

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

REGULAR MEETING

Monday, February 11, 2013

7:30 p.m.

**COMMITTEE MEETINGS:**

**7-7:30pm – Negotiations Team Meeting:** Graf, Dempski, Smith

**A. AGENDA:**

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 8, 2013 to The Express Times, The Star Gazette and to the Clerk of Washington Township.

2. Flag Salute

2B. Administering the Oath of Office to the new elected Board Member. (Newly elected Board Member sign the Oath of Office) Sally Christine

3. Roll Call:
- |                                |                                     |
|--------------------------------|-------------------------------------|
| Karen Graf, President          | Roger A. Jinks, Superintendent      |
| Sheila Dempski, Vice President | Jean Flynn, Board Secretary         |
| Sally Christine                | Nathana Simon, Esq., Board Attorney |
| Jason Ford                     |                                     |
| Jude Mohan                     |                                     |
| Anita Smith                    |                                     |
| John Trush                     |                                     |

**B. PRESENTATION:**

New Jersey School Boards Code of Ethics – Presenter: Robynn Meehan

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the adoption of the New Jersey School Board Member Code of Ethics. (All board members sign acknowledgement of receipt - attached.) RCV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of January 7, 2013, as presented. MV:

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the executive session minutes of January 7, 2013, as presented. MV:

**C. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)**

The public may speak for three (3) minutes unless they have requested to be on the agenda.

**D. CURRICULUM MINUTE:**

None

**E. SECRETARY'S REPORT**

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending January 31, 2013, as presented. MV:

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Board Secretary and Treasurer's Reports for the month ending January 31, 2013, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

## F. SUPERINTENDENT'S REPORT

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve maternity and New Jersey Family Leave for Elizabeth Pomeroy, last day to be Friday, May 24, 2013, returning September 2014 for the 2014-2015 school year, using sick days, New Jersey Family and Medical Leave and child care leave, as recommended by the Superintendent. RCV:

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Victoria Robinson, a student at Warren County Community College, to complete 15 hours of observation in the library and sixth grade, as recommended by the Superintendent. RCV:

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Aimee Skwirut, a student at Warren County Community College, to complete 15 hours of observation with Gina Renner, as recommended by the Superintendent. RCV:

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Joana Martins, a student at Warren County Community College, to complete 15 hours of observation, pending interview with Principal, as recommended by the Superintendent. RCV:

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ hereby authorizes the submission of the NCLB Amendment 1 application for Fiscal Year (FY) 2013, and accepts the grant modifications for these funds upon the subsequent approval of the FY 2013 NCLB amendment application, as recommended by the Superintendent. RCV:

Title IA - \$89 (carryover funds from 2011-2012 NCLB)  
Title IIA - \$3,962 (carryover funds from 2011-2012 NCLB)

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the submission of the 2013 IDEA Amendment 1 (Amendment 1 is to carry-over 2011-2012 unused funds – these funds total \$54,567 - \$32,815 – related to Non-Public Professional Services unspent), as recommended by the Superintendent. RCV:

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the contract with Sussex County Educational Services Commission to provide additional IDEIA Supplementary Instruction and OT/PT services for eligible students attending the Good Shepherd Christian Academy for the 2012-2013 school year, as recommended by the Superintendent. RCV:

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following field trip on June 13, 2013, as recommended by the Superintendent. *(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs).*

a. Fourth Grade          Liberty Science Center, Jersey City, NJ

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the line item transfers, as recommended by the Superintendent. RCV:

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Bills List for February 2013. RCV:

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-14, and

Whereas, the Washington Twp Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) allowable Medicaid eligible classified students for the 2013-14 budget year.

Now Therefore Be It Resolved, that the Washington Twp Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-14 school year.

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the following bids for the Emergency Generator at the Port Colden School, as recommended by the Superintendent. RCV:

	<u>Base Bid</u>
Wire’s Electrical Shop, Inc.	\$51,920
Facility Solutions Group, Inc.	\$34,950*
LuLo Electric, LLC	\$56,800
Power With Prestige Inc.	\$38,300
J. Tufaro & Sons Electrical Contractors, Inc.	\$47,800
Manor II Electric Inc.	\$50,208
ProComm Systems, Inc.	\$58,780
High Point Electric, Inc.	\$49,510
Envirocon, LLC	\$39,189
DeMaio Electrical Company, Inc.	\$50,900

\*Bid Disqualified

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to award the following bid for the Emergency Generator at the Port Colden School to Power With Prestige Inc., with the base bid amount of \$38,300, subject to receipt and verification of all required documents, as recommended by the Superintendent. RCV:

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the following Resolution To Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district’s Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$38,300 for the Emergency Generator at Port Colden School. .

WHEREAS, according to 6A:23A-14.2(e), the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the submission of an amendment, to the Department of Education, to amend the Long Range Facilities Plan (LRFP) to include the following projects for the Brass Castle School, as recommended by the Superintendent. RCV:

Roof Replacement – 1989 wing – 12,747 sq. ft.  
 Roof Replacement – 1994 wing - 3,407 sq. ft.  
 Heating and Air Conditioning Units – 1961 wing  
 Heating Units – 1989 wing

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

4/26/13 – Franklin Institute, Philadelphia, PA – 2<sup>nd</sup> grades

Easton Coach (55 passenger)	\$1,265 per bus x 2 buses	Total	\$2,530
Starr Tours (55 passenger)	\$1,250 per bus x 2 buses	Total	\$2,500
Long Valley Coach Lines (55 passenger)	\$ 950 per bus x 2 buses	Total	\$1,900

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to award the contract for the Franklin Institute class trip, as follows, as recommended by the Superintendent. RCV:

Long Valley Coach Lines (55 passenger)	\$ 950 per bus x 2 buses	Total	\$1,900
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27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

5/15/13 – Sandy Hook State Park, NJ – 1<sup>st</sup> grades

Easton Coach (49 passenger)	\$1,050 per bus x 2 buses	Total	\$2,100
Starr Tours (56 passenger)	\$1,175 per bus x 2 buses	Total	\$2,350
Long Valley Coach Lines	No Quote		

28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to award the contract for the Sandy Hook State Park class trip, as follows, as recommended by the Superintendent. RCV:

Easton Coach (49 passenger)	\$1,050 per bus x 2 buses	Total	\$2,100
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29. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

6/12/13 –Minskoff Theatre, New York, NY – 6<sup>th</sup> grades

Easton Coach (49 passenger)	\$1,095 per bus x 3 buses	Total	\$3,285
Starr Tours	No Quote		
Long Valley Coach Lines (49 passenger)	\$1,000 per bus x 3 buses	Total	\$3,000

30. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to award the contract for the Minskoff Theatre class trip, as follows, as recommended by the Superintendent. RCV:

Long Valley Coach Lines (49 passenger)	\$1,000 per bus x 3 buses	Total	\$3,000
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31. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

6/13/13 –Liberty Science Center, Jersey City, NJ – 4<sup>th</sup> grades

Easton Coach (55 passenger)	\$1,050 per bus x 3 buses	Total	\$3,150
Starr Tours	No Quote		
Long Valley Coach Lines (49 passenger)	\$ 880 per bus x 3 buses	Total	\$2,640

