

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, March 25, 2013

7:00 p.m.

COMMITTEE MEETINGS:

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Times, The Star Gazette and to the Clerk of Washington Township. (Notification of change of meeting time was sent on March 19, 2013 to The Express Times, The Star Gazette and to the Clerk of Washington Township.)

- 1A. Administering the Oath of Office to the new elected Board Member. (Newly elected Board Member sign the Oath of Office) Sally Christine

2. Roll Call:
- | | |
|--------------------------------|-----------------------------|
| Karen Graf, President | Roger Jinks, Superintendent |
| Sheila Dempski, Vice President | Jean Flynn, Board Secretary |
| Sally Christine | |
| Jason Ford | |
| Anita Smith | |
| John Trush | |

3. Flag Salute

B. INTRODUCTION/INTERVIEW:

Candidates for open board seat.

C. EXECUTIVE SESSION - if required as indicated in items b & h below.

4. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy**
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee**

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of individual privacy and personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

5. Motion by _____, seconded by _____ to return to open session.

6. Motion by _____, seconded by _____ to appoint _____ to fill the vacated seat, created by Mr. Mohan’s resignation, as recommended by the Superintendent. RCV:

Administering the Oath of Office to the new elected Board Member. (Newly elected Board Member sign the Oath of Office)

D. PRESENTATIONS:

- a. State Level Award - PTA 2013 Reflections
 - i. Sophia Page, grade 6, Award of Merit for Performing Arts – dance choreography entitled “Magic Feet”
- b. Teacher of the Year
 - i. Debbie Cambria – Brass Castle
 - ii. Sue Graham – Port Colden
- c. Exxon Mobil Grant Award
 - i. Brass Castle School:
 - “Fitnessgram Grant” - \$500.00
 - John Hornyak
 - ii. Port Colden School
 - “App-alizing Instruction” – \$500.00
 - Amybeth Kupcha

E. PUBLIC HEARING

a. As per Public Law 6A:23-8.1 each school district shall present a proposed budget for the upcoming school year.

7. Motion by _____, seconded by _____ to adopt the proposed budget of the Washington Township Board of Education for the 2013-2014 school year as follows: RCV:

General Fund	\$8,390,382 .00
Special Revenue Fund	<u>240,000 .00</u>
Total Base Budget	\$8,630,382 .00

8. Motion by _____, seconded by _____ that the following General Fund Tax Levy be approved to support the 2013-2014 budget: RCV:

General Fund Tax Levy \$5,549,331 .00

9. Motion by _____, seconded by _____ to approve the minutes of March 1, 2013, as presented. MV:

10. Motion by _____, seconded by _____ to approve the minutes of February 11, 2013, as presented. MV:

11. Motion by _____, seconded by _____ to approve the executive session minutes of February 11, 2013, as presented. MV:

F. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

G. SECRETARY’S REPORT

12. Motion by _____, seconded by _____ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending February 28, 2013, as presented. MV:

13. Motion by _____, seconded by _____ to approve the Board Secretary and Treasurer’s Reports for the month ending February 28, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

H. SUPERINTENDENT’S REPORT

14. Motion by _____, seconded by _____ to approve the following substitutes for the 2012-2013 school year, as recommended by the Superintendent. RCV:

- Teacher: Sarah DeGeorge
- Secretarial: Tammy Volckmann

15. Motion by _____, seconded by _____, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve Jeanette Nolan, a student at Warren County Community College, to complete 45 minutes observation during a language arts/literacy activity in the Sue Maurer’s class, as recommended by the Superintendent. RCV:

17. Motion by _____, seconded by _____ to approve Crystal Donovan, a student at Centenary College, to observe and teach with Sue Maurer and Kara Lisk, from September 4, 2013 through December 20, 2013, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____ to approve the revised Nursing Services Plan for 2012-2013, as recommended by the Superintendent. RCV:

19. Motion by _____, seconded by _____ to approve the 2013/2014 School Calendar, as recommended by the Superintendent. (attached) RCV:

20. Motion by _____, seconded by _____ to approve the following field trip, for the 2012-2013 school year, as recommended by the Superintendent. (Students will walk to center.)

- a. Mary Apgar Center – Washington, NJ – March 27, 2013 - 4 - Watters

21. Motion by _____, seconded by _____ to co-sponsor the Warren Hills Cluster Autism 2013 Walk Run to be held on April 20, 2013, as recommended by the Superintendent. RCV:

I. PRINCIPALS’ REPORT

J. TECHNOLOGY

K. CORRESPONDENCE

- 1. HCESC – Cooperative Purchasing Program

L. COMMITTEE REPORTS

Finance & Policy Committee:

FYI: Policy 5308 and Regulation 5308 "Pupil Health Records" is being moved forward by the Policy Committee for full Board of Education review. First reading adoption is scheduled for April 15th and second reading/final adoption is scheduled for May 13th.

22. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:

23. Motion by _____, seconded by _____ to approve the Bills List for March 2013. RCV:

Facilities & Transportation Committee:

Education Committee:

24. Motion by _____, seconded by _____ to approve the operation of an Extended School Year Program from July 8, 2013 through August 2, 2013 and Summer Academic Sessions from July 15th through August 2, 2013 as recommended by the Superintendent. RCV:

Personnel Committee:

M. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

N. EXECUTIVE SESSION - if required as indicated in items c & h below.

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MV: _____ Time: _____

26. Motion by _____, seconded by _____ to return to open session.

MV: _____ Time: _____

27. Motion by _____, seconded by _____ to accept HIB Incident PC01-22-13, as recommended by the Superintendent. RCV:

28. Motion by _____, seconded by _____ to accept HIB Incident BC02-05-13, as recommended by the Superintendent. RCV:

29. Motion by _____, seconded by _____ to accept HIB Incident PC02-19-13, as recommended by the Superintendent. RCV:

30. Motion by _____, seconded by _____ to accept HIB Incident BC02-25-13, as recommended by the Superintendent. RCV:

O. ADJOURNMENT

31. Motion by _____, seconded by _____ to adjourn.

MV: Time: _____