

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, December 10, 2012

7:30 P.M.

COMMITTEE MEETINGS:

7:00 pm – Personnel Committee: Graf, Dempski, Smith

7:15 pm – Finance & Policy Committee: Dempski, Howard, Mohan

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on April 24, 2012 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
Sheila Dempski, Vice President
Sally Christine
Jason Ford
Jayne Howard
Jude Mohan
Anita Smith

2. Motion by _____, seconded by _____ to approve the minutes of November 12, 2012, as presented. MV:

3. Motion by _____, seconded by _____ to approve the executive session minutes of November 12, 2012, as presented. MV:

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

- a. The public may speak for three (3) minutes unless they have requested to be on the agenda.

C. CURRICULUM MINUTE:

- a. Foss Science Program: Jamie Hussey and Sue Graham

D. SECRETARY'S REPORT

4. Motion by _____, seconded by _____ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending November 30, 2012, as presented. MV

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5. Motion by _____, seconded by _____ to approve the Board Secretary's and Treasurer's Reports for the month ending November 30, 2012, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT

6. Motion by _____, seconded by _____ to approve the following substitutes for the 2012-2013 school year, as recommended by the Superintendent. RCV:

Teacher: Andreina DeSousa, Ann Marie Lee and Liza MacNamara

Paraprofessional: Tamora Volckmann

7. Motion by _____, seconded by _____ to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

8. Motion by _____, seconded by _____ to approve training of the following staff volunteers to be epipen delegates for 9 students, whose parents requested a delegate at Port Colden School and 13 students, whose parents requested a delegate at Brass Castle School for the 2012-2013 school year. They will be trained as per NJDOE guidelines and district policy R5330, as recommended by the Superintendent. (*We are grateful to these individuals for extending themselves as volunteers.*) RCV:

Keith Neuhs and Debbie Corrado

9. Motion by _____, seconded by _____ to approve Joanne Mitch as a long-term substitute for Corinne Gigantino, Step 1 BA salary to be \$45,790, pro-rata, upon completing 20 consecutive days in the same classroom (per 2012-2013 substitute rate schedule) , as recommended by the Superintendent. RCV:

10. Motion by _____, seconded by _____ to approve Rebecca Guenther as a long-term substitute for Jenn McKenna, Step 1 MA+30 salary to be \$52,290, pro-rata, upon completing 20 consecutive days in the same classroom (per 2012-2013 substitute rate schedule) , as recommended by the Superintendent. RCV:

11. Motion by _____, seconded by _____ to approve \$13,686 of Whitney Nalepa's salary to be funded by the 2012-2013 NCLB Federal Grant, as recommended by the Superintendent. RCV:

12. Motion by _____, seconded by _____ to approve \$4,531 of Jesse Kyle's salary to be funded by the 2012-2013 Chapter 193 Non-Public Corrective Speech Program, as recommended by the Superintendent. RCV:

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13. Motion by _____, seconded by _____ without setting precedent, to extend the grace period for filing forms to Ameriflex, coordinators of the plan, from September 30, 2012, to December 31, 2012, allowing employees, who participated in the *first* Flexible Spending Account (FSA) plan, period from January 1, 2012, to June 30, 2012, to be permitted to submit eligible expenses relating to that plan year (January 1, 2012-June 30, 2012). This action allows employees who had forfeiture balances as of September 30, 2012, to submit those eligible expenses relating to that plan year. This motion shall not constitute past practice and this grace period will not be extended in the future, as recommended by the Superintendent. RCV:

14. Motion by _____, seconded by _____ authorizing the submission of the Fitnessgram Grant through the New Jersey Association for Health, Physical Education Recreation and Dance (NJAHIPHERD), as recommended by the Superintendent. RCV:

F. PRINCIPAL'S REPORTS

G. TECHNOLOGY REPORT

H. CORRESPONDENCE

1. Letter from Mr. & Mrs. Trainello

I. COMMITTEE REPORTS

Finance & Policy Committee:

15. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve the Bills List for December 2012. RCV:

17. Motion by _____, seconded by _____ to enter into the Inter-local Service Agreement Between the Township of Washington and the Washington Township Board of Education for the Township to provide lawn mowing service to the Board of Education from January 1, 2013 through December 31, 2015 at a cost of \$3,500 per year, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____ to approve the second reading and adoption of the Global Security, Terrorism, and 9/11 in the Classroom Curriculum, as recommended by the Superintendent. RCV:

19. Motion by _____, seconded by _____ to approve the first reading of the Century 21 Career and Family Life Curriculum, as recommended by the Superintendent. RCV:

Education Committee:

20. Motion by _____, seconded by _____ to approve the following clubs for the 2012-2013 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Length of Session	Cost
Homework Club	Pam Casserly	25 sessions	1 hour	\$ 750.00
Latin Club	Leslie Scherrei	12 sessions	1 hour	\$ 300.00

Transportation Committee:

21. Motion by _____, seconded by _____ to authorize the Business Administrator/Board Secretary to solicit quotes for all class trips, as recommended by the Superintendent. RCV:

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22. Motion by _____, seconded by _____ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

5/30/13 – Battleship New Jersey, Camden, NJ			
Easton Coach (47 passenger)	\$1,095 per bus x 3 buses	Total	\$3,285
Starr Tours (56 passenger)	\$1,300 per bus x 3 buses	Total	\$3,900
Long Valley Coach Lines (49 passenger)	\$ 975 per bus x 1 bus	Total	\$ 975

23. Motion by _____, seconded by _____ to award the contract for the Battleship New Jersey class trip, as follows, as recommended by the Superintendent. RCV:

Long Valley Coach Lines (49 passenger)	\$ 975 per bus x 1 bus	Total	\$ 975
Easton Coach (47 passenger)	\$ 1,095 per bus x 2 buses	Total	\$2,190

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items b & i below.

24. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Individual privacy and Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

Motion by _____, seconded by _____ to return to open session.

MV: _____ Time: _____

L. ADJOURNMENT

25. Motion by _____, seconded by _____ to adjourn.

MV: _____ Time: _____