

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of November 12, 2012

The Washington Township Board of Education met on Monday, November 12, 2012, at 7:39 p.m. for their Regular meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on April 24, 2012 to The Star Gazette, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President, Jude Mohan and Anita Smith. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Sally Christine, Jason Ford and Jayne Howard.

Motion by Anita Smith, seconded by Jude Mohan to approve the minutes of October 15, 2012, as presented. MV: Unanimous – Motion carried **MINUTES**

PUBLIC QUESTIONS & DISCUSSIONS: (Agenda Items)

- a. The public may speak for three (3) minutes unless they have requested to be on the agenda.

None

PUBLIC HEARING:

- a. As per Public Law 18A:23-1 the Board of Education of every school district shall cause an annual audit of the district's accounts and financial transactions to be made by a public school accountant employed by it, which audit shall be completed no later than 4 months after the end of the school fiscal year.

Audit and CAFR presentation by Anthony Ardito, Auditor

Motion by Jude Mohan, seconded by Sheila Dempski to accept the Comprehensive Annual Financial Report of Administrative Findings Financial Compliance and Performance, for the fiscal year ended June 30, 2012, and note that there were no audit recommendations. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried **ACCEPT CAFRA REPORT**

Motion by Sheila Dempski, seconded by Anita Smith to approve the Corrective Action Plan (CAP) for the fiscal year ended June 30, 2012 as prepared by Ardito & Co., LLP. and note that there were no audit recommendations. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried **APPROVE CAP FOR FY END. 6/30/12**

CURRICULUM MINUTE:

- a. EnVisions Math: Kim Sigman
- b. Leveled Math: Grade 2 and Grade 5 Teams
(2nd Grade: Dawn Harper, Amybeth Kupcha, Ruth O'Conne and Laurie Rohmann;
5th Grade: Dawn Baxendale, Diana Carro, Jamie Hussey and Susan Peterson;
Elizabeth Burkat, Christine Drevitch, Heidi Kaiven and Michele Mahon)

SECRETARY'S REPORT:

Motion by Anita Smith, seconded by Jude Mohan to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending October 31, 2012, as presented. MV: Unanimous – Motion carried **STUD. ACT., PETTY CASH & CAFÉ. RPTS.**

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Motion by Jude Mohan, seconded by Sheila Dempski to approve the Board Secretary's and Treasurer's Reports for the month ending October 31, 2012, as presented. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

SECRETARY'S,
TREASURER'S
& FUNDS RPTS.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

SUPERINTENDENT'S REPORT:

Motion by Sheila Dempski, seconded by Anita Smith to approve the out-of-district staff development workshops, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

OUT OF
DISTRICT
WKSPS.

Motion by Anita Smith, seconded by Jude Mohan to approve training of the following staff volunteer to be epipen delegates for 9 students, whose parents requested a delegate at Port Colden School and 13 students whose parents requested a delegate at Brass Castle School for the 2012-2013 school year. They will be trained as per NJDOE guidelines and district policy R5330, as recommended by the Superintendent. (*We are grateful to these individuals for extending themselves as volunteers.*) RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

EPIPEN
DELEGATE

John Hornyak

Motion by Jude Mohan, seconded by Sheila Dempski to approve the 2012-2013 School-Based Mentoring Program Partnership Agreement between Washington Township School District and Big Brothers Big Sisters of Hunterdon, Somerset and Warren, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

BIG BROTHERS
BIG SISTERS
PROGRAM

Motion by Sheila Dempski, seconded by Anita Smith to approve Catherine Golden, Practicum student from Centenary College, effective Fall of 2012, classroom teacher Amybeth Kupcha, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

C. GOLDEN
PRACTICUM
STUDENT

Motion by Anita Smith, seconded by Jude Mohan to approve Michelle Stecker, Practicum student from Felician College, dates of placement April 1, 2013 through June 3, 2013, classroom teacher Tonilynn Melhem, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

M. STECKER
PRACTICUM
STUDENT

Motion by Jude Mohan, seconded by Sheila Dempski to approve submission of New Jersey Quality Single Accountability Continuum (QSAC) "Statement of Assurance" (SOA), as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

SUBMITTSION
OF QSAC SOA

Motion by Sheila Dempski, seconded by Anita Smith to approve the submission of the New Jersey Quality Single Accountability Continuum (QSAC) "District Performance Review" (DPR) Tally sheets to the State of New Jersey, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

SUBMISSIOIN
OF QSAC DPR

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Motion by Anita Smith, seconded by Jude Mohan to approve Good Shepherd Christian Academy request for technology under the New Jersey Nonpublic Technology Initiative Program, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

GOOD
SHEPHERD
CHRISTIAN
ACADEMY NJ
NONPUBLIC
TECHNOLOGY
INITIATIVE
PROGRAM

WHEREAS, the Washington Township School District has consulted with the administrator at Good Shepherd Christian Academy; and

WHEREAS, the Washington Township School District has advised Good Shepherd Christian Academy regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school; and

WHEREAS, the Washington Township School District is in agreement with the technology to be provided to Good Shepherd Christian Academy within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the Nonpublic School Technology Initiative Program Request from Good Shepherd Christian Academy to purchase six (6) student computers;

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached New Jersey Nonpublic School Technology Initiative Program Agreement with forward certified minutes to this Resolution with the Program Agreement to the Executive County Superintendent of Schools of Warren County within the timelines set by the State of Department of Education.

Motion by Jude Mohan, seconded by Sheila Dempski to approve that the Washington Township Board of Education accepts 2012-2013 New Jersey Nonpublic School Technology Initiative Program allocation in the total amount of \$2,653 to Good Shepherd Christian Academy (\$2,321 Washington Township and \$332 Warren Hills), as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

NJ NONPUBLIC
SCHOOL
TECHNOLOGY
INITIATIVE
PROGRAM
ALLOCATION

Other agenda items discussed include:

- Hurricane Sandy Insurance Claim List
- Cafeteria Lunches Served Report
- Transportation Letter: re: Reassignment of Pickle and Essex stop

PRINCIPAL'S REPORT: November

TECHNOLOGY REPORT: November

CORRESPONDENCE:

None

COMMITTEE REPORTS:

Finance & Policy Committee:

Motion by Sheila Dempski, seconded by Anita Smith to approve the Bills List for November 2012. MV: Unanimous – Motion carried

BILLS LIST

Motion by Sheila Dempski, seconded by Anita Smith to approve the line item transfers, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

TRANSFERS

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Education Committee:

Motion by Anita Smith, seconded by Jude Mohan to approve the first reading of the Global Security, Terrorism, and 9/11 in the Classroom Curriculum, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

1ST READ.
GLOBAL SEC.,
TERROR. AND
911 CURR.

Motion by Anita Smith, seconded by Jude Mohan to approve the following club for the 2012-2013 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV: Dempski, Mohan, Smith and Graf – All voting yes – Motion carried

CLUB

Club	Advisor	Sessions	Length of Session	Cost
Chess Club	Michele Mahon	12 sessions	1 hour	\$ 300.00

PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

EXECUTIVE SESSION - if required as indicated in items C below.

EXECUTIVE
SESSION

Motion by Karen Graf, seconded by Sheila Dempski the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of collective bargaining agreements. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. No action will be taken

MV: Unanimous – Motion carried

Time: 9:03 pm

Motion by Jude Mohan, seconded by Sheila Dempski to return to open session.

OPEN SESSION

Discussion on Hurricane Sandy (support the school received from the township) and the election.

MV: Unanimous – Motion carried

Time: 9:40 pm

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ADJOURNMENT:

Motion by Sheila Dempski, seconded by Jude Mohan to adjourn.

ADJOURNMENT

MV: Unanimous – Motion carried

Time: 10:20 pm

Respectfully submitted:

Jean Flynn
Business Administrator/Board Secretary