

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of January 7, 2013

The Washington Township Board of Education met on Monday, January 7, 2013, at 7:33 p.m. for their Board Re-organization and Regular meeting.

Motion by Anita Smith, seconded by Sheila Dempski to appoint Jean Flynn, Board Secretary, as temporary chair to conduct election, as recommended by the Superintendent. RCV: Dempski, Graf, Mohan, Smith and Trush – All voting yes – Motion carried

BD. SECT.  
TEMPORARY  
CHAIR

Called to order by Board Secretary.

Time: 7:33 pm

Mrs. Jean Flynn, Board Secretary read the following: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on April 24, 2012 to The Express Times and the Clerk of Washington Township.

Results of the Election held on November 6, 2012 were as follows:

RESULTS OF  
ELECTION

Sally Christine	-	1169
John Trush	-	1074
Anita Smith	-	1011
Jayne Howard	-	900
Write-ins	-	19 (all receiving less than 3 votes)

Administering the Oath of Office to the new elected Board Members. (Newly elected Board Members sign the Oath of Office) Anita Smith and John Trush

OATH OF  
OFFICE

Members in attendance were Karen Graf, Sheila Dempski, Jude Mohan, Anita Smith and John Trush. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Sally Christine and Jason Ford

Flag Salute

Board Secretary requested nominations for President.

NOMINATION  
FOR PRES.

Anita Smith nominated Karen Graf for President, Jude Mohan seconded. There were no other nominations. Nominations were closed. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried

KAREN GRAF  
NOMINATED  
AND ELECTED  
PRES.

**NEWLY ELECTED PRESIDENT ASSUMED CHAIR.**

Karen Graf, President requested nominations for Vice-President.

NOMINATIONS  
FOR VP

Anita Smith nominated Sheila Dempski for Vice-President, Jude Mohan seconded. There were no other nominations. Nominations were closed. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried

SHEILA  
DEMPSKI NOM.  
AND ELECTED  
VP

Motion by Jude Mohan, seconded by Sheila Dempski to approve the minutes of December 10, 2012, as presented. MV: Trush abstained – All others voting yes – Motion carried

MINUTES

Motion by Sheila Dempski, seconded by Anita Smith to approve the executive session minutes of December 10, 2012, as presented. MV: Trush abstained – All others voting yes – Motion carried

EXECUTIVE  
MINUTES

Minutes of January 7, 2013

**PUBLIC QUESTIONS & DISCUSSIONS** (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

None

**CURRICULUM MINUTE:**

- a. Dibles Math: Patty Bell
- b. Technology Survey – Student and Staff: Kim Sigman

**PUBLIC HEARINGS:**

- a. Violence and Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department’s Electronic Violence and Vandalism Reporting System (EVVRS). V&V PUBLIC HEARING

*As reported to the Department of Education, there were no incidents of violence, vandalism or substance abuse during the 2012/2013 school year for the period ending December 31, 2012.*

Motion by Sheila Dempski, seconded by Anita Smith to accept the Bi-Annual Report of Violence and Vandalism dated December 31, 2012, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried BI-ANNUAL RPT. V&V

- b. Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year. HIB PUBLIC HEARING

*As reported to the Department of Education, there were no incidents of harassment, intimidation or bullying during the 2012/2013 school year for the period ending December 31, 2012.*

Motion by Anita Smith, seconded by Jude Mohan to accept the Bi-Annual Report of Harassment, Intimidation and Bullying, dated December 31, 2012, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried BI-ANNUAL HIB RPT.

**SECRETARY'S REPORT**

Motion by Jude Mohan, seconded by Anita Smith to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2012, as presented. MV: Unanimous – Motion carried STUD. ACT., PETTY CASH & CAFÉ. RPTS.

Motion by Sheila Dempski, seconded by Anita Smith to approve the Board Secretary and Treasurer’s Reports for the month ending December 31, 2012, as presented. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried SECRETARY’S, TREASURER’S & FUNDS RPTS.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

Minutes of January 7, 2013

Motion by Anita Smith, seconded by Jude Mohan to approve the line item transfers, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried TRANSFERS

Motion by Jude Mohan, seconded by Anita Smith to approve the Bills List for January 2013. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried BILLS LIST

### **SUPERINTENDENT'S REPORT**

Motion by Sheila Dempski, seconded by Anita Smith to approve the following substitutes for the 2012-2013 school year, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried SUBSTITUTES

Paraprofessional: Maureen Burns (pending criminal history review)

Custodian: Maureen Burns (pending criminal history review)

Motion by Anita Smith, seconded by Jude Mohan to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried OUT OF DISTRICT WKSPS.

Motion by Jude Mohan, seconded by Sheila Dempski to amend the 2012-2013 school calendar to reflect addition school days due to Super Storm Sandy, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried REVISED 2012-13 SCHOOL CALENDAR

Motion by Sheila Dempski, seconded by Anita Smith to accept the grant funds from New Jersey Association for Health, Physical Education, Recreation and Dance for the Fitnessgram program in the amount of \$1,000, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried ACCEPT NJAHPERD GRANT

(Congratulations and thank you to John Hornyak for applying and winning the grant.)

Chief Mc Donald and Lieutenant Cicerelle met on December 17, 2012 with Roger Jinks and Cathy Kelly to do a school safety audit. SECURITY AUDIT

Roger informed the Board that QSAC was completed and that the district passed.

### **PRINCIPAL'S REPORTS**

NJASK Presentation

### **TECHNOLOGY/CURRICULUM REPORT**

### **CORRESPONDENCE**

1. Committee Preferences;
2. NJSBA, Tips for Surviving Your First Year on the Board; and
3. New Jersey Association for Health, Physical Education, Recreation and Dance Grant.

### **RE-ORGANIZATION MOTIONS:**

Motion by Jude Mohan, seconded by Sheila Dempski to adopt the following calendar of meetings for the 2012-2013 school year for the Washington Township Board of Education: RCV: Dempski, Mohan, Smith, Trush and Graf – All voting yes – Motion carried REGULAR MEETING DATES FOR 2013-2014

#### REGULAR MEETINGS FOR 2013-2014

January 7 (1<sup>st</sup> Monday) - Public Hearing on EVVRS/HIB Reports  
February 11

## Minutes of January 7, 2013

March	25	(4 <sup>th</sup> Monday) – Public Hearing on Budget
April	15	(3 <sup>rd</sup> Monday) – District Re-organization & Regular
May	13	
June	17	(3 <sup>rd</sup> Monday)
July	8	Public Hearing on EVVRS/HIB Reports
August	26	(4 <sup>th</sup> Monday)
September	9	
October	14	Public Hearing of Nurses Service Plan
November	11	Public Hearing on 2012 Audit
December	9	
January	6	(1 <sup>st</sup> Monday) - Board Re-organization & Regular - Public Hearing on EVVRS/HIB Reports

Board President appointed Anita Smith and Karen Graf, alternate, as Delegate to the New Jersey School Boards Association. NJSBA DELE. & ALT.

Board President appointed Karen Graf and Sheila Dempski, alternate, to the Warren County School Boards Association. WCSBA DELE. & ALT.

Board President appointed Anita Smith as Legislative delegate. LEG. DELE.

Motion by Sheila Dempski, seconded by Anita Smith to approve the adoption and second reading of the Century 21 Career and Family Life Curriculum, as recommended by the Superintendent. RCV: Trush abstained - Dempski, Mohan, Smith, and Graf – All voting yes – Motion carried ADOPTION & SECOND READ. CENTURY 21 CAREER & FAM. LIFE

**PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business  
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

**EXECUTIVE SESSION** - if required as indicated in items b & i below. EXECUTIVE SESSION

Motion by Jude Mohan, seconded by Sheila Dempski the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of individual privacy and personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. No action anticipated.

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Motion by Sheila Dempster, seconded by Anita Smith to return to open session.

MV: Unanimous – Motion carried

Time: 9:56 pm

OPEN SESSION

Continued discussion of FERPA Policy.

**ADJOURNMENT:**

Motion by John Trush, seconded by Jude Mohan to adjourn.

MV: Unanimous – Motion carried

Time: 10:30 pm

ADJOURNMENT

Respectfully submitted:

Jean Flynn  
Business Administrator/Board Secretary