

WASHINGTON TOWNSHIP BOARD OF EDUCATION

Minutes of February 13, 2012

The Washington Township Board of Education met on Monday, February 13, 2012, at 7:42 p.m. for their Regular meeting.

The meeting was called to order by Karen Graf, President. Mrs. Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 23, 2012 to The Express Times, and to the Clerk of Washington Township.

Members in attendance were Karen Graf, President, Sheila Dempski, Vice-President, Sally Christine, Jason Ford, Jayne Howard, Jude Mohan and Anita Smith. In addition Roger Jinks, Superintendent, Jean Flynn, Board Secretary, Valerie Mattes and Keith Neuhs, Principals were also present.

Members absent: None

Motion by Anita Smith, seconded by Sally Christine to approve the minutes of December 12, 2011, as presented. MV: Unanimous – Motion carried MINUTES DEC.

Motion by Sally Christine, seconded by Jude Mohan to approve the executive session minutes of December 12, 2011, as presented. MV: Unanimous – Motion carried EXECUTIVE MINUTES DEC.

Motion by Jude Mohan, seconded by Jayne Howard to approve the minutes of January 9, 2012, as presented. MV: Ford and Smith abstained – All others voting yes – Motion carried MINUTES JAN.

Motion by Jayne Howard, seconded by Jason Ford to approve the executive session minutes of January 9, 2012, as presented. MV: Ford and Smith abstained – All others voting yes – Motion carried EXECUTIVE MINUTES JAN.

**PUBLIC QUESTIONS & DISCUSSIONS** (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

None

**CURRICULUM MINUTE:**

CURRICULUM MINUTE

1. "IPads for Instruction" – Kim Sigman, Laura Sullivan and Sarah Baratta.
2. New Website Introduction – Kim Sigman presented.

**SECRETARY'S REPORT**

FYI – Cafeteria Report month ending January 2012.

Motion by Jason Ford, seconded by Sheila Dempski to approve the final Student Activity Report for the month ending December 31, 2011, as presented. MV: Unanimous – Motion carried FINAL STUD. ACT. RPT. DEC.

Motion by Sheila Dempski, seconded by Anita Smith to approve the final Treasurer's Report for December 31, 2011, showing a cash balance of \$1,018,891.99, and note that the report is in agreement with the Secretary's Report for December 31, 2011. MV: Unanimous – Motion carried FINAL TREASURER'S RPT. DEC.

Motion by Anita Smith, seconded by Sally Christine to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending January 31, 2012, as presented. MV: Unanimous – Motion carried STUD. ACT., PETTY CASH & CAFÉ RPTS.

Motion by Sally Christine, seconded by Jude Mohan to approve the Secretary's Report for January 31, 2012, showing a cash balance of \$1,899,220.50. MV: Unanimous – Motion carried SECRETARY'S REPORT

Minutes of February 13, 2012

Motion by Jude Mohan, seconded by Jayne Howard to approve the Treasurer's Report for January 31, 2012, showing a cash balance of \$1,899,220.50, and note that the report is in agreement with the Secretary's Report for January 31, 2012. MV: Unanimous – Motion carried TREASURER'S REPORT

Motion by Jayne Howard, seconded by Jason Ford to certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a) and no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b). RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried FUNDS

**SCHOOL BUDGET RELATED ITEMS:**

FYI – Frequently Asked Questions Regarding New School Election Law.

Motion by Sheila Dempski, seconded by Anita Smith to adopt the following resolution, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried MOVING SCHOOL BOARD ELECTIONS TO NOVEMBER

Establishing the Election of Members of the Washington Township Board of Education  
As the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 authorizes changing the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a school district or the municipality or municipalities constituting such district, as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change to a November election remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, The Washington Township Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, The Washington Township Board of Education believes that more citizens will participate in the selection of school board members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, The Washington Township Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November.

NOW, THEREFORE, BE IT RESOLVED,  
That, pursuant to P.L. 2011, c. 202, the Washington Township Board of Education changes the annual election date for school board members from the third Tuesday in April to the November General Election, beginning in 2012; and be it further

## Minutes of February 13, 2012

RESOLVED, That, pursuant to P.L. 2011, c. 202, the annual organization meeting of the Washington Township Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place in the first week of January 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Washington Township Board of Education whose terms would have expired by May 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Warren County Clerk; the Warren County Board of Elections and/or Superintendent of Elections; the Washington Township municipal clerk(s) and school board secretary or secretaries; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, That a copy of this resolution also be provided to the New Jersey School Boards Association and New Jersey State League of Municipalities.

Motion by Anita Smith, seconded by Sally Christine to adopt the following resolution, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried UNFUNDED  
MANDATE

This Resolution is in support of Allamuchy Board of Education's request to have Section 14 P.L. 2010ch.122 set aside as an unfunded mandate.

Whereas, the Washington Township Board of Education is concerned that adherence to the Harassment, Intimidation, and Bullying (HIB) Law creates a significant drain on the human and financial resources of the District; and

Whereas, the Washington Township Board of Education believes that this law is an unfunded mandate; and

Whereas the Allamuchy Board of Education seeks to have this law set aside because it is an unfunded mandate; therefore

The Washington Township Board of Education enthusiastically supports the Allamuchy Board of Education in its application for summary judgment as follows:

A. Declaring that section 14 of P.L. 2010ch.122 amending section 5 of P.L. 2002 Ch.8 (N.J.S.A. 18A:37-17) which statute requires schools and school districts annually to establish, implement, document and assess bullying prevention programs or approaches and other initiatives involving school staff, students, administrators, volunteers, parents, law enforcement and community members so as to create school-wide conditions to prevent and address harassment, intimidation and bullying is an unfunded mandate in violation of N.J. Const. Art. VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire.

B. Declaring that section 17 of P.L. 2010 Ch. 122 which is codified at N.J.S.A. 18A:27-20 which statute requires local school districts to create and staff new work titles of anti-bullying specialist and anti-bullying coordinator and to train those individuals is an unfunded mandate in violation of N.J. Const. Art. VIII, §2, ¶5 and N.J.S.A 52:13H-2 and shall cease to be mandatory in effect and shall expire.

C. Declaring that section 18 of P.L. 2010 Ch. 122 which is codified at N.J.S.A. 18A:37-21 which statute requires each school district to establish a school safety team in each school is an unfunded mandate in violation of N.J. Const. Art VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire to the extent that any compulsory appointment to the team requires payment of compensation for such service.

## Minutes of February 13, 2012

D. Declaring that section 12 of P.L. 2010 Ch. 122 amending Section 3 of P.L. 2002, c.83 (C.18A:37-15) which statute provides in subsection 3(b)(7) that a district's policies must make provision for "the range of ways in which a school will respond once an incident of harassment, intimidation or bullying is identified, which shall be defined by the principal in conjunction with the school anti-bullying specialist, but shall include an appropriate combination of counseling, support services, intervention services, and other programs, as defined by the commissioner" thereby requiring the district to provide services, all of which are not funded by the State and therefore will require local funds is an unfunded mandate in violation of N.J. Const. Art VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire.

Upon passage of this resolution, the Board Secretary is ordered to forward it to Governor Chris Christie, Lieutenant Governor Kim Guadagno, Senator Kevin J. O'Toole, Assemblyman Scott T. Rumana, Assemblyman David C. Russo, Acting Commissioner of Education Chris Cerf, the Bergen County Association of School Business Officials, the New Jersey Association of School Administrators, the New Jersey Association of School Business Administrators, the Bergen County School Boards Association, the New Jersey School Boards Association, the Garden State Coalition of Schools, 23<sup>rd</sup> District Legislators, Warren County School Boards Association and the Unfunded Mandate Commission.

**SUPERINTENDENT'S REPORT**

Motion by Jayne Howard, seconded by Jason Ford to approve the following substitutes for the 2011-2012 school year, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried **SUBSTITUTES**

Teacher: Cailla D. Mullen, Jessica Dougherty (pending certification) and Christeen Devlin (pending criminal history check)

Secretarial: Jessica Dougherty

Motion by Jason Ford, seconded by Sheila Dempksi, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried **OOD STAFF DEVELOPMENT**

Motion by Sheila Dempksi, seconded by Anita Smith to approve Jaime Pasquini, student at Northampton Community College, to complete ten (10) hours of observation in special education classrooms, (rotating between Baratta, Maurer, Meyerhofer) beginning February 24, 2012, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried **JAIME PASQUINI OBSERVATION**

Motion by Anita Smith, seconded by Sally Christine to approve Megan Krukowski, student at Rutgers University Graduate School of Education Dual Special Education/Elementary Education, to observe a special education program for 6 (six) hours over 4 (four) visits from Tuesday, March 13, 2012, through Friday, March 16, 2012, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried **MEGAN KRUKOWSKI OBSERVE**

Motion by Sally Christine, seconded by Jude Mohan to approve the 2012-2013 School Calendar, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried **2012-2013 SCHOOL CALENDAR**

Motion by Jude Mohan, seconded by Jayne Howard to apply to New Jersey Department of Education for participation in the Race to the Top Phase 3 (RTT3). Funds to be used to implement a new teacher evaluation system, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried **RTT3**

Minutes of February 13, 2012

## PRINCIPAL'S REPORT

## TECHNOLOGY REPORT

## CORRESPONDENCE

1. Letter from New Jersey General Assembly referencing Assembly Bill No. 4132; and
2. HCESC – Current Savings Summary.

## COMMITTEE REPORTS

### Finance & Policy Committee:

Motion by Sheila Dempski, seconded by Jayne Howard to approve the line item transfers, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried TRANSFERS

Motion by Sheila Dempski, seconded by Jayne Howard to approve the Bills List for February, 2012. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried BILLS LIST

Motion by Sheila Dempski, seconded by Jayne Howard to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, as recommended by the Superintendent. RCV: SEMI WAIVER

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-13, and

Whereas, the Washington Twp Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) allowable Medicaid eligible classified students for the 2012-13 budget year.

Now Therefore Be It Resolved, that the Washington Twp Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2012-13 school year.

Motion by Sheila Dempski, seconded by Jayne Howard to approve the second reading and adoption of Policy Alert 195, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried POLICY ALERT  
195 SECOND  
READING AND  
ADOPTION

### POLICY ALERT – 195

#### 0168 – Recording Board Meetings (Revised)

Bylaw 0168 provides guidance to Board of Educations related to the public's desire to video tape board meetings.

#### 5519 – Dating Violence at School (New)

Dating violence legislation, P.L. 2011 Chapter 64 was recently signed requiring school districts to have a policy to prevent and respond to incidents of dating violence at school. The new law takes effect for the 2011-2012 school year and required the NJDOE to establish a task force to develop policy guidance. The new law requires each school district/charter school to approve a policy to prevent, respond, and educate their pupils, as well as their school community, on acts or incidents of dating violence.

#### 6424 – Emergency Contracts (Revised)

Policy Guide 6424 has been revised to incorporate a Superintendent authority to issue an emergency contract in the event of an emergency. The Executive County Superintendent must be notified within 3 days.

Minutes of February 13, 2012

**6472 – Tuition Assistance (New)**

The new statute N.J.S.A. 18A:6-8.5c. that indicates, “*The tuition assistance or additional compensation shall be provided only for a course or degree related to the employee’s current or future job responsibilities.*”

**8505 – School Nutrition (Revised)**

The State of New Jersey Department of Agriculture recently provided districts an update regarding the Federal Healthy, Hunger-Free Act of 2010 and a new prohibition on schools offering whole milk or reduced fat milk (2%) and the requirement to offer potable water without charge during meal service.

**9180 – School Volunteers (Revised)**

N.J.S.A. 18A:6-7.2 indicates a school district can require a criminal history record check of school volunteers provided the Board reimburses the applicant for the cost of the criminal history record check. Recommend “regular basis” volunteers to have a criminal history record check, but not require a criminal history record of “special occasion” the one time per school year volunteer.

**9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)**

This Policy Guide provides the option of requiring a criminal history record check for these volunteers with the cost to be reimbursed to the applicant by the Board.

**Education Committee:**

Motion by Anita Smith, seconded by Sally Christine to approve the first reading of the Social Studies curriculum, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried

FIRST READING  
SOCIAL  
STUDIES  
CURRICULUM

Motion by Anita Smith, seconded by Sally Christine to approve the following club for the 2011-2012 school year pending an equal program is available to the boys. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried

CLUBS

Club	Advisor	Sessions	Length of Session	Cost
Girls Running Club	Susan Peterson & Pam Casserly	24 sessions	1 hour	\$600.00

**Facilities & Transportation Committee:**

Motion by Jason Ford, seconded by Jayne Howard to enter into a Coordinated Transportation Agreement with Warren County Special Services School District for the 2012-2013 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried

COOR. TRANS  
WCSSSD

Motion by Jason Ford, seconded by Jayne Howard to accept the quotes for the following class trip, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried

CLASS TRIP  
TRANS.  
QUOTES

6/6/12 – Liberty State Park, Jersey City, NJ

Easton Coach (55 passenger)	\$1,095 per bus x 3 buses	Total	\$3,285
Starr Tours (56 passenger)	\$1,377 per bus x 3 buses	Total	\$4,131
Long Valley Coach Lines (55 passenger)	\$ 865 per bus x 2 buses	Total	\$1,730
Long Valley Coach Lines (49 passenger)	\$ 865 per bus x 1 bus	Total	\$ 865

Motion by Jason Ford, seconded by Jayne Howard to award the contract for the Liberty State Park class trip, as follows, as recommended by the Superintendent. RCV: Christine, Dempksi, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried

AWARD TRANS.  
CONTRACT  
CLASS TRIP

Long Valley Coach Lines (55 passenger)	\$ 865 per bus x 2 buses	Total	\$1,730
Long Valley Coach Lines (49 passenger)	\$ 865 per bus x 1 bus	Total	\$ 865

Minutes of February 13, 2012

**PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business  
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Eva Mark – Why do we have a dating policy – required by State of New Jersey.

**EXECUTIVE SESSION** - if required as indicated in items **b** below.

Motion by Jude Mohan, seconded by Jayne Howard the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b. EXECUTIVE SESSION

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy**
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Unanimous – Motion carried                      Time: 8:50 pm

Motion by Jude Mohan, seconded by Sheila Dempski to return to open session. OPEN SESSION

MV: Unanimous – Motion carried                      Time: 9:10 pm

Motion by Jayne Howard, seconded by Jason Ford to accept HIB Incident BC 01-12-12, as recommended by the Superintendent. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried HIB REPORT

Motion by Sheila Dempski seconded by Anita Smith to offer Roger Jinks a contract beginning July 1, 2013. Details to be developed then reviewed by the Executive County Superintendent. RCV: Christine, Dempski, Ford, Howard, Mohan, Smith and Graf – All voting yes – Motion carried SUPT. CONTRACT

**ADJOURNMENT:**

Motion by Anita Smith, seconded by Jason Ford to adjourn. ADJOURNMENT

MV: Unanimous – Motion carried                      Time: 9:27 pm

Respectfully submitted:

Jean Flynn  
Business Administrator/Board Secretary