

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

REGULAR MEETING

**REVISED**

Monday, March 26, 2012

7:30 p.m.

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**COMMITTEE MEETINGS:**

**7:00 pm – Personnel Committee:** Graf, Dempski, Smith

**7:15 pm – Finance Committee:** Dempski, Howard, Mohan

**A. AGENDA:**

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on May 13, 2011 to The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- Karen Graf, President
  - Sheila Dempski, Vice President
  - Sally Christine
  - Jason Ford
  - Jayne Howard
  - Jude Mohan
  - Anita Smith

**B. PRESENTATIONS:**

- a. State Level Award - New Jersey Department of Environmental Protection Division of Fish and Wildlife's Native Fish Art and Writing Contest
  - i. Nick Paruta, grade 6, 1<sup>st</sup> place
- b. State Level Award - PTA 2012 Reflections
  - i. Sophia Page, grade 5, Certificate of Excellence for Performing Arts. Best of luck to Sophia, whose dance choreography moves on to national level competition.
- c. Teacher of the Year
  - i. Marilyn Balzer – Brass Castle
  - ii. Kara Lisk – Port Colden
- d. Exxon Mobil Grant Award
  - i. Brass Castle School:
    - "Flip-it to Read and Write" - \$400.00  
Pam Casserly & Susie Motzenbecker
    - "Patriotic Pageantry" - \$100.00  
Susan Peterson
  - ii. Port Colden School
    - "What's the Difference" – \$500.00  
Patty Bell, Tonilynn Melhem, Debbie Polhemus and Paula Trush
- e. Curriculum Minute: "Read Naturally"
  - i. Sharon Johnson – Brass Castle
  - ii. Jill Stocker – Port Colden

**C. PUBLIC HEARING**

- a. As per Public Law 6A:23-8.1 each school district shall present a proposed budget for the upcoming school year.

**Agenda for March 26, 2012**

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the proposed budget of the Washington Township Board of Education for the 2012-2013 school year as follows: RCV:

General Fund	\$ 8,587,172.00
Special Revenue Fund	<u>234,096.00</u>
Total Base Budget	\$ 8,821,268.00

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the following General Fund Tax Levy be approved to support the 2012-2013 budget: RCV:

General Fund Tax Levy \$ 5,440,521.00

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of February 13, 2012, as presented. MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the executive session minutes of February 13, 2012, as presented. MV:

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of March 1, 2012, as presented. MV:

**D. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)**

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**E. SECRETARY'S REPORT**

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending February 29, 2012, as presented. MV:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Board Secretary's and Treasurer's Reports for the month ending February 29, 2012, as presented. (Note: The New Jersey Department of Education requires that New Jersey school districts use this language when approving the monthly secretary's and treasurer's reports and acknowledging no major account has been overexpended. Dollar amounts are no longer part of the motion.) RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**F. SUPERINTENDENT'S REPORT**

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following substitute for the 2011-2012 school year, as recommended by the Superintendent. RCV:

Teacher: Debra Mullen

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the revised 2011-2012 School Calendar, with final day for students and staff being June 14, 2012, as recommended by the Superintendent. RCV:

## **Agenda for March 26, 2012**

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to employ Lisa Conklin, as a paraprofessional, salary to be \$12.30 per hour, hours not to exceed 30 hours per week, Step 1, pending completion of all paperwork, as recommended by the Superintendent. RCV:

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Catherine Golden, Practicum student from Centenary College, effective Fall of 2012, classroom teacher Amybeth Kupcha, as recommended by the Superintendent. RCV:

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Nicholas Apostolea, student from Kean University, to observe for twenty (20) hours throughout one semester, classroom teacher John Hornyak at Brass Castle School, as recommended by the Superintendent. RCV:

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the Child Assault Prevention (CAP) Grant for 2012-2013 in the amount of \$1,208.00, (WTSD share of program is \$362.40), as recommended by the Superintendent. RCV:

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following field trips for the 2011-2012 school year, as recommended by the Superintendent. (*All students will be transported in school buses.*)

Hackettstown High School, Hackettstown, NJ – 6<sup>th</sup> Grade Instrumental Music, Wednesday, March 21, 2012, 10:45 am.

Mary Apgar Center, Washington, NJ – 5<sup>th</sup> Grade – Watters, Tuesday, April 3, 2012 (rain date April 4, 2012), 9:30 am – students will be walking over to the center.

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the 2011 IDEA-B Final Report application approved by the Office of Grants Management, as recommended by the Superintendent. RCV:

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the submission of the 2012 IDEA Amendment 1 (Amendment 1 is to carry-over 2010-2011 unused funds – these funds total \$51,020 – [\$35,210 – related to Non-Public Professional Services unspent]), as recommended by the Superintendent. RCV:

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the 2012 Project Wet...Water Festival Grant. Monies will be used for an outside environmental presenter and supplies for the water festival instructional activities. If monies can be used for technology purchases we will be purchasing another iPad, as recommended by the Superintendent. RCV:

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to apply for Washington Township's Clean Communities Grant in the amount of \$1,500.00 for our district. Grant requirements will include a school-wide effort for litter pickup and removal at the Brass Castle School, Meadow Breeze Park area and the Port Colden School. Funding will be used to support environmental programming and STEM (Science, Technology, Engineering, and Mathematics) standards for the students in Port Colden and Brass Castle schools, as recommended by the Superintendent. RCV:

## **G. PRINCIPAL'S REPORTS**

## **H. TECHNOLOGY REPORT**

## **I. CORRESPONDENCE**

1. Thank you from Marilyn Balzer; and
2. Letter from New Jersey School Boards Association.

## **J. COMMITTEE REPORTS**

### **Finance & Policy Committee:**

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the attached transfers within the 2011-2012 budget, as recommended by the Superintendent. RCV:

**Agenda for March 26, 2012**

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Bills List for March, 2012. MV:

**Education Committee:**

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the second reading and adoption of the Social Studies curriculum, as recommended by the Superintendent. RCV:

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the first reading Visual Arts curriculum, as recommended by the Superintendent. RCV:

27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the purchase of new math textbooks. Title: Common Core envision Math, Publisher: Scott Foresman Addison Wesley, total number of books purchased will be 321 at a cost of \$32,680.12 (Total Value of Proposal: \$95,681.38, Total Complimentary: \$63,001.26 Subtotal Purchase Amount: \$30,259.37 – shipping (8.00%) \$2,420.75), see attached, as recommended by the Superintendent. RCV:

28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following clubs for the 2011-2012 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV:

<b>Club</b>	<b>Advisor</b>	<b>Sessions</b>	<b>Length of Session</b>	<b>Cost</b>
Boys Running Club	John Hornyak	18 sessions	1 hour	\$450.00
After School Sports	John Hornyak	8 sessions	1 hour	\$200.00

**Transportation Committee:**

29. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into a Joint Transportation Agreement with Sussex County Educational Co-Op for the 2012-2013 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV:

**Facilities Committee:**

30. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the following bids for the Reroofing and Reflashing at the Brass Castle and Port Colden Schools, as recommended by the Superintendent. RCV:

**Hygrade Insulators, Inc.**

Base Bid:	\$175,200
Alternate #1	46,995
Alternate #2	27,150
Total	\$249,345

**D.A. Nolt, Inc.**

Base Bid:	\$190,800
Alternate #1	60,680
Alternate #2	51,009
Total	\$302,489

**Arista Builders and Designers, Inc.**

Base Bid:	\$238,000
Alternate #1:	42,000
Alternate #2:	70,000
Total:	\$350,000

**Cannella Roofing, Inc.**

Base Bid:	\$139,000
Alternate #1:	41,500
Alternate #2:	24,000
Total:	\$204,500

**RVT Construction, Inc.**

Base Bid:	\$163,350
Alternate #1:	46,620
Alternate #2:	23,958
Total:	\$233,928

**Polylite Roof Decks, Inc.(Bid Packet Incomplete)**

Base Bid:	\$124,952
Alternate #1:	33,500
Alternate #2:	22,399
Total:	\$180,851

**Gen II Contracting Co., Inc.**

Base Bid:	\$143,100
Alternate #1:	46,200
Alternate #2:	19,668
Total:	\$208,968

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31. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to award the following bid for Reroofing and Reflashing at the Brass Castle and Port Colden Schools to Cannella Roofing, Inc. subject to bid packet receipt and verification of all required documents, as recommended by the Superintendent. RCV:

**Cannella Roofing, Inc.**

Base Bid: \$139,000  
Alternate #1: 41,500  
Alternate #2: 24,000  
Total: \$204,500

32. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the following bids for the Sump Pump Construction at the Port Colden School, as recommended by the Superintendent. RCV:

**Aero Plumbing & Heating Co., Inc.**

Base Bid: \$85,850  
Alternate #1: 5,000  
Total: \$90,850

**Drill Construction**

Base Bid: \$70,100  
Alternate #1: 4,500  
Total: \$ 74,600

**Iron Mountain Mechanical, LLC**

Base Bid: \$92,399  
Alternate #1: 6,142  
Total: \$98,541

33. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to award the following bid for the Sump Pump Construction at the Port Colden School to Drill Construction subject to bid packet receipt and verification of all required documents, as recommended by the Superintendent. RCV:

**Drill Construction**

Base Bid: \$70,100  
Alternate #1: 4,500  
Total \$74,600

**K. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**L. EXECUTIVE SESSION** - if required as indicated in items A & C below.

34. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

**a. Matters rendered confidential by Federal Law, State Law, or Court Rule**

b. Individual privacy

**c. Collective bargaining agreements**

d. Purchase or lease of real property if public interest could be adversely affected

e. Investment of public funds if public interest could be adversely affected

f. Tactics or techniques utilized in protecting public safety and property

g. Pending or anticipated litigation

h. Attorney-client privilege

i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of matters rendered confidential by Federal Law, State Law, or Court Rule and collective bargaining agreements. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to open session.

MV:                      Time: \_\_\_\_\_

**M. ADJOURNMENT**

35. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.

MV:                      Time: \_\_\_\_\_