

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of February 11, 2013

The Washington Township Board of Education met on Monday, February 11, 2013, at 7:35 p.m. for their Regular meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Time, The Star Gazette, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President, Anita Smith and John Trush. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals and Nathana Simon, Esq., Board Attorney were also present.

Members absent: Sally Christine, Jason Ford and Jude Mohan.

Flag Salute

PRESENTATION:

New Jersey School Boards Code of Ethics – Presenter: Robynn Meehan

Motion by Sheila Dempski, seconded by Anita Smith to approve the adoption of the New Jersey School Board Member Code of Ethics. (All board members signed acknowledgement of receipt) RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

ADOPTION OF
NJSB MEMBER
CODE OF
ETHICS

Motion by Anita Smith, seconded by Sheila Dempski to approve the minutes of January 7, 2013, as amended. MV: Unanimous – Motion carried

MINUTES

Motion by Anita Smith, seconded by Sheila Dempski to approve the executive session minutes of January 7, 2013, as presented. MV: Unanimous – Motion carried

EXECUTIVE
MINUTES

PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

None

CURRICULUM MINUTE:

None

SECRETARY'S REPORT

Motion by Sheila Dempski, seconded by Anita Smith to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending January 31, 2013, as presented. MV: Unanimous – Motion carried

STUD. ACT.,
PETTY CASH &
CAFÉ. RPTS.

Motion by Anita Smith, seconded by Sheila Dempski to approve the Board Secretary and Treasurer's Reports for the month ending January 31, 2013, as presented. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

SECRETARY'S,
TREASURER'S
& FUNDS RPTS.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

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BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

SUPERINTENDENT'S REPORT

- Motion by Sheila Dempski, seconded by Anita Smith, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried OUT-OF-DIST. IN-SERVICE
- Motion by Anita Smith, seconded by Sheila Dempski to approve maternity and New Jersey Family Leave for Elizabeth Pomeroy, last day to be Friday, May 24, 2013, returning September 2014 for the 2014-2015 school year, using sick days, New Jersey Family and Medical Leave and child care leave, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried E. POMEROY MATERNITY & NJFMLA
- Motion by Sheila Dempski, seconded by Anita Smith to approve Victoria Robinson, a student at Warren County Community College, to complete 15 hours of observation in the library and sixth grade, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried V.ROBINSON WCCC STUD. TO OBSERV.
- Motion by Anita Smith, seconded by John Trush to approve Aimee Skwirut, a student at Warren County Community College, to complete 15 hours of observation with Gina Renner, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried A.SKWIRUT WCCC STUD. TO OBSERV.
- Motion by Sheila Dempski, seconded by Anita Smith to approve Joana Martins, a student at Warren County Community College, to complete 15 hours of observation, pending interview with Principal, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried J.MARTINS WCCC STUD. TO OBSERV.
- Motion by Anita Smith, seconded by Sheila Dempski hereby authorizes the submission of the NCLB Amendment 1 application for Fiscal Year (FY) 2013, and accepts the grant modifications for these funds upon the subsequent approval of the FY 2013 NCLB amendment application, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried SUB. NCLB AMEND. 1 APPL.
- Title IA - \$89 (carryover funds from 2011-2012 NCLB)
Title IIA - \$3,962 (carryover funds from 2011-2012 NCLB)
- Motion by Anita Smith, seconded by Sheila Dempski to approve the submission of the 2013 IDEA Amendment 1 (Amendment 1 is to carry-over 2011-2012 unused funds – these funds total \$54,567 - \$32,815 – related to Non-Public Professional Services unspent), as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried SUB. 2013 IDEA AMEND. 1 CARRY-OVER
- Motion by Sheila Dempski, seconded by Anita Smith to approve the contract with Sussex County Educational Services Commission to provide additional IDEIA Supplementary Instruction and OT/PT services for eligible students attending the Good Shepherd Christian Academy for the 2012-2013 school year, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried SCESC ADD. IDEIA SUPP. INST.
- Motion by Sheila Dempski, seconded by Anita Smith to approve the following field trip on June 13, 2013, as recommended by the Superintendent. *(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs).* RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried FIELD TRIP

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Motion by Sheila Dempski, seconded by Anita Smith to approve the line item transfers, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried TRANSFERS

Motion by Anita Smith, seconded by Sheila Dempski to approve the Bills List for February 2013. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried BILLS LIST

Motion by Anita Smith, seconded by Sheila Dempski to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried SEMI WAIVER

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-14, and

Whereas, the Washington Twp Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) allowable Medicaid eligible classified students for the 2013-14 budget year.

Now Therefore Be It Resolved, that the Washington Twp Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-14 school year.

Motion by Sheila Dempski, seconded by Anita Smith to accept the following bids for the Emergency Generator at the Port Colden School, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried ACCEPT BIDS FOR EMERG. GENERATOR AT PC

	<u>Base Bid</u>
Wire’s Electrical Shop, Inc.	\$51,920
Facility Solutions Group, Inc.	\$34,950*
LuLo Electric, LLC	\$56,800
Power With Prestige Inc.	\$38,300
J. Tufaro & Sons Electrical Contractors, Inc.	\$47,800
Manor II Electric Inc.	\$50,208
ProComm Systems, Inc.	\$58,780
High Point Electric, Inc.	\$49,510
Envirocon, LLC	\$39,189
DeMaio Electrical Company, Inc.	\$50,900

*Bid Disqualified

Motion by Sheila Dempski, seconded by Anita Smith to award the following bid for the Emergency Generator at the Port Colden School to Power With Prestige Inc., with the base bid amount of \$38,300, subject to receipt and verification of all required documents, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried AWARD BID FOR EMER. GENERATOR TO POWER W/PRESTIGE

Motion by Anita Smith, seconded by Sheila Dempski to adopt the following Resolution To Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried WITHDRAW FROM MAINT. RES.

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

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WHEREAS the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$38,300 for the Emergency Generator at Port Colden School. .

WHEREAS, according to 6A:23A-14.2(e), the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

Motion by Sheila Dempski, seconded by Anita Smith to approve the submission of an amendment, to the Department of Education, to amend the Long Range Facilities Plan (LRFP) to include the following projects for the Brass Castle School, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

SUB. AMEND.
LRFP TO DOE

- Roof Replacement – 1989 wing – 12,747 sq. ft.
- Roof Replacement – 1994 wing - 3,407 sq. ft.
- Heating and Air Conditioning Units – 1961 wing
- Heating Units – 1989 wing

Motion by Sheila Dempski, seconded by Anita Smith to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

QUOTES FOR
TRANS. CLASS
TRIP TO
FRANKLIN
INSTITUTE

4/26/13 – Franklin Institute, Philadelphia, PA – 2nd grades

Easton Coach (55 passenger)	\$1,265 per bus x 2 buses	Total	\$2,530
Starr Tours (55 passenger)	\$1,250 per bus x 2 buses	Total	\$2,500
Long Valley Coach Lines (55 passenger)	\$ 950 per bus x 2 buses	Total	\$1,900

Motion by Anita Smith, seconded by Sheila Dempski to award the contract for the Franklin Institute class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

AWARD CONT.
FOR TRANS. TO
LONG VALLEY
COACH

Long Valley Coach Lines (55 passenger)	\$ 950 per bus x 2 buses	Total	\$1,900
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Motion by Sheila Dempski, seconded by Anita Smith to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

QUOTES FOR
TRANS. CLASS
TRIP TO SANDY
HOOK

5/15/13 – Sandy Hook State Park, NJ – 1st grades

Easton Coach (49 passenger)	\$1,050 per bus x 2 buses	Total	\$2,100
Starr Tours (56 passenger)	\$1,175 per bus x 2 buses	Total	\$2,350
Long Valley Coach Lines	No Quote		

Motion by Anita Smith, seconded by Sheila Dempski to award the contract for the Sandy Hook State Park class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

AWARD CONT.
FOR TRANS. TO
EASTON COACH

Easton Coach (49 passenger)	\$1,050 per bus x 2 buses	Total	\$2,100
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Motion by Sheila Dempski, seconded by Anita Smith to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

QUOTES FOR
TRANS. CLASS
TRIP TO NYC

6/12/13 –Minskoff Theatre, New York, NY – 6th grades

Easton Coach (49 passenger)	\$1,095 per bus x 3 buses	Total	\$3,285
Starr Tours	No Quote		
Long Valley Coach Lines (49 passenger)	\$1,000 per bus x 3 buses	Total	\$3,000

Motion by Anita Smith, seconded by Sheila Dempski to award the contract for the Minskoff Theatre class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

AWARD CONT.
FOR TRANS. TO
LONG VALLEY
COACH

Long Valley Coach Lines (49 passenger)	\$1,000 per bus x 3 buses	Total	\$3,000
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Motion by Sheila Dempski, seconded by Anita Smith to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

QUOTES FOR
TRANS. CLASS
TRIP TO
LIBERTY
SCIENCE CTR.

6/13/13 –Liberty Science Center, Jersey City, NJ – 4th grades

Easton Coach (55 passenger)	\$1,050 per bus x 3 buses	Total	\$3,150
Starr Tours	No Quote		
Long Valley Coach Lines (49 passenger)	\$ 880 per bus x 3 buses	Total	\$2,640

Motion by Anita Smith, seconded by Sheila Dempski to award the contract for the Liberty Science Center class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

AWARD CONT.
FOR TRANS. TO
LONG VALLEY
COACH

Long Valley Coach Lines (49 passenger)	\$ 880 per bus x 3 buses	Total	\$2,640
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PRINCIPAL'S REPORTS

TECHNOLOGY

CORRESPONDENCE

1. Letter to Senator Michael Doherty – Re: Interdistrict Choice – Unintended Consequence;
2. Newsletter Memo: School Preparedness Now Broadcasts;
3. Board Members and addresses; and
4. Resignation letter from Jude Mohan, Board Member.

Motion by Sheila Dempski, seconded by Anita Smith to accept, with deep regrets, the resignation of Jude Mohan, Board Member, as recommended by the Superintendent. RCV: Dempski, Smith, Trush and Graf – All voting yes – Motion carried

RESIGN. OF
J. MOHAN, BD.
MEMB.

PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

Discussion of additional Budget Board Meeting for the purpose of sending the budget to the County Office.

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EXECUTIVE SESSION - as indicated in items **a, b & h** below.

EXECUTIVE
SESSION

Motion by Anita Smith, seconded by Sheila Dempski the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Individual privacy, Collective bargaining agreements and Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action on HIB incident.

MV: Unanimous – Motion carried Time: 9:25pm

Motion by Anita Smith, seconded by Sheila Dempski to return to open session.

OPEN SESSION

MV: Unanimous – Motion carried Time: 10:49pm

ADJOURNMENT:

Motion by Anita Smith, seconded by Sheila Dempski to adjourn.

ADJOURNMENT

MV: Unanimous – Motion carried Time: 10:49 pm

Respectfully submitted:

Jean Flynn
Business Administrator/Board Secretary

