

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

REGULAR MEETING

Monday, May 13, 2013

7:30 p.m.

**COMMITTEE MEETINGS:**

**7:00 pm – Personnel Committee:** Graf, Dempski, Smith

**7:15 pm – Education Committee:** Smith, Christine, Howard

**A. AGENDA:**

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Times, The Star Gazette and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- |                                |                                |
|--------------------------------|--------------------------------|
| Karen Graf, President          | Roger A. Jinks, Superintendent |
| Sheila Dempski, Vice President | Jean Flynn, Board Secretary    |
| Sally Christine                |                                |
| Jason Ford                     |                                |
| Anita Smith                    |                                |
| John Trush                     |                                |

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of April 15, 2013, as presented. MV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the executive session minutes of April 15, 2013, as presented. MV:

**B. PUBLIC QUESTIONS AND DISCUSSION:** (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**C. CURRICULUM MINUTE:**

1. PARCC (Partnership for Assessment of Readiness of College and Careers – Kim Sigman
2. iPad Integration Programs – Amybeth Kupcha and Dawn Baxendale

**D. SECRETARY'S REPORT:**

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending April 30, 2013, as presented. MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary's and Treasurer's Reports for the month ending April 30, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**E. SUPERINTENDENT’S REPORT**

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following substitutes for the 2013-2014 school year, as recommended by the Superintendent. RCV:

- Teacher: Cynthia Wassmuth
- Paraprofessional: Cynthia Wassmuth
- Secretarial: Linda Jenikovsky
- Custodian: Deborah Paulus

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to employ Joseph C. Capolunghi, as custodian, effective June 24, 2013, at a salary of \$10.50 per hour, 5.5 hours per day, .5 hour unpaid lunch, hours not to exceed 30 hours per week, pending Criminal History check, s recommended by the Superintendent. RCV:

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation of Cathy Kelly, Transportation/ Facilities Coordinator, effective August 31, 2013, as recommended by the Superintendent. RCV:

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation of Abbie Zola, part-time secretary at Brass Castle School, effective June 21, 2013, as recommended by the Superintendent. RCV:

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following teachers as Teacher-In-Charge for respective schools, Kim Sigman, Brass Castle School and Sue Maurer, Port Colden School, as recommended by the Superintendent. RCV:

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Kari Jelliffe, a student from Centenary College, to observe 2 hours, 1 hour with Susan Peterson – 5<sup>th</sup> grade and 1 hour with Debbie Cambria/Nancy Mason – Kindergarten pm, as recommended by the Superintendent. RCV:

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel for the Summer Program and Summer Enrichment Program – July 15, 2013 – August 2, 2013, as recommended by the Superintendent. RCV:

- Teachers: Mike Alogna, Sue Graham, Tonilynn Melhem, Loren Price, Linda Watters and Teacher TBD, 3 weeks, 3 hours per day, \$38.13 per hour.
- Paraprofessionals: Maureen Burns – 3 weeks, 3 hours per day, \$12.30 per hour  
Barbara Ramirez– 3 weeks, 3 hours per day, \$14.90 per hour

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel for the 2013-14 Extended Year Summer Program – July 8, 2013 – August 2, 2013, as recommended by the Superintendent. RCV:

<b>Staff Member</b>	<b>Position</b>	<b>Stipend</b>
Sarah Baratta	Teacher	\$38.13 per hour, 4 hours per day
Joan Pare	Teacher	\$38.13 per hour, 4 hours per day
Kara Lisk	Teacher	\$38.13 per hour, 4 hours per day
Laura Sullivan	Teacher	\$38.13 per hour, 4 hours per day
Janine Barzdines/ Ashley Colnett	Nurse	\$38.13 per hour, 4 hours per day
Dana Pellegrino-Heath	Paraprofessional	\$12.80 per hour, 4 hours per day
Jayne Hruza	Paraprofessional	\$13.85 per hour, 4 hours per day
Kerry Smith	Paraprofessional (ABA trained)	\$16.95 per hour, 4 hours per day
Karen War	Paraprofessional (ABA trained)	\$14.80 per hour, 4 hours per day
Sharon App	Paraprofessional	\$16.45 per hour, 4 hours per day
Renee Seiz	Paraprofessional (ABA trained)	\$17.80 per hour, 4 hours per day
Cathy Fahey	Paraprofessional	\$14.95 per hour, 4 hours per day

Colleen Morea	Paraprofessional (Diag-ABA)	\$19.80 per hour, 4 hours per day
Theresa Nanius	Paraprofessional (ABA trained)	\$16.95 per hour, 4 hours per day
Corinne Giaimo	Paraprofessional Substitute	\$10.00 per hour (Pending Crim. Hist.)

Jesse Kyle	Speech/Language	\$38.13 per hour
Katherine Ferrara	Occupational Therapist	\$73.00 per hour, hours per week TBD
Children's Therapy Ser.	Physical Therapy	\$97.37 per hour, hours per week TBD
Erika Hill	Behavior Interventionist	\$34.48 per hour, hours per week TBD

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to place the following classified students in the Washington Township Extended School Year Program, as recommended by the Superintendent. RCV:

ID#: 08-12, 08-32, 08-42, 08-63, 08-73, 09-2, 09-45, 09-47, 10-02, 10-05, 10-14, 10-21, 10-23, 11-12, 11-14, 12-02, 12-10, 12-22 and 12-23.

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve home instruction as follows, as recommended by the Superintendent. RCV:

Kara Lisk to a third grade student, May 28, 2013 to June 21, 2013, up to 10 hours per week.  
Teacher TBD to a second grade student, May 14, 2013 to May 28, 2013, up to 10 hours per week.

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel for summer work, rate to be \$10.50 per hour, hours not to exceed 30 hours per week, as recommended by the Superintendent. RCV:

Brian Arnold, Deborah Paulus and Sheila Wiles

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the submission of the 2013 IDEA Amendment 1 (Amendment 1 is to carry-over 2011-2012 unused funds – these funds total \$54,567 – [\$45,220 – related to Non-Public Professional Services unspent]), as recommended by the Superintendent. RCV:

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution, as recommended by the Superintendent. RCV:

### **Support New Jersey Schools on the Enrollment of Resident Children**

Whereas, the Department of Education has recommended to the New Jersey State Legislature that the funding of our public schools in the State of New Jersey shall be based upon the average daily attendance of school children which is contrary to current law. (The School Funding Reform Act of 2008) which provides funding on the basis of average daily enrollment, and

Whereas, the Department of Education has determined that an appropriate average daily attendance rate of 96% shall be the level of attendance for all New Jersey school districts, and districts that demonstrate an attendance rate of less than 96% shall suffer a loss of school aid for the 2013-14 school year, and

Whereas, a 96% attendance rate is equal to a child being absent from school no more than seven days in one school year, and

Whereas, it is the opinion of the Washington Township Board of Education that a 96% attendance rate is an arbitrary standard to apply to all New Jersey School Districts and is contrary to the history of funding in this State and the School Funding Reform Act of 2008, and

Whereas, New Jersey school districts must staff, equip, feed, and transport our children based upon the enrollment of students, and we do not send teachers home, or stop the buses, or turn off the lights, or sell their textbooks when a child is absent for health or other family reasons, and

Whereas, the recommendation of the Department of Education to penalize districts by reducing school aid when a district cannot demonstrate an average daily attendance in excess of 96% simply shifts the burden to support a thorough and efficient education to the local taxpayer.

Now Therefore Be It Resolved that the Washington Township Board of Education does hereby declare that the recommendation of the Department of Education to provide school funding based upon the attendance of children for the 2013-14 school year is contrary to current law and fails to recognize that districts provide staff and resources for an adequate public education for all "enrolled" resident children in their school district, and

Be it Further Resolved that the Washington Township Board of Education hereby requests it's local legislators in particular and all legislators in general to reject the recommendation of the N.J. Department of Education to fund the public schools of the State of New Jersey based upon the attendance of resident children and to comply with our current school funding law which provides State support based upon the enrollment of resident school children.

**F. PRINCIPALS' REPORT**

**G. TECHNOLOGY REPORT**

**H. CORRESPONDENCE:** None

**I. COMMITTEE MEETINGS:**

**Finance & Policy Committee:**

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Bills List for May, 2013. MV:

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the attached transfers, as recommended by the Superintendent. RCV:

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the second reading and adoption of Policy 5380 and Regulation 5380, "Pupils Health Records", as recommended by the Superintendent. RCV:

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of Policy Alert 198, as recommended by the Superintendent. RCV:

**POLICY ALERT 198:**

**2415 – No Child Left Behind (Revised)**

In lieu of abolishing current NCLB policies deemed inapplicable due to a waiver, it is recommended that waiver language be inserted into Policy Guide 2415. The New Jersey DOE waiver provisions superseded current DOE policies and/or regulations and the school district shall comply with the requirements as outlined by the DOE's waiver application and subsequent approval by the US Department of Education.

**2468 – Independent Educational Evaluations (New)**

Due to a memorandum from the US Department of Education to the NJDOE indicating NJ Administrative Code violated the IEE provisions of the Federal Code, Policy 2468 was written so districts could comply with the Federal code.

**3230 – Outside Activities (Revised)**

Guide disclaims any responsibility for any trip taken without BOE sponsorship.

**3281/4281 – Inappropriate Staff Conduct (Revised)**

Aligns with the newly approved changes to code regarding reporting of allegations of child abuse and neglect. Also includes the role of the new tenure arbitrator with respect to the dismissal of tenured teachers.

**6113 – E-Rate (New)**

Provide guidelines for the application, for support, for confirming, for eligibility and for reimbursing telecommunications companies and internet providers for discounted services delivered to schools.

**6480 – Purchase of Food Supplies (Revised)**

Provides for the purchase of school food supplies up to \$500 – old limit was \$250...

**8505 – School Nutrition**

Relates to milk offerings – only fat-free and low fat (1%) milk may be served.

**Facilities & Transportation Committee:**

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint MTB Electric LLC as the electrician from the MRESC NJ State Approved Co-op# 65MCESCCPS Electricians Time and Material Bid# MRESC12/13-43 (Term 03/28/13

– 03/27/15) at 5% over the prevailing electrical trade rate per New Jersey Department of Labor and Workforce Development for the 2013-2014 school year, as recommended by the Superintendent; RCV:

27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Magic Touch Construction, Inc. as the plumber from the MRESC NJ State Approved Co-op# 65MCESSCCPS Plumbers Time and Material Bid# MRESC12/13-51 (Term 04/26/13– 04/26/15) at the current prevailing plumbing trade rate per New Jersey Department of Labor and Workforce Development for the 2013-2014 school year, as recommended by the Superintendent. RCV:

**Education Committee:**

**Personnel Committee:**

**J. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**K. EXECUTIVE SESSION** - if required as indicated in items b & c below.

28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property  
Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Individual privacy, Collective bargaining agreements and Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

29. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return to open session.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

**L. ADJOURNMENT**

30. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn.

MV: \_\_\_\_\_ Time: \_\_\_\_\_