

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of January 9, 2012

The Washington Township Board of Education met on Monday, January 9, 2012, at 7:37 p.m. for their Regular meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on May 13, 2011 to The Express Times, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President (arrived 7:44 pm), Jayne Howard and Jude Mohan. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, and Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: Sally Christine, Jason Ford and Anita Smith

PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

a. The public may speak for three (3) minutes unless they have requested to be on the agenda.

None

Sheila Dempski arrived at 7:44 pm

Mr. Jinks, Superintendent presented an article from the Sunday Star Ledger, dated January 8, 2012, regarding New Jersey property taxes. The chart categorized Municipality, County and School, by city/town taxes with the one-year, five-year and 10-year percentage increases. Washington Township School tax showed a decrease of 41% (one-year), 38% (five-year) and 25% (ten-year) as published in the article.

CURRICULUM MINUTE:

Project Read – Whitney Nalepa

PUBLIC HEARINGS:

a. Violence and Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there were no incidents of violence or vandalism during the 2011/2012 school year for the period ending December 31, 2011, which rose to the standards established by the Department of Education.

ACCEPT BI-
ANNUAL V&V
REPORT

Motion by Jayne Howard, seconded by Sheila Dempski to accept the Bi-Annual Report of Violence and Vandalism dated December 31, 2011 as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes –

HIB REPORT

Motion carried

b. Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year.

As reported to the Board at their September 12, 2011, Board meeting. There was one incident (#PC9-9-11) reported to Jennifer McKenna, District HIB Specialist. The incident was reported as a 'bullying' between two students on a school bus. The HIB Specialist investigated the incident and found the incident to be 'conflict'.

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As reported to the Department of Education, there were no incidents of harassment, intimidation or bullying during the 2011/2012 school year for the period ending December 31, 2011.

Motion by Sheila Dempski, seconded by Jude Mohan to accept the Bi-Annual Report of Harassment, Intimidation and Bullying, dated December 31, 2011, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

SECRETARY'S REPORT

Motion by Jude Mohan, seconded by Jayne Howard to approve the Preliminary Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2011 (Revised Report to be approved in February), as presented. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Motion by Jayne Howard, seconded by Sheila Dempski to approve the Secretary's Report for December 31, 2011, showing a cash balance of \$1,018,891.99. MV: Unanimous – Motion carried

Motion by Sheila Dempski, seconded by Jude Mohan to approve the Treasurer's Report for December 31, 2011, showing a cash balance of \$1,018,891.99 and note that the report is in agreement with the Secretary's Report for December 31, 2011. MV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Motion by Jude Mohan, seconded by Jayne Howard to certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a) and no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b). RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

SUPERINTENDENT'S REPORT

Motion by Jayne Howard, seconded by Sheila Dempski to approve the following substitutes for the 2011-2012 school year, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Custodial: Judy Sailer and Sheila Wiles (pending criminal history review)

Paraprofessional: Jessica Dougherty

Motion by Sheila Dempski, seconded by Jude Mohan to approve the out-of-district In-

ACCEPT BI-ANNUAL HIB REPORT

STUD. ACT., PETTY CASH & CAFÉ RPTS.

SECRETARY'S REPORT

TREASURER'S REPORT

FUNDS

SUBSTITUTES

OOD STAFF DEVELOPMENT

D. HARPER MATERNITY AND FAMILY LEAVE

T. VOLCKMANN LONG TERM

Service Experiences, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried SUB - ROHMANN

Motion by Jude Mohan, seconded by Jayne Howard to approve maternity and New Jersey Family Leave for Dawn Harper starting April 16, 2012 until 12 weeks after the birth of the baby using sick days and New Jersey Family and Medical Leave, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried L. PRICE LONG TERM SUB - HARPER

Motion by Jayne Howard, seconded by Sheila Dempski to employ Tamora Volckmann to be a long-term substitute for Laurie Rohmann, Step 1BA, salary to be \$44,865, pro-rata, effective when family leave begins, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried SHARED SERV. MANSFIELD CURRICULUM

Motion by Sheila Dempski, seconded by Jude Mohan to employ Loren Price to be a long-term substitute, for Dawn Harper, Step 1BA, salary to be \$44,865, pro-rata, effective when family leave begins, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried FIELD TRIP

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Motion by Jude Mohan, seconded by Jayne Howard to enter into a shared-services agreement effective July 1, 2011 through June 30, 2012 with Mansfield Township School District for the purpose of providing the aforementioned school district a written K--8 Curriculum. Cost not to exceed \$1,500, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried RESCIND MEMORIALIZE SICK TIME MOTION DATED 12/12/11

Motion by Jayne Howard, seconded by Sheila Dempski to approve the following field trip for the 2011-2012 school year, as recommended by the Superintendent. (*All students will be transported in school buses.*) RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried APPROVE MEMORIALIZE REVISED MOTION

Harmony Elementary School, Harmony, NJ – 5th Grade Enrichment, Strategic Thinking Day, Friday, March 23, 2012, 9:30 am – 2:00 pm CLASS TRIP TRANS. QUOTES

Motion by Sheila Dempski, seconded by Jude Mohan to rescind motion dated December 12, 2011 to memorialize sick-time compensation to employees hired prior to 1995 who have accumulated unused sick time may be compensated upon retirement in accordance with the terms of the teachers' contract, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried AWARD TRANS. CONTRACT CLASS TRIP

Motion by Jude Mohan, seconded by Jayne Howard to memorialize sick-time compensation to employees hired prior to 1996 who have accumulated unused sick time may be compensated upon retirement in accordance with the terms of the teachers' contract, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Motion by Sheila Dempski, seconded by Jayne Howard to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

5/16/12 – Sandy Hook State Park, NJ			
Easton Coach (49 passenger)	\$1,050	per bus x 2 buses	
Total	\$2,100		
Starr Tours (56 passenger)	\$1,260	per bus x 2 buses	Total
	\$2,520		
Long Valley Coach Lines (49/55 passenger)	\$ 925	per bus x 2 buses	Total TRANSFERS
	\$1,850		

Motion by Jude Mohan, seconded by Jayne Howard to award the contract for the Sandy Hook State Park class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Long Valley Coach Lines (49/55 passenger)	\$ 925	per bus x 2 buses	Total
	\$1,850		

PRINCIPAL’S REPORTS

BILLS LIST
APPROVE AND
ADOPT POLICY
ALERT 195

TECHNOLOGY/CURRICULUM REPORT

CORRESPONDENCE – WTEA gave a donation to the “Hope for Allie Foundation” in the name of each Board Member.

COMMITTEE REPORTS

Finance & Policy Committee:

Motion by Sheila Dempski, seconded by Jude Mohan to approve the line item transfers, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Motion by Sheila Dempski, seconded by Jayne Howard to approve the Bills List for January, 2012. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

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Motion by Sheila Dempski, seconded by Jude Mohan to approve the first reading of Policy Alert 195, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

POLICY ALERT – 195

0168 – Recording Board Meetings (Revised)

Bylaw 0168 provides guidance to Board of Educations related to the public’s desire to video tape board meetings.

5519 – Dating Violence at School (New)

Dating violence legislation, P.L. 2011 Chapter 64 was recently signed requiring school districts to have a policy to prevent and respond to incidents of dating violence at school. The new law takes effect for the 2011-2012 school year and required the NJDOE to establish a task force to develop policy guidance. The new law requires each school district/charter school to approve a policy to prevent, respond, and educate their pupils, as well as

their school community, on acts or incidents of dating violence.

6424 – Emergency Contracts (Revised)

Policy Guide 6424 has been revised to incorporate a Superintendent authority to issue an emergency contract in the event of an emergency. The Executive County Superintendent must be notified within 3 days.

ACCEPT
TRANS.
QUOTES CLASS
TRIP

6472 – Tuition Assistance (New)

The new statute N.J.S.A. 18A:6-8.5c. that indicates, “*The tuition assistance or additional compensation shall be provided only for a course or degree related to the employee’s current or future job responsibilities.*”

8505 – School Nutrition (Revised)

The State of New Jersey Department of Agriculture recently provided districts an update regarding the Federal Healthy, Hunger-Free Act of 2010 and a new prohibition on schools offering whole milk or reduced fat milk (2%) and the requirement to offer potable water without charge during meal service.

AWARD TRANS.
CONTRACT
CLASS TRIP

9180 – School Volunteers (Revised)

N.J.S.A. 18A:6-7.2 indicates a school district can require a criminal history record check of school volunteers provided the Board reimburses the applicant for the cost of the criminal history record check. Recommend “regular basis” volunteers to have a criminal history record check, but not require a criminal history record of “special occasion” the one time per school year volunteer.

9181 – Volunteer Athletic Coaches and C0-Curricular Activity Advisors/Assistants (Revised)

This Policy Guide provides the option of requiring a criminal history record check for these volunteers with the cost to be reimbursed to the applicant by the Board.

ACCEPT
TRANS.
QUOTES CLASS
TRIP

Facilities & Transportation Committee:

Motion by Jayne Howard, seconded by Jude Mohan to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

5/18/12 – Franklin Institute, Philadelphia, PA									
Easton Coach (55 passenger)		\$1,155	per	bus	x	2	buses		
Total	\$2,310								
(47 passenger)		\$1,050	per	bus	x	2	buses	Total	\$2,100
Starr Tours (56 passenger)								Sold Out	
Long Valley Coach Lines (55 passenger)		\$ 925	per	bus	x	2	buses	Total	
	\$1,850								

AWARD TRANS.
CONTRACT
CLASS TRIP

Motion by Jayne Howard, seconded by Jude Mohan to award the contract for the Franklin Institute class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Long Valley Coach Lines (55 passenger)	\$ 925 per bus x 2 buses	Total
	\$1,850	

ACCEPT
TRANS.
QUOTES CLASS
TRIP

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AWARD TRANS.
CONTRACT
CLASS TRIP

Motion by Jayne Howard, seconded by Jude Mohan to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

5/30/12 – Camden Waterfront Battleship NJ & Aquarium

Easton Coach (47 passenger)	\$1,050 per bus x 3 buses	
Total	\$3,150	
(55 passenger)	\$1,155 per bus x 3 buses	Total \$3,465
Starr Tours (56 passenger)	No Quote	
Long Valley Coach Lines (55 passenger)	Sold Out	

EXECUTIVE
SESSION

Motion by Jayne Howard, seconded by Jude Mohan to award the contract for the Camden Waterfront Battleship NJ & Aquarium class trip, as follows, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Easton Coach (47 passenger)	\$1,050 per bus x 3 buses
Total	\$3,150

Motion by Jayne Howard, seconded by Jude Mohan to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

5/23/12 – Minskoff Theater, New York, NY

Easton Coach (49 passenger)	\$1,050 per bus x 3 buses
Total	\$3,150
Starr Tours	No Quote Sold Out
Long Valley Coach Lines	Sold Out

Motion by Jayne Howard, seconded by Jude Mohan to award the contract for the Minskoff Theater, New York, NY, as follows, as recommended by the Superintendent. RCV: Dempski, Howard, Mohan and Graf – All voting yes – Motion carried

Easton Coach (49 passenger)	\$1,050 per bus x 3 buses
Total	\$3,150

PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

OPEN SESSION

None

EXECUTIVE SESSION - if required as indicated in items **c/g** below.

ADJOURNMENT

Motion by Jude Mohan, seconded by Jayne Howard the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation

- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of collective bargaining agreements and pending or anticipated litigation. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes
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of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Unanimous – Motion carried Time: 8:33 pm

Motion by Sheila Dempski, seconded by Jude Mohan to return to open session.

MV: Unanimous – Motion carried Time: 8:40 pm

ADJOURNMENT:

Motion by Sheila Dempski, seconded by Jude Mohan to adjourn.

MV: Unanimous – Motion carried Time: 8:40 pm

Respectfully submitted:

Jean Flynn
Business

Administrator/Board Secretary