by Anita Smith, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending March 31, 2013, as presented. MV: Unanimous – Motion carried STUD.ACT.,
PETTY CASH &
CAFÉ. RPTS.

Motion by Anita Smith, seconded by Sally Christine, to approve the Board Secretary's and Treasurer's Reports for the month ending March 31, 2013, as presented. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried SECRETARY'S,
TREASURER'S &
FUND RPTS.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

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BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion by Sally Christine, seconded by Jayne Howard, to requisition the 2013-2014 Tax Levy according to the following schedule: RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried TAX LEVY
2013-2014

<u>2013-2014 Tax Levy</u>	<u>General Fund</u>
July 1, 2013	\$1,387,332.75
October 1, 2013	1,387,332.75
January 1, 2014	1,387,332.75
March 1, 2014	<u>1,387,332.75</u>
 Totals	 \$ 5,549,331.00

SUPERINTENDENT'S REPORT

Motion by Jayne Howard, seconded by Jason Ford, to approve the following substitute for the 2012-2013 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried SUBSTITUTES

Teacher: Tammy Brundage, Kim Lorenc, and Joanne Mitch

Paraprofessional: Tammy Brundage

Custodial: Patricia Nunn (pending criminal history review)

Motion by Jayne Howard, seconded by Anita Smith, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried OOD IN-SERV.
EXPERIENCES

Motion by Jayne Howard, seconded by Anita Smith, to approve the revised 2012-2013 School Calendar, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried 2012-2013
REVISED
SCHOOL CAL.

Motion by Sheila Dempski, seconded by Jason Ford, to accept, with regret, the resignation for retirement of Linda Jenikovsky, effective July 31, 2013, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried L. JENIKOVSKY
RETIREMENT

Motion by Anita Smith, seconded by Sally Christine, to approve Darrin Zignoli, II, Kean University student, to observe Kathie Giuliano on April 10, 2013, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried D. ZIGNOLI
OBSERVE

Motion by Sally Christine, seconded by Jayne Howard, to approve Holly Mitman, Nazareth Area High School student, to shadow Dawn Baxendale, Grade 5, on April 23, 2013, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried H. MITMAN
SHADOW

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Motion by Jayne Howard, seconded by John Trush, to apply for Washington Township's Clean Communities Grant in the amount of \$1,400.00 for our district (\$700 each building). Brass Castle's grant pays for Grade 5 Musconetcong Watershed Program scheduled each September. Port Colden's grant assists in the purchase of science educational materials for grades 1-3, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

CLEAN COMMUNITIES GRANT

Motion by Sheila Dempksi, seconded by Anita Smith, to accept the Child Assault Prevention (CAP) Grant for 2013-2014 in the amount of \$1,170.00, (WTSD share of program is \$401.40), as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

CAP GRANT ACCEPT

Mr. Jinks distributed and presented the new New Jersey School Performance Reports for Brass Castle and Port Colden Schools.

Mr. Jinks discussed the administration presently researching OnCourse, a student information system, which incorporated a special education module.

PRINCIPALS' REPORT

TECHNOLOGY REPORT

CORRESPONDENCE:

1. Board Committees
2. Board Members and Addresses
3. Roster of Officials

COMMITTEE REPORTS:

Finance & Policy Committee: None

Motion by Sheila Dempksi, seconded by Sally Christine, to approve the Bills List for April 2013. MV: Trush abstained – All others voting yes – Motion carried

BILLS LIST

Motion by Sheila Dempksi, seconded by Sally Christine, to approve the attached transfers, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

TRANSFERS

Motion by Sheila Dempksi, seconded by Sally Christine, to approve the first reading of Policy 5380 and Regulation 5380, "Pupils Health Records", as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

FIRST READING POLICY & REG. 5380

FYI: POLICY ALERT 198: (First reading May; second reading/adoption June.)

2415 – No Child Left Behind (Revised)

In lieu of abolishing current NCLB policies deemed inapplicable due to a waiver, it is recommended that waiver language be inserted into Policy Guide 2415. The New Jersey DOE waiver provisions superseded current DOE policies and/or regulations and the school district shall comply with the requirements as outlined by the DOE's waiver application and subsequent approval by the US Department of Education.

2468 – Independent Educational Evaluations (New)

Due to a memorandum from the US Department of Education to the NJDOE indicating NJ Administrative Code violated the IEE provisions of the Federal Code, Policy 2468 was written so districts could comply with the Federal code.

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3230 – Outside Activities (Revised)

Guide disclaims any responsibility for any trip taken without BOE sponsorship.

3281/4281 – Inappropriate Staff Conduct (Revised)

Aligns with the newly approved changes to code regarding reporting of allegations of child abuse and neglect. Also includes the role of the new tenure arbitrator with respect to the dismissal of tenured teachers.

6113 – E-Rate (New)

Provide guidelines for the application, for the support, for confirming eligibility and for reimbursing telecommunications companies and internet providers for discounted services delivered to schools.

6480 – Purchase of Food Supplies (Revised)

Provides for the purchase of school food supplies up to \$500 – old limit was \$250...

8505 – School Nutrition

Relates to milk offerings – only fat-free and low fat (1%) milk may be served.

Facilities & Transportation Committee:

- a. Bus Evacuation Drill was held at Brass Castle and Port Colden Schools on April 9, 2013. BUS EVAC.
- b. Boys Bathroom plumbing project was completed over spring break.

Motion by Jason Ford, seconded by Jayne Howard, to accept the following quotes to install security grates on exterior doors and frames for Port Colden and Brass Castle Schools, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Smith and Graf – voting yes; Trush voting no; Motion carried QUOTES
SECURITY
GRATES

C&M Door Controls, Inc.	\$20,100
Lebanon Door Company	No quote
Sunrise Companies	No quote

Motion by Jason Ford, second by Jayne Howard, to award the contract to install security grates on exterior doors and frames for the Port Colden and Brass Castle Schools to C&M Door Controls, Inc. for \$20,100, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Smith and Graf – voting yes; Trush voting no; Motion carried CONTRACT TO
INSTALL
SECURITY
GRATES

Education Committee:

Anita Smith reported:

- The committee met on April 11th, for a textbook meeting. They will be meeting in May with two publishing companies.
- Vision Statement – Not warranted – size of district and low turnover of administration – surveyed other schools.
- Initiatives – Parent Survey questions were reviewed – survey is to be distributed to parents as presented.
- Strategic Plan – Greenwich developed a plan but could not implement recommendation – too costly.

Personnel Committee:

- Met to discuss Superintendent and Business Administrator/Board Secretary's contracts.
- Discussed non-tenured staff.

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RE-ORGANIZATION MOTIONS:

Motion by Sheila Dempski, seconded by Anita Smith, to adopt the following Mission Statement, as recommended by the Superintendent. **MISSION STATEMENT**

It is the mission of the Washington Township School District that each student will be provided with a stimulating environment and opportunities for learning experiences designed to provide the best possible educational opportunity. It is the expectation of the Washington Township School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Sally Christine left meeting at 9:28pm.

RCV: Dempski, Ford, Howard, Smith and Graf – voting yes; Trush voting no; Motion carried

Sally Christine returned to the meeting at 9:32pm.

Motion by Anita Smith, seconded by Jayne Howard, to adopt the most current edition of Roberts Rules of Order as the official guide of parliamentary procedure governing all actions of this Board, except in those instances where those provisions may conflict with any of the established rules under NJ State Law, administrative code, or Board policy, as recommended by the Superintendent. RCV: Christine abstained – Dempski, Ford, Howard, Smith, Trush and Graf – All others voting yes – Motion carried **ROBERTS RULES**

Motion by Jayne Howard, seconded by Jason Ford, to establish the agenda for the 2013-2014 school year as follows: RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried **ESTABLISH AGENDA**

Call meeting to order, Minutes, Public Input (agenda items), Curriculum Minute, Secretary's Report, Treasurer's Report, Status of Accounts Report, Funds, Superintendent's Report, Principal's Report (Progress on Goals and Objectives), Curriculum/Technology Report, Correspondence, Committee Reports - Facilities & Transportation - Education - Personnel - Finance & Policy, Bills List, Public Input, old and/or new business, Executive Session (when necessary), Open Session, Adjournment.

Motion by Sheila Dempski, seconded by Jason Ford, to adopt the Washington Township School District Policy and Regulations manuals. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried **POLICY AND REGS MANUAL**

(That in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.)

Motion by Jason Ford, seconded by Sheila Dempski, to approve the Washington Township Job Description Manual. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried **JOB DESCRIPTION MANUAL**

Motion by Anita Smith, seconded by Sally Christine, to approve the organizational chart, as attached, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried **ORGANIZATION CHART**

Motion by Jayne Howard, seconded by Sally Christine, approve the following finance appointments/re-appointments for the 2013-2014 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried **FINANCE APPOINTMENTS /RE-APPOINT.**

- | | |
|-------------------------------------|--------------|
| a. Board Secretary | Jean Flynn |
| b. Treasurer of School Monies | James Miller |
| c. Public Agency Compliance Officer | Jean Flynn |

- d. Purchasing Agent Jean Flynn
- e. Custodian of Public Records Jean Flynn
- f. Title 9 Compliance Officer for contracts Jean Flynn

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- g. Flexible Spending Account Administrator Jean Flynn
- h. Auditor Anthony Ardito, Ardito & Company, LLP

Motion by Sheila Dempski, seconded by Anita Smith, approve the following Education and Personnel appointments/re-appointments for the 2013-2014 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

EDUCATION
AND
PERSONNEL
APPOINTMENTS
/RE-APPOINT.

- a. Affirmative Action Officer Valerie Mattes
- b. 504 Coordinator Keith Neuhs
- c. Attendance Officer Keith Neuhs
- d. Title 9 Compliance Officer Valerie Mattes
- e. Civil Rights Officer Keith Neuhs
- f. Liaison for Homeless Children Keith Neuhs
- g. Substance Awareness Coordinator Jennifer McKenna
- h. School Physician Charles Evans, III
- i. Emergent Services Warren Hills Health Center

Motion by Anita Smith, seconded by Sally Christine, approve the following facilities appointments/re-appointments for the 2013-2014 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

FACILITIES
APPOINTMENTS
/RE-APPOINT.

- a. AHERA Coordinator Cathy Kelly
- b. Indoor Air Quality Officer Cathy Kelly
- c. Integrated Pest Management (IPM) Coor. Cathy Kelly
- d. HCS/Right To Know Contact Person Cathy Kelly
- e. Health and Safety Designee Cathy Kelly
- f. Asbestos Management Officer Cathy Kelly
- g. Architect, Engineers/Planners Gianforcaro, Architects and Engineers/Planners
- h. Chemical Hygiene Officer Cathy Kelly

Motion by Sally Christine, seconded by Jayne Howard, to appoint Linda Jenikovsky as acting Board Secretary in the absence of the Board Secretary for the 2013-2014 school year. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

L. JENIKOVSKY
ACTING BD.
SECT.

Motion by Jayne Howard, seconded by Jason Ford, to approve Linda Jenikovsky, as New Jersey Division of Pensions and Benefits Certifying Officer, and Jean Flynn, as New Jersey Division of Pensions and Benefits Supervisor of the Certifying Officer, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

L. JENIKOVSKY
CERTIFYING &
J. FLYNN
SUPERVISOR
PENSION

Motion by John Trush, seconded by Jason Ford, to approve the bid threshold at \$36,000 and quote threshold at \$5,400 as per 18A:18A-3, amended, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

QUOTE
THRESHOLD

Motion by Jason Ford, seconded by Sheila Dempski, to appoint Schwartz, Simon, Edelstein, Celso & Kessler to provide legal counsel to the Board for the 2013-2014 school year, rate to be \$163.20 (2% increase) per hour for general, special education, construction and litigation matters handled by partners and counsel; \$153.20 (2% increase) per hour for matters handled by Associates, and \$112.20 (2% increase) per hour for Paralegals and Law Clerks, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

ATTORNEY

Motion by Sheila Dempski, seconded by Anita Smith, that Fulton Bank and PNC Bank be used as depository of school funds. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

DEPOSITORY

Motion by Anita Smith, seconded by Sally Christine, to authorize the President and Vice-President as two

AUTHORIZED

officers authorized to sign checks and other corporate obligations of the Board. Board President signature stamp to be used in accordance with Board Policy. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried
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SIGNATURES

Motion by Sally Christine, seconded by Jayne Howard, to establish a Petty Cash Fund in the amount of \$250.00 for the 2013-2014 school year and that checks for the Petty Cash Account, reimbursed by the Board, and checks for the school Student Activity, Cafeteria Account, Port Colden School House fund, Child Care Account, and JUCITF (SUI) Account be signed by the Superintendent and Board Secretary or the Acting Board Secretary in the absence of the Board Secretary. Interest earned on Student Activity Account to be distributed proportionately to individual accounts. Superintendent signature stamp to be used in accordance with Board Policy. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

ESTABLISH ACCOUNTS AND AUTHORIZED SIGNATURES

Motion by Jayne Howard, seconded by John Trush, that checks for the regular checking account be signed by the President or alternate, the Treasurer, and the Board Secretary. Board President and Treasurer signature stamp to be used in accordance with Board Policy. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

AUTHORIZED SIGNATURES

Motion by John Trush, seconded by Jason Ford, that checks for the payroll and agency accounts be signed by the Treasurer of School Monies or Board President or Vice-President in the absence of the President. Board President and Treasurer signature stamp to be used in accordance with Board Policy. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

AUTHORIZED SIGNATURES

Motion by Jason Ford, seconded by Sheila Dempski, that the Board Secretary be authorized to invest school funds at the best interest rates available in any bank approved as a depository for public funds. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

INVESTMENT OF FUNDS

Motion by Sheila Dempski, seconded by Anita Smith, to appoint Brown & Brown, as Insurance Risk Manager Agent of Record. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

INSURANCE RISK AGENT

Motion by Anita Smith, seconded by Sally Christine, to appoint Brown & Brown Benefit Advisors, as the Benefits Agent of Record. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

BENEFIT ADVISORS

Motion by Sally Christine, seconded by Jayne Howard, to appoint Ameriflex, as the Flexible Spending Broker of Record. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

FLEXIBLE SPENDING

Motion by Jayne Howard, seconded by John Trush, to designate The Star Gazette (primary) and The Express Times (secondary), as official newspapers for notices pertaining to Board meetings and legal advertising. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

OFFICIAL NEWSPAPERS

Motion by John Trush, seconded by Jason Ford, to approve the following Tax Shelter Annuity Companies for the 2013-2014 school year. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

TAX SHELTER COMPANIES

Oppenheimer Shareholder Services
 Lincoln Investment Planning
 Lincoln Financial Group

Financial Resources
 Legend Group

Motion by Jason Ford, seconded by Sheila Dempski, to approve the following Tax Shelter Annuity Brokers for the 2013-2014 school year. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried

TAX SHELTER BROKERS

Jeffrey Febbo
 Jeffrey Kenyon
 David Haase

Jonathan H. Peck
 Telicia Johnson

Publishing Company	\$4,000
Safety Patrol Coordinator	\$ 400
Technology Coordinator (Summer)	\$5,500

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Environmental Trip Coordinator	\$ 400
Environmental Trip Staff	\$ 175

Motion by Jayne Howard, seconded by John Trush, to approve the following Independent Therapists, as needed, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried INDEPENDENT THERAPISTS

Leslie Williams Wexler	Occupational Therapist	\$ 85.00 per hour (increase from \$84)
Katherine Ferrara	Occupational Therapist	\$ 73.00 per hour
Children's Therapy Services	Physical Therapist	\$ 97.37 per hour
Oxford Central School District	ABA Services	\$110.00 per hour

Motion by John Trush, seconded by Jason Ford, that the Washington Township Board of Education hereby establishes the school district travel maximum for the 2013-2014 school year at the sum of \$45,000 and the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried TRAVEL MAXIMUM

Motion by Jason Ford, seconded by Sheila Dempski, to approve and adopt The Uniform Minimum Chart of Accounts for NJ Public Schools issued by the State of NJ Department of Education, Division of Finance, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried CHART OF ACCOUNTS

Motion by Sheila Dempski, seconded by Anita Smith, to approve the following tuition rates for the 2013-2014 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried TUITION RATES

Pre-School/Kindergarten	\$10,993
Grades 1-5	\$13,267
Grade 6	\$14,639
MD	\$28,324
Pre-K Disability/part-time	\$21,964

Motion by Anita Smith, seconded by Sally Christine, to increase 2013-2014 Childcare tuition rate by 2 to 2.5%, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried CHILDCARE TUITION

Motion by Jayne Howard, seconded by John Trush, to approve the annual update of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2013-2014 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried UNIFORM STATE MEMO.

Motion by John Trush, seconded by Jason Ford, to enter into a Coordinated Transportation Agreement with Warren County Special Services School District for the 2013-2014 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried COOR. TRANS. WCSSSD

Motion by Jason Ford, seconded by Sheila Dempski, to enter into a Joint Transportation Agreement with Sussex County Regional Cooperative for the 2013-2014 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Smith, Trush and Graf – All voting yes – Motion carried JOINT TRANS. SC REG. COOP.

PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

John Trush asked about moving motions into groups.

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EXECUTIVE SESSION - as indicated in items c & h below.

Motion by Sally Christine, seconded by Anita Smith, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b. No action anticipated. EXECUTIVE SESSION

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of collective bargaining agreements and personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. No anticipated action.

MV: Unanimous – Motion carried

Time: 10:20 pm

10:35 pm – Jean Flynn, Valerie Mattes and Keith Neuhs left executive session.

OPEN SESSION

10:48 pm - Jean Flynn returned to executive session.

10:48 pm – Jason Ford and John Trush left executive session

11:00 pm – Jean Flynn and Roger Jinks left executive session.

ADJOURNMENT

11:20 pm – Roger Jinks returned to executive session.

Motion by Jayne Howard, seconded by Anita Smith, to return to open session.

MV: Unanimous – Motion carried

Time: 11:30 pm

ADJOURNMENT:

Motion by Jayne Howard, seconded by Anita Smith to adjourn.

MV: Unanimous – Motion carried

Time: 11:30 pm

Respectfully submitted:

Jean Flynn
Business Administrator/Board Secretary

