

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of March 26, 2012

The Washington Township Board of Education met on Monday, March 26, 2012, at 7:35 p.m. for their Regular meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on May 13, 2011 to The Express Times, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President, Sally Christine, Jayne Howard, and Anita Smith. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Jason Ford and Jude Mohan

PRESENTATIONS:

- a. State Level Award - New Jersey Department of Environmental Protection Division of Fish and Wildlife's Native Fish Art and Writing Contest
 - i. Nick Paruta, grade 6, 1st place
- b. State Level Award - PTA 2012 Reflections
 - i. Sophia Page, grade 5, Certificate of Excellence for Performing Arts. Best of luck to Sophia, whose dance choreography moves on to national level competition.
- c. Teacher of the Year
 - i. Marilyn Balzer – Brass Castle
 - ii. Kara Lisk – Port Colden
- d. Exxon Mobil Grant Award
 - i. Brass Castle School:
 - “Flip-it to Read and Write” - \$400.00
Pam Casserly & Susie Motzenbecker
 - “Patriotic Pageantry” - \$100.00
Susan Peterson
 - ii. Port Colden School
 - “What’s the Difference” – \$500.00
Patty Bell, Tonilynn Melhem, Debbie Polhemus and Paula Trush
- e. Curriculum Minute: “Read Naturally”
 - i. Sharon Johnson – Brass Castle
 - ii. Jill Stocker – Port Colden

CURRICULUM
MINUTE

PUBLIC HEARING

a. As per Public Law 6A:23-8.1 each school district shall present a proposed budget for the upcoming school year.

Motion by Sheila Dempski, seconded by Jayne Howard to adopt the proposed budget of the Washington Township Board of Education for the 2012-2013 school year as follows: RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried

PROPOSED
BUDGET 2012-
2013

General Fund	\$ 8,587,172.00
Special Revenue Fund	<u>234,096.00</u>
Total Base Budget	\$ 8,821,268.00

Motion by Anita Smith, seconded by Sally Christine that the following General Fund Tax Levy be approved to support the 2012-2013 budget: RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried

GENERAL FUND
TAX LEVY

General Fund Tax Levy \$ 5,440,521.00

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Motion by Sally Christine, seconded by Jayne Howard to approve the minutes of February 13, 2012, as presented. MV: Unanimous – Motion carried MINUTES FEB.

Motion by Jayne Howard, seconded by Sheila Dempski to approve the executive session minutes of February 13, 2012, as presented. MV: Unanimous – Motion carried EXECUTIVE MINUTES FEB.

Motion by Sheila Dempski, seconded by Anita Smith to approve the minutes of March 1, 2012, as presented. MV: Graf abstained – All others voting yes – Motion carried MINUTES MARCH 1

PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

None

SECRETARY'S REPORT

Motion by Anita Smith, seconded by Sally Christine to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending February 29, 2012, as presented. MV: Unanimous – Motion carried STUD. ACT., PETTY CASH & CAFÉ RPTS.

Motion by Sally Christine, seconded by Jayne Howard to approve the Board Secretary's and Treasurer's Reports for the month ending February 29, 2012, as presented. (Note: The New Jersey Department of Education requires that New Jersey school districts use this language when approving the monthly secretary's and treasurer's reports and acknowledging no major account has been overexpended. Dollar amounts are no longer part of the motion.) RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried SECRETARY'S, TREASURER'S & FUNDS REPORTS

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

SUPERINTENDENT'S REPORT

Motion by Jayne Howard, seconded by Sheila Dempski to approve the following substitute for the 2011-2012 school year, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried SUBSTITUTE

Teacher: Debra Mullen

Motion by Sheila Dempski, seconded by Anita Smith, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried OOD STAFF DEVELOPMENT

Motion by Jayne Howard, seconded by Sheila Dempski to approve the revised 2011-2012 School Calendar, with final day for students and staff being June 14, 2012, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried REVISED 2011-2012 SCHOOL CALENDAR

Motion by Sheila Dempski, seconded by Anita Smith to employ Lisa Conklin, as a paraprofessional, salary to be \$12.30 per hour, hours not to exceed 30 hours per week, Step 1, pending completion of all paperwork, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried LISA CONKLIN, EMPLOY PARA

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- Motion by Anita Smith, seconded by Sally Christine to approve Catherine Golden, Practicum student from Centenary College, effective Fall of 2012, classroom teacher Amybeth Kupcha, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried C. GOLDEN PRACTICUM STUDENT
- Motion by Sally Christine, seconded by Jayne Howard to approve Nicholas Apostolea, student from Kean University, to observe for twenty (20) hours throughout one semester, classroom teacher John Hornyak at Brass Castle School, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried N. APOSTOLEA OBSERVATION
- Motion by Jayne Howard, seconded by Sheila Dempski to accept the Child Assault Prevention (CAP) Grant for 2012-2013 in the amount of \$1,208.00, (WTSD share of program is \$362.40), as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried CAP GRANT
- Motion by Sheila Dempski, seconded by Anita Smith to approve the following field trips for the 2011-2012 school year, as recommended by the Superintendent. (*All students will be transported in school buses.*) RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried FIELD TRIPS
- Hackettstown High School, Hackettstown, NJ – 6th Grade Instrumental Music, Wednesday, March 21, 2012, 10:45 am.
- Mary Apgar Center, Washington, NJ – 5th Grade – Watters, Tuesday, April 3, 2012 (rain date April 4, 2012), 9:30 am – students will be walking over to the center.
- Motion by Anita Smith, seconded by Sally Christine to accept the 2011 IDEA-B Final Report application approved by the Office of Grants Management, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried 2011 IDEA-B FINAL RPT. ACCEPT
- Motion by Sally Christine, seconded by Jayne Howard to approve the submission of the 2012 IDEA Amendment 1 (Amendment 1 is to carry-over 2010-2011 unused funds – these funds total \$51,020 – [\$35,210 – related to Non-Public Professional Services unspent]), as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried 2012 IDEA AMENDMENT 1 SUBMISSION
- Motion by Jayne Howard, seconded by Sheila Dempski to accept the 2012 Project Wet...Water Festival Grant. Monies will be used for an outside environmental presenter and supplies for the water festival instructional activities. If monies can be used for technology purchases we will be purchasing another iPad, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried 2012 PROJECT WET WATER FEST. GRANT
- Motion by Anita Smith, seconded by Sally Christine to apply for Washington Township's Clean Communities Grant in the amount of \$1,500.00 for our district. Grant requirements will include a school-wide effort for litter pickup and removal at the Brass Castle School, Meadow Breeze Park area and the Port Colden School. Funding will be used to support environmental programming and STEM (Science, Technology, Engineering, and Mathematics) standards for the students in Port Colden and Brass Castle schools, as recommended by the Superintendent. RCV: Christine, Dempski, Howard, Smith and Graf – All voting yes – Motion carried W.T. CLEAN COMM. GRANT

Jayne Howard left at 9:00 pm

PRINCIPAL'S REPORTS

TECHNOLOGY REPORT

CORRESPONDENCE

1. Thank you from Marilyn Balzer; and
2. Letter from New Jersey School Boards Association.

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COMMITTEE REPORTS

Finance & Policy Committee:

Motion by Sheila Dempski, seconded by Anita Smith to approve the attached transfers within the 2011-2012 budget, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried TRANSFERS

Motion by Sheila Dempski, seconded by Sally Christine to approve the Bills List for March, 2012. MV: Unanimous – Motion carried BILLS LIST

Education Committee:

Motion by Sally Christine, seconded by Anita Smith to approve the second reading and adoption of the Social Studies curriculum, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried SOCIAL STUD.
SECOND READ.
& ADOPTION

Motion by Sally Christine, seconded by Anita Smith to approve the first reading Visual Arts curriculum, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried VISUAL ARTS
FIRST READ.

Motion by Sally Christine, seconded by Anita Smith to approve the purchase of new math textbooks. Title: Common Core envision Math, Publisher: Scott Foresman Addison Wesley, total number of books purchased will be 321 at a cost of \$32,680.12 (Total Value of Proposal: \$95,681.38, Total Complimentary: \$63,001.26 Subtotal Purchase Amount: \$30,259.37 – shipping (8.00%) \$2,420.75), see attached, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried MATH
TEXTBOOKS
PURCHASE

Motion by Sally Christine, seconded by Anita Smith to approve the following clubs for the 2011-2012 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried CLUBS

Club	Advisor	Sessions	Length of Session	Cost
Boys Running Club	John Hornyak	18 sessions	1 hour	\$450.00
After School Sports	John Hornyak	8 sessions	1 hour	\$200.00

Transportation Committee:

Motion by Sheila Dempski, seconded by Anita Smith to enter into a Joint Transportation Agreement with Sussex County Educational Co-Op for the 2012-2013 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried JOINT TRANS.
SCE CO-OP.
2012-2013

Facilities Committee:

Motion by Anita Smith, seconded by Sally Christine to accept the following bids for the Reroofing and Reflashing at the Brass Castle and Port Colden Schools, as recommended by the Superintendent. RCV: Christine, Dempski, Smith and Graf – All voting yes – Motion carried ACCEPT BIDS
REROOFING &
REFLASHING AT
BC & PC

Hygrade Insulators, Inc.

Base Bid:	\$175,200
Alternate #1	46,995
Alternate #2	27,150
Total	\$249,345

D.A. Nolt, Inc.

Base Bid:	\$190,800
Alternate #1	60,680
Alternate #2	51,009
Total	\$302,489

Arista Builders and Designers, Inc.

Base Bid:	\$238,000
Alternate #1:	42,000
Alternate #2:	70,000
Total:	\$350,000

Cannella Roofing, Inc.

Base Bid:	\$139,000
Alternate #1:	41,500
Alternate #2:	24,000
Total:	\$204,500

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RVT Construction, Inc.

Base Bid: \$163,350
 Alternate #1: 46,620
 Alternate #2: 23,958
 Total: \$233,928

**Polylite Roof Decks, Inc.
 (Bid Packet Incomplete)**

Base Bid: \$124,952
 Alternate #1: 33,500
 Alternate #2: 22,399
 Total: \$180,851

Gen II Contracting Co., Inc.

Base Bid: \$143,100
 Alternate #1: 46,200
 Alternate #2: 19,668
 Total: \$208,968

Motion by Anita Smith, seconded by Sally Christine to award the following bid for Reroofing and Reflashing at the Brass Castle and Port Colden Schools to Cannella Roofing, Inc. subject to bid packet receipt and verification of all required documents, as recommended by the Superintendent. RCV: Christine, DempSKI, Smith and Graf – All voting yes – Motion carried

AWARD
 CONTRACT FOR
 REROOFING &
 REFLASHING AT
 BC & PC
 CANNELLA
 ROOFING, INC.

Cannella Roofing, Inc.

Base Bid: \$139,000
 Alternate #1: 41,500
 Alternate #2: 24,000
 Total: \$204,500

Motion by Anita Smith, seconded by Sally Christine to accept the following bids for the Sump Pump Construction at the Port Colden School, as recommended by the Superintendent. RCV: Christine, DempSKI, Smith and Graf – All voting yes – Motion carried

ACCEPT BIDS
 FOR SUMP
 PUMP CONST.
 AT PC

Aero Plumbing & Heating Co., Inc.

Base Bid: \$85,850
 Alternate #1: 5,000
 Total: \$90,850

Drill Construction

Base Bid: \$70,100
 Alternate #1: 4,500
 Total: \$74,600

Iron Mountain Mechanical, LLC

Base Bid: \$92,399
 Alternate #1: 6,142
 Total: \$98,541

Motion by Anita Smith, seconded by Sally Christine to award the following bid for the Sump Pump Construction at the Port Colden School to Drill Construction subject to bid packet receipt and verification of all required documents, as recommended by the Superintendent. RCV:

AWARD
 CONTRACT FOR
 SUMP PUMP
 CONST. AT PC
 TO DRILL
 CONST.

Drill Construction

Base Bid: \$70,100
 Alternate #1: 4,500
 Total: \$74,600

PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Mr. Smith asked if board members have enough time to review the bills. Board response was yes.
 Ms. Yahara had a concern regarding changing calendar with dual working family and quality child care.
 Ms. Yahara stated she had a problem with the eblast. Problem to be addressed.

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EXECUTIVE SESSION - if required as indicated in items A & C below.

**EXECUTIVE
SESSION**

Motion by Sheila Dempski, seconded by Anita Smith the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of matters rendered confidential by Federal Law, State Law, or Court Rule and collective bargaining agreements. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Unanimous – Motion carried
No action to follow

Time: 9:20 pm

Motion by Anita Smith, seconded by Sheila Dempski to return to open session.

OPEN SESSION

MV: Unanimous – Motion carried

Time: 9:36 pm

ADJOURNMENT

Motion by Sally Christine, seconded by Anita Smith to adjourn.

ADJOURNMENT

MV: Unanimous – Motion carried

Time: 9:37 pm

Respectfully submitted:

Jean Flynn
Business Administrator/Board Secretary